

AGENDA
VILLAGE OF PLEASANT PRAIRIE
PLEASANT PRAIRIE VILLAGE BOARD
PLEASANT PRAIRIE WATER UTILITY
PLEASANT PRAIRIE SEWER UTILITY
Village Hall Auditorium
9915 – 39th Avenue
Pleasant Prairie, WI
December 19, 2011
6:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Hearing
 - A. Proposed 2012 Solid Waste Utility, Clean Water Utility and Fleet Internal Service Fund budgets.
 - 1) Citizen Comments.
 - 2) Closing of Budget Hearing.
 - 3) Board of Trustee Comments.
 - 4) Resolution #11-47 – Resolution relating to adoption of 2012 Solid Waste Utility Budget.
 - 5) Resolution #11-48 – Resolution relating to adoption of 2012 Clean Water Utility Budget.
 - 6) Resolution #11-49 – Resolution relating to adoption of 2012 Fleet Internal Service Fund Budget.
 - B. Consider Resolution #11-43 to change the official addresses of the properties located at 12226 Lakeshore Drive to 105 122nd Street and 108 122nd Street to 104 122nd Street as a result of the addresses being out of sequence.
5. Minutes of Meetings – November 21 and December 5, 2011
6. Citizen Comments (Please be advised per State Statute Section 19.84(2), information will be received from the public and there may be limited discussion on the information received. However, no action will be taken under public comments.)
7. Administrator's Report
8. New Business
 - A. Receive Plan Commission recommendation and consider Ordinance Nos. #11-34 and #11-35 to amend Chapter 420, Article V of the Village Zoning Ordinance and Chapter 395 Article X of the Land Division and Development Control Ordinance related to fees.

Village Board Agenda
December 19, 2011

- B. Receive Plan Commission recommendation and consider a Lot Line Adjustment between 9128 11th Avenue and 9136 11th Avenue.
- C. Consider Resolution #11-44 authorizing the 2012 Small Building Redevelopment Grant Program in the Village.
- D. Consider Resolution #11-45 to support the grant award from the Knowles-Nelson Stewardship Program to the The Nature Conservancy to purchase four parcels within the Chiwaukee Prairie.
- E. Consider approval of a Street Tree Easement Agreement between RC Westwood Estates LLC and the Village for street trees to be planted and maintained by the owner outside the right-of-way of 80th Street and 85th Avenue within the Westwood development.
- F. Consider Resolution #11-46 accepting the public street, infrastructure and tree improvements on 80th Street and 85th Avenue in Westwood Estates.
- G. Consider Ordinance #11-36 to amend Chapter 380 of the Municipal Code related to building permit fees.
- H. Consider Resolution #11-50 to approve the commitment and assignment of fund balances.
- I. Consider Resolution #11-51 to close the Veteran's Memorial Special Revenue Fund.
- J. Consider the 2012 Mobile Home Park License for Scotty's Mobile Home Park, 5310 75th Street.
- K. Consider Ordinance #11-37 to amend Chapter 98 of the Municipal Code relating to change of polling location.
- L. Consider appointment of elections inspectors for the 1/1/12 – 12/31/13 term.

9. Village Board Comments

10. Adjournment

The Village Hall is handicapped accessible. If you have other special needs, please contact the Village Clerk, 9915 – 39th Avenue, Pleasant Prairie, WI (262) 694-1400

VILLAGE OF PLEASANT PRAIRIE

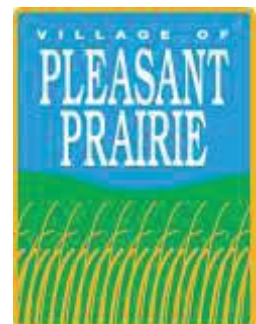
BUDGET COVER PAGE

BUDGET YEAR: 2012

DEPARTMENT: Public Works



SUBMITTED BY: John Steinbrink, Jr., Public Works Director



VILLAGE OF PLEASANT PRAIRIE

Overview

BUDGET YEAR: 2012

DEPARTMENT: Solid Waste

Pleasant Prairie began sanitation services on January 1, 2005. Four sanitation staff, two part-time clerical, and a mechanic were hired. The department utilized the existing Street Foreman and Director for daily management. The department operates with three garbage routes that include large container collection and bulk item pick-ups, and one recycling route daily.

Clerical staff takes calls from residents, processes billing and enters work orders for the Street, Clean Water, Parks and Sanitation Divisions in the Public Works Department. The Mechanic repairs and maintains equipment for Sewer, Water, Street, Parks, Clean Water, Solid Waste, and at the request of other departments. In June of 2010, a part-time mechanic was hired to help repair and maintain Village vehicles and equipment.

The sanitation work schedule is based on a five week rotation. This allows an employee to rotate weekly from collecting garbage and recycling to working in the Street Department. The goal of this rotation is to reduce worker's comp claims, cross train with the Street Department, and have backup operators while sanitation employees are off on vacations. A DPW Streets employee is rotated with the four sanitation crew.

AUTOMATED SOLID WASTE COLLECTION

The Sanitation Department began automated collection of solid waste at the curbside in wheeled carts in 2008 and continues to be well received by residents. Residents have either 95 or 65 gallon garbage and recycling carts. Residents can request a different size cart or change their garbage option once a year in September.

There were two advantages to automating collection: Efficiency of the existing workforce and Reduced Workers Comp claims.

Once the Village began automated collection, the production of a collection vehicle increased from 564 stops per day to an average of 675 stops per day. This increase in production resulted in a reduction 11.5 hours of collection time per week.

The automated garbage collection has the distinct advantage of using fewer workers with the ability to work inside the vehicle itself during collection. This saves personnel costs initially and in the future. This lowers workman compensation claims potential since this method results in fewer workers along with very limited handling of the refuse.

The current collection options are:

Option 1 Unlimited Collection Currently \$15.50/ month

This option reflects the highest level of service for residents. A 95 gallon collection cart is collected weekly. The resident has the option to place an unlimited volume of solid waste in addition to the 95 gallon garbage collection cart. Residents can purchase another 95 gallon garbage collection cart for \$55.00 or a 65 gallon cart for \$50.00. There is a \$10.00 charge to upgrade to the 95 gallon recycling container or receive another recycling cart.

Option 2 Automated Collection Plus Currently \$15.00/ month

A 95 gallon collection cart is collected weekly with additional unlimited collection from December 15th to January 15th each year and two free unlimited collection days per year \$15.00 per month. Any additional bulk pickup collections (items larger than 3 feet in length and 18 inches wide and/or more than 50 pounds) are charged a \$25 fee. Residents must schedule the two unlimited collection days by calling the Sanitation department 48 hours in advance of their regular scheduled collection day. It is recommended that the resident have a 95 gallon recycling cart. Residents can purchase another 95 gallon garbage collection cart for \$55.00 or a 65 gallon cart for \$50.00. There is a \$10.00 charge to upgrade to the 95 gallon recycling container or receive another recycling cart.

Option 3 Automated collection

Currently \$14.50/ month

A 95 gallon collection cart is collected weekly. It is recommended that the resident have a 95 gallon recycling cart. Residents can purchase another 95 gallon garbage collection cart for \$55.00 or a 65 gallon cart for \$50.00. There is a \$10.00 charge to upgrade to the 95 gallon recycling container or receive another recycling cart.

Village staff uses the Village GIS software in the collection vehicles to track the different collection options.

WASTE GENERATION and RECYCLING TRENDS

The following table represents the quantities in tons of garbage and recyclables collected over a period of the last 5.5 years.

	2005	2006	2007	2008	2009	2010	2011 (1st half)
Recycling	2145	2473	2534	2375	2328	2145	1049
Solid Waste	6130	6021	5456	5545	6361	6491	2914
Recycling %	25.8%	29.1%	31.7%	30.0%	26.8%	24.8%	26.5%
Solid Waste %	74.2%	70.9%	68.3%	70.0%	73.2%	75.2%	73.5%

ADDITIONAL SERVICES

The Sanitation Department collects bulk items for a \$25 fee on Wednesdays. Bulk items are any items which are items larger than 3 feet in length and 18 inches wide and/or which weigh more than 50 pounds.

Another sanitation service currently provided is the disposal of white goods such as refrigerators, stoves, dishwashers, etc. In the first half of 2011, 5,615 pounds of white goods were collected in the Village. White goods are recycled through a contract with Intercon Solutions. Changes in the recycling market facilitated the reworking of the contract for disposal of white goods, reducing the charge per pound for recycling in exchange for the additional service for tire recycling. Up to this point, tires were transported to Pheasant Run for processing.

Currently, the site is staffed and open Monday through Friday 10-6pm (with the exception of the first Wednesday of every month when the site is closed for grinding) and Saturday 7-2pm from the end of March to early December. In addition to brush, leaves, grass, drain oil, antifreeze and automotive batteries, residents can now drop off concrete, gravel, asphalt, metal and garbage/recycling. Other items normally handled by sanitation pickup can be dropped for a reduced fee. These items are White goods (\$20), Computers (\$10), tires (\$5) and bulk items (\$10). Televisions can be dropped off for a fee based on size/weight.

Due to the State mandated ban of electronic items from landfills, the Village registered with the DNR to be a collector of electronics. A contract was entered into with Dynamics Recycling, a registered electronics recycler, to process these items in an environmentally sound manner. Due to changes in the recycling market, Dynamics Recycling increased rebates for all computer components recycled. The Village recycled 14,303 lbs. of electronics in the first half of 2011.

Village staff collects leaves at the curbside in the spring and fall each year. Residents pile leaves loose at the curb line. Crews collect the loose leaves for two weeks in the spring and six weeks in the fall. It is estimated that 6000 cubic yards of leaves will be collected and processed at the Village compost site.

LANDFILL COSTS (Tipping fees)

	2006 (Aug 16)	2007 (Aug 16)	2008 (Aug 16)	2009 (July 21)	2010 (July 21)	2011 (July 21)
Tipping Fees (per ton)	\$29.31	\$30.78	\$32.48	\$38.50	\$41.00	\$42.50

Increase	3%	3.5%	5%	18.5%	6.5%	3.7%
----------	----	------	----	-------	------	------

SANITATION VEHICLES AND EQUIPMENT

Replacement of the rear-loader garbage truck is planned for 2012. The existing truck was purchased in 1996. Capital will come from the ISF fund. Further replacement of garbage vehicles is not anticipated until 2015.

The route trucks have the automated arm for automated collection, however the design of the new trucks prevent the operators from the ability to throw solid waste into the trucks manually. For this reason, the size guidelines for unlimited solid waste collection have changed to items under 3 feet in length and under 18 inches wide (or item size smaller than the collection cart). For residents with Option 1 (unlimited collection) or Option 2 (within prescribed time periods), after the initial pickup the operators will leave the truck, refill the collection cart with the excess solid waste and perform the automated tipping of the cart. GIS software is used in the collection vehicles to track the different collection options.

SUMMARY & CONCLUSION

The Sanitation Department is operating well. Changes in the recycling industry and tipping fees will be the largest challenges for the future. The Department will focus on encouraging and educating our residents regarding the importance and benefits of recycling.

VILLAGE OF PLEASANT PRAIRIE

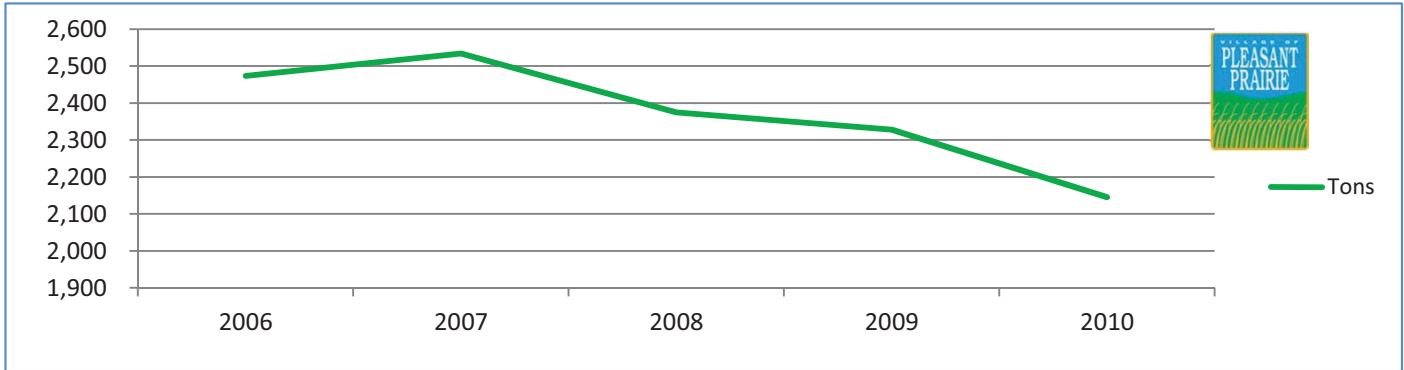
TRENDING REPORT

DEPARTMENT: Solid Waste

BUDGET YEAR: 2012

Trend # 1

Recycling Tonnage

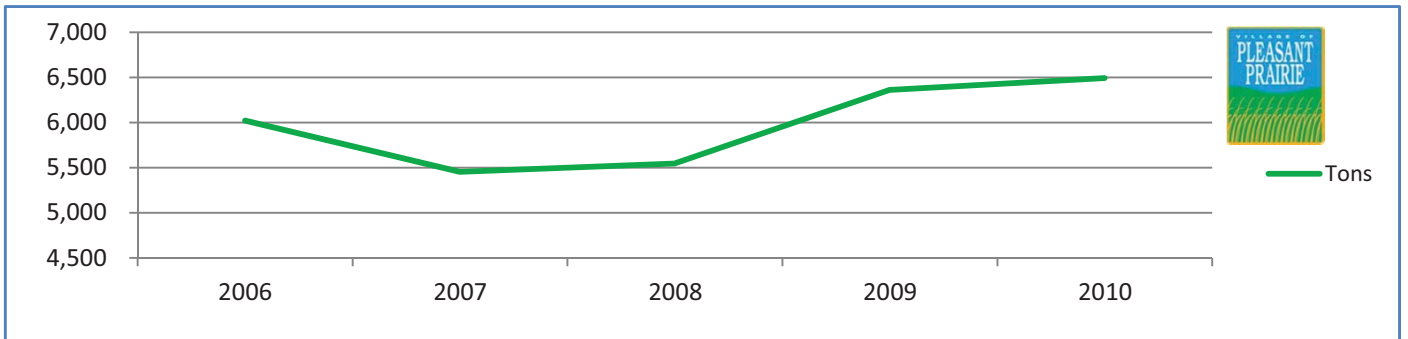


YEAR	Tons
2006	2,473
2007	2,534
2008	2,375
2009	2,328
2010	2,145

This trending chart shows the amount of recycling generated by Pleasant Prairie residents, showing a reduction of recyclables collected.

Trend #2

Garbage Tonnage



YEAR	Tons
2006	6,021
2007	5,455
2008	5,545
2009	6,361
2010	6,491

This trending chart shows the amount of garbage generated by Pleasant Prairie residents, showing an increase of garbage collected.

VILLAGE OF PLEASANT PRAIRIE

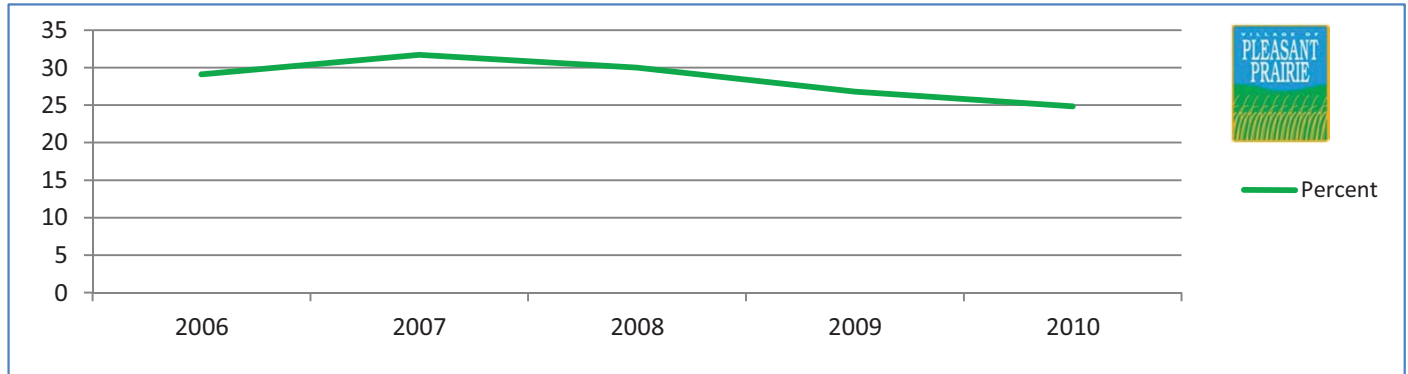
TRENDING REPORT

DEPARTMENT: Solid Waste

BUDGET YEAR: 2012

Trend #3

Diversion Rate



YEAR	Percent
2006	29.11
2007	31.72
2008	29.99
2009	26.79
2010	24.84

This trending chart shows the amount of recycling diverted from the landfill annually by Pleasant Prairie residents. The decline shows that residents are not recycling, but are discarding recyclables into the garbage. One of the 2012 goals for the Solid Waste Division is to focus on encouraging and educating residents to the benefit of recycling.

VILLAGE OF PLEASANT PRAIRIE

Goals

DEPARTMENT: Solid Waste

BUDGET YEAR: Select..

UPDATE TYPE: 3rd QTR

GOALS:

Limited to three (3) goals. Description and Results limited to 500 text characters.

GOAL #1

TITLE: Monitor RFID Garbage and Recycling Carts

- NUMBER
 PERCENT

Percent will show as whole numbers. If percent, total must equal 100 for your goal and forecast lines.

	1st QTR	2nd QTR	3rd QTR	4th QTR	TOTAL
GOAL	100	100	100	100	400
ACTUAL	0	0	0		0
FORECAST	0	0	0	100	100

DESCRIPTION	Work with GIS/I.T. to locate and monitor Village garbage and recycling carts. Set up procedure in which CCS can keep track of when to bill for additional pickups based on resident garbage option. Information is also available regarding pickup times, reducing the need to send a driver back or send someone else out to pick up missed garbage and/or recycling.
RESULTS	Public Works is working with the consultant to install RFID-ready equipment in 4th quarter.

VILLAGE OF PLEASANT PRAIRIE

Goals

BUDGET YEAR: 2012

DEPARTMENT: Solid Waste

UPDATE TYPE: Original

GOALS:

Limited to three (3) goals. Description and Results limited to 500 text characters.

GOAL #1

TITLE: Promote Recycling Education and Participation to Residents

- NUMBER
 PERCENT

Percent will show as whole numbers. If percent, total must equal 100 for your goal and forecast lines.

	1st QTR	2nd QTR	3rd QTR	4th QTR	TOTAL
GOAL	100	100	100	100	400
ACTUAL					0
FORECAST					0

DESCRIPTION	Increase recycling participation and reduce the amount of garbage sent to the landfill to increase our diversion rate. The Village of Pleasant Prairie pays tipping fees to the landfill for garbage and receives a rebate for recycling. Solid Waste Division will use the Village newsletter, website and school education to promote the benefits of recycling.
RESULTS	

VILLAGE OF PLEASANT PRAIRIE

Goals

DEPARTMENT: Solid Waste

BUDGET YEAR: 2012

UPDATE TYPE: Original

GOAL #2

TITLE: Monitor RFID Garbage and Recycling Carts

- NUMBER
 PERCENT

Percent will show as whole numbers. If percent, total must equal 100 for your goal and forecast lines.

	1st QTR	2nd QTR	3rd QTR	4th QTR	TOTAL
GOAL	100	100	100	100	400
ACTUAL					0
FORECAST					0

DESCRIPTION	Work with GIS/I.T. to locate and monitor Village garbage and recycling carts. Set up procedure in which CCS can keep track of when to bill for additional pickups based on resident garbage option. Create reports showing recycling and garbage compliance.
RESULTS	

		PACT 2009	PACT 2010	AMEND 2011	ACTUAL 2011	EST2011	DEPT2012	DEPTREQ12	
	ACCOUNT	Label	Actuals 2009	Actuals 2010	Amended Budget 2011	Actuals 2011	Estimate 2011	Non HR Request	Total Department Request
		OPERATING REVENUE							
+	464611000	Residential meter sales (2005-Garbage Collection)	1,185,262	1,320,734	1,321,000	1,108,127	1,329,556	1,330,692	1,330,692
+	464612000	Recycling Rebate (2005-Recycling Collection)	0	50,476	40,000	56,052	96,062	6,696	80,000
	464614000	Yard Waste Collection	0	0	0	0	0	0	0
	464615000	Recycling Containers	3,570	4,545	3,000	3,600	4,300	3,500	3,500
	464616000	Bulk Pick Up Revenue	15,193	13,531	12,000	14,032	16,000	16,000	16,000
	464617000	Container Rental	18,033	17,471	18,078	13,745	16,500	16,500	16,500
+	464740000	Other Recycling Revenues	2,931	16,447	3,000	11,092	12,000	613	7,268
	464745000	Other Garbage Revenue	5,771	6,630	5,000	4,065	5,000	5,000	5,000
=	SSALES	Solid Waste Operating Revenue	1,230,759	1,429,835	1,402,078	1,210,713	1,479,418	1,379,001	1,458,960
		OPERATING EXPENSES							
	530403600	Depreciation expense	90,464	92,725	91,700	0	92,000	92,000	92,000
=	S403	Solid Waste - Depreciation	90,464	92,725	91,700	0	92,000	92,000	92,000
	530921202	Employment Evaluations	605	243	300	212	308	300	300
	530921205	Publication of Notices/Agendas	0	0	0	0	0	0	0
+	530921206	Contractual Printing	760	11,836	2,840	5,208	11,855	965	11,250
+	530921210	Attorney Fees	2,088	5,180	2,000	5,120	5,120	174	2,000
	530921211	Accounting/Audit Fees	4,874	0	0	0	0	0	0
+	530921214	Consultant/Contractual Service	0	7,178	1,100	4,712	5,000	106	1,250
	530921216	Legislative Services	199	0	200	0	200	200	200
	530921224	Telephone	1,845	1,864	1,900	1,559	1,900	1,900	1,900
	530921225	Cellular Charges	3,054	418	1,536	838	1,500	1,300	1,300
	530921226	Data/Voice Communications	0	2,470	2,500	1,440	1,800	2,500	2,500
	530921232	Facility Lease	10,408	10,408	9,954	0	9,954	835	9,954
	530921241	Software Maintenance Agreements	2,392	0	0	0	0	0	0
	530921260	Travel	35	98	0	0	0	0	0
	530921261	Meals & Lodging	13	102	187	66	187	187	187
	530921262	Conferences /Seminars/ Training	1,406	296	450	143	450	450	450
	530921300	Memberships & Subscriptions	62	242	242	242	242	242	242
	530921310	Office Supplies	1,202	255	250	111	250	250	250
	530921311	Copying/Printing	0	1,186	1,100	711	1,100	1,100	1,100
	530921312	Postage	1,121	1,390	1,200	1,168	1,200	1,200	1,200
	530921350	Minor Equipment / Tool Replacement	0	2,250	0	0	0	0	0
	530921399	Miscellaneous Expense	50	211	100	0	100	100	100
+	530921510	Property & Liability Insurance	0	0	0	1,694	1,694	0	0
=	S921	Solid Waste - Office Supplies & Expenses	31,157	45,626	25,859	23,226	42,860	11,809	34,183
	536350110	Salaries - compost site	15,320	20,982	16,907	12,516	0	1,327	15,929

		PACT 2009	PACT 2010	AMEND 2011	ACTUAL 2011	EST2011	DEPT2012	DEPTREQ12	
	ACCOUNT	Label	Actuals 2009	Actuals 2010	Amended Budget 2011	Actuals 2011	Estimate 2011	Non HR Request	Total Department Request
=	536350111	Part - time salaries - compost	13,166	13,037	19,629	13,649	0	1,639	19,670
=	536350112	Overtime salaries - compost site	9,293	10,336	15,177	8,815	0	1,265	15,177
=	536350151	Social security	2,869	3,373	3,956	2,640	0	324	3,884
=	536350152	Wisconsin retirement	2,568	3,445	4,094	2,060	0	166	1,993
=	536350153	Worker's compensation	1,105	1,010	1,903	1,334	0	157	1,889
=	536350154	Health & life benefits	5,361	7,223	5,800	6,490	0	427	5,124
	536350159	Retiree Medical Benefits	659	952	1,888	688	841	841	841
+	536350214	Contractual Services	20,720	35,524	26,500	26,219	32,050	2,399	28,700
	536350220	Electric	91	62	150	0	0	0	0
	536350242	Contracted equipment maintenance	0	0	0	0	0	0	0
	536350399	Misc. Expense	4,695	162	100	0	100	100	100
	536350905	ISF Charge	32,404	51,482	63,089	45,468	49,971	49,971	49,971
	CYESTSB350	Current Year Estimated Salaries & Benefits	0	0	0	0	60,000	0	0
=	S350	Solid Waste - Compost Site Expenses	108,251	147,588	159,193	119,878	142,962	58,616	143,277
=	536351110	Salaries - administrative	8,810	39,823	59,585	43,878	0	4,924	59,092
=	536351111	Part - time Salaries	11,681	2,777	4,620	0	0	565	6,775
=	536351112	Overtime salaries - admin	53	0	0	0	0	0	0
=	536351151	Social security	1,570	3,213	4,912	3,328	0	420	5,039
=	536351152	Wisconsin retirement	1,347	4,494	7,147	4,477	0	324	3,886
=	536351153	Worker's compensation	43	370	1,648	1,260	0	147	1,768
=	536351154	Health & life benefits	1,598	9,009	18,075	14,473	0	1,322	15,865
=	536351158	Long - term disability	0	0	157	0	0	14	164
	536351159	Retiree Medical Benefits	836	2,666	2,567	2,216	2,643	2,643	2,643
+	536351199	Personnel Transfers	12,890	33,214	34,405	28,800	34,405	2,891	34,461
	536351201	Unemployment	0	0	4,240	3,533	4,240	323	3,755
	536351901	Non Personnel Transfer	1,466	10,300	13,000	10,833	13,000	13,000	13,000
	536351990	New Program	0	0	0	0	0	0	0
=	536351991	New program requests - Personnel	0	0	0	0	0	90	1,081
+	536351994	Program reductions	0	0	0	0	0	(501)	(5,957)
	CYESTSB351	Current Year Estimated Salaries & Benefits	0	0	0	0	96,068	0	0
=	S351	Solid Waste - Administration Salaries	40,294	105,867	150,356	112,797	150,356	26,162	141,572
=	536352110	Salaries - leaf collection	10,468	7,850	22,221	8,230	0	969	11,630
=	536352111	Part - time salaries leaf coll	4,581	7,241	7,529	2,549	0	590	7,078
=	536352112	Overtime salaries	9,911	3,427	0	0	0	0	0
=	536352151	Social security	1,904	1,413	2,276	820	0	119	1,431
=	536352152	Wisconsin retirement	2,082	1,180	2,638	677	0	62	743
=	536352153	Worker's compensation	848	511	1,086	417	0	58	696
=	536352154	Health & life benefits	4,193	2,345	7,518	3,163	0	307	3,689
	536352159	Retiree Medical Benefits	1,172	680	655	546	655	655	655

		PACT 2009	PACT 2010	AMEND 2011	ACTUAL 2011	EST2011	DEPT2012	DEPTREQ12	
	ACCOUNT	Label	Actuals 2009	Actuals 2010	Amended Budget 2011	Actuals 2011	Estimate 2011	Non HR Request	Total Department Request
	536352351	Repair/maintenance supplies	77	0	0	0	0	0	0
	536352905	ISF Charge	46,639	39,287	55,679	17,141	48,488	48,488	48,488
	CYESTSB352	Current Year Estimated Salaries & Benefits	0	0	0	0	34,000	0	0
=	S352	Solid Waste - Leaf Collection Expense	81,875	63,934	99,602	33,542	83,143	51,249	74,409
=	536353110	Salaries - Recycling	55,931	53,876	55,166	40,564	0	4,842	58,099
=	536353111	Part-time Salaries - Recycling	583	96	0	35	0	41	491
=	536353112	Overtime Salaries - Recycling	3,517	3,838	2,525	2,584	0	210	2,525
=	536353151	Social security	4,529	4,385	4,413	3,266	0	390	4,675
=	536353152	Wisconsin retirement	6,197	6,358	6,692	4,291	0	298	3,581
=	536353153	Worker's compensation	1,052	1,100	2,106	1,719	0	189	2,274
=	536353154	Health & life benefits	12,848	12,820	18,530	12,855	0	1,515	18,183
	536353159	Retiree Medical Benefits	3,121	3,400	3,275	2,729	3,275	3,275	3,275
+	536353214	Consultant/Contractual Service	8,140	7,306	5,020	630	721	337	4,000
+	536353289	Tipping Fees	25,249	44,464	35,000	27,514	41,500	3,348	40,000
	536353353	Safety Equipment	246	70	100	42	100	100	100
	536353399	Miscellaneous	0	0	500	0	0	0	0
	536353905	ISF Charge	102,484	90,839	89,839	74,418	91,181	91,181	91,181
	CYESTSB353	Current Year Estimated Salaries & Benefits	0	0	0	0	89,432	0	0
=	S353	Solid Waste - Recycling Collection Exp	223,898	228,551	223,166	170,648	226,209	105,727	228,384
	536400000	Garbage Collection	0	0	0	0	0	0	0
=	536400110	Salaries	162,484	154,370	142,679	125,990	0	12,218	146,615
=	536400111	Part - time salaries	1,039	503	500	774	0	102	1,229
=	536400112	Overtime salaries	10,190	4,076	7,576	847	0	631	7,576
=	536400151	Social security	13,115	12,147	11,533	9,653	0	991	11,890
=	536400152	Wisconsin retirement	18,076	17,518	17,488	12,502	0	759	9,107
=	536400153	Worker's compensation	3,842	3,573	5,503	5,004	0	482	5,782
=	536400154	Health & life benefits	36,276	39,872	48,094	38,752	0	3,824	45,885
	536400159	Retiree Medical Benefits	9,362	8,568	8,252	6,877	8,252	8,252	8,252
	536400214	Consultant/Contractual Service	12,191	2,577	6,000	0	3,000	3,000	3,000
	536400216	Legislative Services	1,229	1,205	400	166	400	400	400
	536400230	Equipment rental	475	0	0	0	0	0	0
	536400246	Contracted Vehicle Maintenance	0	0	0	0	0	0	0
	536400289	Tipping Fees	230,535	261,618	220,000	184,302	260,000	250,000	250,000
	536400300	Memberships	0	0	0	0	0	0	0
	536400350	Minor equipment/Tool Replacement	0	0	0	0	0	0	0
	536400352	Uniform services & uniforms	768	2,280	1,200	386	500	500	500
	536400353	Safety Equipment	0	520	100	0	100	100	100
	536400357	Fuel	0	0	0	0	0	0	0
	536400399	Miscellaneous expense	303	0	1,000	123	500	49	500

		PACT 2009	PACT 2010	AMEND 2011	ACTUAL 2011	EST2011	DEPT2012	DEPTREQ12	
	ACCOUNT	Label	Actuals 2009	Actuals 2010	Amended Budget 2011	Actuals 2011	Estimate 2011	Non HR Request	Total Department Request
	536400905	ISF Charge	226,623	206,046	207,990	166,196	209,574	209,574	209,574
	CYESTSB400	Current Year Estimated Salaries & Benefits	0	0	0	0	239,905	0	0
=	S400	Solid Waste - Garbage Collection Exp	726,507	714,870	678,315	551,570	722,231	490,882	700,409
=	SOPEXP	Solid Waste Total Operating Expense	1,302,445	1,399,161	1,428,191	1,011,662	1,459,761	836,445	1,414,234
=	SOPGAIN	Solid Waste Operating Gain (Loss)	(71,686)	30,674	(26,113)	199,051	19,657	542,556	44,726
		Non Operating Revenue							
	444190000	Interest Income - Late Payments	16,344	0	0	0	0	0	0
	484190000	Interest on Investments	3,350	2,118	1,500	819	1,500	1,500	1,500
	484192000	Interest - Late Payments	0	17,813	14,000	10,151	18,000	18,000	18,000
	484195000	Amortization of Bond Premium	5,464	5,464	5,464	0	5,464	5,464	5,464
	485280000	Emergency Government Grant	8,964	0	0	0	0	0	0
	485450000	Recycling Grant	67,573	71,094	70,000	45,964	45,964	3,837	46,000
=	TOTNOREV	Total Non Operating Revenue	101,695	96,489	90,964	56,934	70,928	28,801	70,964
		Non Operating Expenses							
	585210630	Issuance Expense	0	0	0	0	0	0	0
	960427605	Amortization of Issuance Expense	3,138	3,138	3,138	0	3,138	3,138	3,138
	960427620	Interest on Long Term Notes	23,861	20,413	16,313	11,776	16,313	1,027	12,291
=	TOTNOEXP	Total Non Operating Expenses	26,999	23,552	19,451	11,776	19,451	4,165	15,429
=	GBCONT	Net Solid Waste	3,010	103,612	45,400	244,209	71,134	567,192	100,261
		Salaries & Benefits Summary							
=	RFTSALARY	Full Time Salaries	253,013	276,900	296,558	231,178	0	24,280	291,365
=	RPTSALARY	Part Time Salaries	31,050	23,654	32,278	17,006	0	2,937	35,243
=	ROTSALARY	Over Time Salaries	32,964	21,677	25,278	12,246	0	2,107	25,278
=	SALARIES	Total Salaries	317,027	322,231	354,114	260,431	0	29,324	351,886
=	SOCIALSEC	Social Security	23,986	24,531	27,090	19,707	0	2,243	26,919
=	RETIREMENT	Retirement	30,270	32,995	38,059	24,006	0	1,609	19,309
=	WRKERSCP	Workers Compensation	6,891	6,564	12,246	9,733	0	1,034	12,407
=	HEALTH	Health & Life Benefits	60,276	71,269	98,017	75,733	0	7,395	88,745
=	RETIREE	Retiree Medical Benefits	15,150	16,266	16,637	13,055	15,666	15,666	15,666
=	BENEFITS	Total Benefits	136,572	151,625	192,049	142,234	15,666	27,948	163,047
=	TCYESTSB	Total Current Year Estimated Salaries & Benefits	0	0	0	0	519,405	0	0
=	TOTSLBEN	Total Salaries & Benefits	453,599	473,855	0	402,664	535,071	57,272	514,933

		PACT 2009	PACT 2010	AMEND 2011	ACTUAL 2011	EST2011	DEPT2012	DEPTREQ12	
	ACCOUNT	Label	Actuals 2009	Actuals 2010	Amended Budget 2011	Actuals 2011	Estimate 2011	Non HR Request	Total Department Request
		Percent of Labor Dollars							
=	PSS	Social Security	8	8	8	8	0	8	8
=	PRETIREMENT	Retirement	10	10	11	9	0	5	5
=	PWORKERCOMP	Workers Comp	2	2	3	4	0	4	4
=	PHEALTH	Health & Life	19	22	28	29	0	25	25
=	PWTOTAL	Sewer Total	38	42	50	50	0	42	42

		PACT 2009	PACT 2010	AMEND 2011	ACTUAL 2011	EST2011	DEPT2012	DEPTREQ12	
	ACCOUNT	Label	Actuals 2009	Actuals 2010	Amended Budget 2011	Actuals 2011	Estimate 2011	Non HR Request	Total Department Request
		OPERATING REVENUE							
+	464611000	Residential meter sales (2005-Garbage Collection)	1,185,262	1,320,734	1,321,000	1,108,127	1,329,556	1,330,692	1,330,692
	1	1st Qtr	0	0	0	0	331,866	332,673	332,673
	2	2nd Qtr	0	0	0	0	332,344	332,673	332,673
	3	3rd Qtr	0	0	0	0	332,673	332,673	332,673
	4	4th Qtr	0	0	0	0	332,673	332,673	332,673
	*	Amount missing from detail	1,185,262	1,320,734	1,321,000	1,108,127	0	0	0
+	464612000	Recycling Rebate (2005-Recycling Collection)	0	50,476	40,000	56,052	96,062	6,696	80,000
	1	1st Quarter	0	0	0	0	27,572	1,674	20,000
	2	2nd Quarter	0	0	0	0	28,490	1,674	20,000
	3	3rd Quarter	0	0	0	0	20,000	1,674	20,000
	4	4th Quarter	0	0	0	0	20,000	1,674	20,000
	*	Amount missing from detail	0	50,476	40,000	56,052	0	0	0
	464614000	Yard Waste Collection	0	0	0	0	0	0	0
	464615000	Recycling Containers	3,570	4,545	3,000	3,600	4,300	3,500	3,500
	464616000	Bulk Pick Up Revenue	15,193	13,531	12,000	14,032	16,000	16,000	16,000
	464617000	Container Rental	18,033	17,471	18,078	13,745	16,500	16,500	16,500
+	464740000	Other Recycling Revenues	2,931	16,447	3,000	11,092	12,000	613	7,268
	1	Other Recycling Revenue	0	0	0	0	9,732	424	5,000
	2	One Source Settlement Agreement	0	0	0	0	2,268	189	2,268
	*	Amount missing from detail	2,931	16,447	3,000	11,092	0	0	0
	464745000	Other Garbage Revenue	5,771	6,630	5,000	4,065	5,000	5,000	5,000
=	SSALES	Solid Waste Operating Revenue	1,230,759	1,429,835	1,402,078	1,210,713	1,479,418	1,379,001	1,458,960
		OPERATING EXPENSES							
	530403600	Depreciation expense	90,464	92,725	91,700	0	92,000	92,000	92,000
=	S403	Solid Waste - Depreciation	90,464	92,725	91,700	0	92,000	92,000	92,000
	530921202	Employment Evaluations	605	243	300	212	308	300	300
	530921205	Publication of Notices/Agendas	0	0	0	0	0	0	0
+	530921206	Contractual Printing	760	11,836	2,840	5,208	11,855	965	11,250
	1	Calendar Advertising	0	0	0	0	4,500	424	5,000
	2	Newsletter Advertising	0	0	0	0	5,625	424	5,000
	3	Utility Bills	0	0	0	0	730	68	750
	4	Compost Stickers	0	0	0	0	1,000	49	500
	*	Amount missing from detail	760	11,836	2,840	5,208	0	0	0
+	530921210	Attorney Fees	2,088	5,180	2,000	5,120	5,120	174	2,000
	1	Recycling Contractor - Bankruptcy	0	0	0	0	5,120	0	0
	2	Other	0	0	0	0	0	174	2,000
	*	Amount missing from detail	2,088	5,180	2,000	5,120	0	0	0
	530921211	Accounting/Audit Fees	4,874	0	0	0	0	0	0

		PACT 2009	PACT 2010	AMEND 2011	ACTUAL 2011	EST2011	DEPT2012	DEPTREQ12	
	ACCOUNT	Label	Actuals 2009	Actuals 2010	Amended Budget 2011	Actuals 2011	Estimate 2011	Non HR Request	Total Department Request
+	530921214	Consultant/Contractual Service	0	7,178	1,100	4,712	5,000	106	1,250
	1	Monthly PSN Fee	0	0	0	0	1,162	106	1,250
	2	Power Engineers, Inc (City Works Implementation)	0	0	0	0	3,838	0	0
	*	Amount missing from detail	0	7,178	1,100	4,712	0	0	0
	530921216	Legislative Services	199	0	200	0	200	200	200
	530921224	Telephone	1,845	1,864	1,900	1,559	1,900	1,900	1,900
	530921225	Cellular Charges	3,054	418	1,536	838	1,500	1,300	1,300
	530921226	Data/Voice Communications	0	2,470	2,500	1,440	1,800	2,500	2,500
	530921232	Facility Lease	10,408	10,408	9,954	0	9,954	835	9,954
	530921241	Software Maintenance Agreements	2,392	0	0	0	0	0	0
	530921260	Travel	35	98	0	0	0	0	0
	530921261	Meals & Lodging	13	102	187	66	187	187	187
	530921262	Conferences /Seminars/ Training	1,406	296	450	143	450	450	450
	530921300	Memberships & Subscriptions	62	242	242	242	242	242	242
	530921310	Office Supplies	1,202	255	250	111	250	250	250
	530921311	Copying/Printing	0	1,186	1,100	711	1,100	1,100	1,100
	530921312	Postage	1,121	1,390	1,200	1,168	1,200	1,200	1,200
	530921350	Minor Equipment / Tool Replacement	0	2,250	0	0	0	0	0
	530921399	Miscellaneous Expense	50	211	100	0	100	100	100
+	530921510	Property & Liability Insurance	0	0	0	1,694	1,694	0	0
	1	Sanitation truck hit at&t wires	0	0	0	0	694	0	0
	2	Sanitation truck hit parked vehicle	0	0	0	0	1,000	0	0
	*	Amount missing from detail	0	0	0	1,694	0	0	0
=	S921	Solid Waste - Office Supplies & Expenses	31,157	45,626	25,859	23,226	42,860	11,809	34,183
=	536350110	Salaries - compost site	15,320	20,982	16,907	12,516	0	1,327	15,929
=	536350111	Part - time salaries - compost	13,166	13,037	19,629	13,649	0	1,639	19,670
=	536350112	Overtime salaries - compost site	9,293	10,336	15,177	8,815	0	1,265	15,177
=	536350151	Social security	2,869	3,373	3,956	2,640	0	324	3,884
=	536350152	Wisconsin retirement	2,568	3,445	4,094	2,060	0	166	1,993
=	536350153	Worker's compensation	1,105	1,010	1,903	1,334	0	157	1,889
=	536350154	Health & life benefits	5,361	7,223	5,800	6,490	0	427	5,124
	536350159	Retiree Medical Benefits	659	952	1,888	688	841	841	841
+	536350214	Contractual Services	20,720	35,524	26,500	26,219	32,050	2,399	28,700
	1	Tub Grinding	0	0	0	0	27,000	2,250	27,000
	2	Stump Removal	0	0	0	0	1,000	0	0
	3	Toilet Rental for Compost Site	0	0	0	0	700	62	700
	4	Tipping Fee	0	0	0	0	2,471	0	0
	5	Other	0	0	0	0	879	87	1,000
	*	Amount missing from detail	20,720	35,524	26,500	26,219	0	0	0

		PACT 2009	PACT 2010	AMEND 2011	ACTUAL 2011	EST2011	DEPT2012	DEPTREQ12	
	ACCOUNT	Label	Actuals 2009	Actuals 2010	Amended Budget 2011	Actuals 2011	Estimate 2011	Non HR Request	Total Department Request
	536350220	Electric	91	62	150	0	0	0	0
	536350242	Contracted equipment maintenance	0	0	0	0	0	0	0
	536350399	Misc. Expense	4,695	162	100	0	100	100	100
	536350905	ISF Charge	32,404	51,482	63,089	45,468	49,971	49,971	49,971
	CYESTSB350	Current Year Estimated Salaries & Benefits	0	0	0	0	60,000	0	0
=	S350	Solid Waste - Compost Site Expenses	108,251	147,588	159,193	119,878	142,962	58,616	143,277
=	536351110	Salaries - administrative	8,810	39,823	59,585	43,878	0	4,924	59,092
=	536351111	Part - time Salaries	11,681	2,777	4,620	0	0	565	6,775
=	536351112	Overtime salaries - admin	53	0	0	0	0	0	0
=	536351151	Social security	1,570	3,213	4,912	3,328	0	420	5,039
=	536351152	Wisconsin retirement	1,347	4,494	7,147	4,477	0	324	3,886
=	536351153	Worker's compensation	43	370	1,648	1,260	0	147	1,768
=	536351154	Health & life benefits	1,598	9,009	18,075	14,473	0	1,322	15,865
=	536351158	Long - term disability	0	0	157	0	0	14	164
	536351159	Retiree Medical Benefits	836	2,666	2,567	2,216	2,643	2,643	2,643
+	536351199	Personnel Transfers	12,890	33,214	34,405	28,800	34,405	2,891	34,461
	1	Transfer from Admin	0	0	0	0	0	663	7,956
	2	Transfer from Finance	0	0	0	0	0	898	10,666
	3	Transfer from IT	0	0	0	0	0	1,001	11,968
	4	Transfer from HR	0	0	0	0	0	329	3,871
	5	Line Item 5	0	0	0	23,876	34,405	0	0
	*	Amount missing from detail	12,890	33,214	34,405	4,924	0	0	0
	536351201	Unemployment	0	0	4,240	3,533	4,240	323	3,755
	536351901	Non Personnel Transfer	1,466	10,300	13,000	10,833	13,000	13,000	13,000
	536351990	New Program	0	0	0	0	0	0	0
=	536351991	New program requests - Personnel	0	0	0	0	0	90	1,081
+	536351994	Program reductions	0	0	0	0	0	(501)	(5,957)
	1	Self-Serve Compost Site on Saturday	0	0	0	0	0	(501)	(5,957)
	*	Amount missing from detail	0	0	0	0	0	0	0
	CYESTSB351	Current Year Estimated Salaries & Benefits	0	0	0	0	96,068	0	0
=	S351	Solid Waste - Administration Salaries	40,294	105,867	150,356	112,797	150,356	26,162	141,572
=	536352110	Salaries - leaf collection	10,468	7,850	22,221	8,230	0	969	11,630
=	536352111	Part - time salaries leaf coll	4,581	7,241	7,529	2,549	0	590	7,078
=	536352112	Overtime salaries	9,911	3,427	0	0	0	0	0
=	536352151	Social security	1,904	1,413	2,276	820	0	119	1,431
=	536352152	Wisconsin retirement	2,082	1,180	2,638	677	0	62	743
=	536352153	Worker's compensation	848	511	1,086	417	0	58	696
=	536352154	Health & life benefits	4,193	2,345	7,518	3,163	0	307	3,689
	536352159	Retiree Medical Benefits	1,172	680	655	546	655	655	655

		PACT 2009	PACT 2010	AMEND 2011	ACTUAL 2011	EST2011	DEPT2012	DEPTREQ12	
	ACCOUNT	Label	Actuals 2009	Actuals 2010	Amended Budget 2011	Actuals 2011	Estimate 2011	Non HR Request	Total Department Request
	536352351	Repair/maintenance supplies	77	0	0	0	0	0	0
	536352905	ISF Charge	46,639	39,287	55,679	17,141	48,488	48,488	48,488
	CYESTSB352	Current Year Estimated Salaries & Benefits	0	0	0	0	34,000	0	0
=	S352	Solid Waste - Leaf Collection Expense	81,875	63,934	99,602	33,542	83,143	51,249	74,409
=	536353110	Salaries - Recycling	55,931	53,876	55,166	40,564	0	4,842	58,099
=	536353111	Part-time Salaries - Recycling	583	96	0	35	0	41	491
=	536353112	Overtime Salaries - Recycling	3,517	3,838	2,525	2,584	0	210	2,525
=	536353151	Social security	4,529	4,385	4,413	3,266	0	390	4,675
=	536353152	Wisconsin retirement	6,197	6,358	6,692	4,291	0	298	3,581
=	536353153	Worker's compensation	1,052	1,100	2,106	1,719	0	189	2,274
=	536353154	Health & life benefits	12,848	12,820	18,530	12,855	0	1,515	18,183
	536353159	Retiree Medical Benefits	3,121	3,400	3,275	2,729	3,275	3,275	3,275
+	536353214	Consultant/Contractual Service	8,140	7,306	5,020	630	721	337	4,000
	1	Dynamic Recycling Credit for Overcharge in 2010	0	0	0	0	(3,649)	0	0
	2	Shred It	0	0	0	0	570	37	400
	3	Electronic Recycling	0	0	0	0	3,800	300	3,600
	*	Amount missing from detail	8,140	7,306	5,020	630	0	0	0
+	536353289	Tipping Fees	25,249	44,464	35,000	27,514	41,500	3,348	40,000
	1	Tipping	0	0	0	0	20,750	1,674	20,000
	2	Hauling / Trucking	0	0	0	0	20,750	1,674	20,000
	*	Amount missing from detail	25,249	44,464	35,000	27,514	0	0	0
	536353353	Safety Equipment	246	70	100	42	100	100	100
	536353399	Miscellaneous	0	0	500	0	0	0	0
	536353905	ISF Charge	102,484	90,839	89,839	74,418	91,181	91,181	91,181
	CYESTSB353	Current Year Estimated Salaries & Benefits	0	0	0	0	89,432	0	0
=	S353	Solid Waste - Recycling Collection Exp	223,898	228,551	223,166	170,648	226,209	105,727	228,384
	536400000	Garbage Collection	0	0	0	0	0	0	0
=	536400110	Salaries	162,484	154,370	142,679	125,990	0	12,218	146,615
=	536400111	Part - time salaries	1,039	503	500	774	0	102	1,229
=	536400112	Overtime salaries	10,190	4,076	7,576	847	0	631	7,576
=	536400151	Social security	13,115	12,147	11,533	9,653	0	991	11,890
=	536400152	Wisconsin retirement	18,076	17,518	17,488	12,502	0	759	9,107
=	536400153	Worker's compensation	3,842	3,573	5,503	5,004	0	482	5,782
=	536400154	Health & life benefits	36,276	39,872	48,094	38,752	0	3,824	45,885
	536400159	Retiree Medical Benefits	9,362	8,568	8,252	6,877	8,252	8,252	8,252
	536400214	Consultant/Contractual Service	12,191	2,577	6,000	0	3,000	3,000	3,000
	536400216	Legislative Services	1,229	1,205	400	166	400	400	400
	536400230	Equipment rental	475	0	0	0	0	0	0
	536400246	Contracted Vehicle Maintenance	0	0	0	0	0	0	0

		PACT 2009	PACT 2010	AMEND 2011	ACTUAL 2011	EST2011	DEPT2012	DEPTREQ12	
	ACCOUNT	Label	Actuals 2009	Actuals 2010	Amended Budget 2011	Actuals 2011	Estimate 2011	Non HR Request	Total Department Request
	536400289	Tipping Fees	230,535	261,618	220,000	184,302	260,000	250,000	250,000
	536400300	Memberships	0	0	0	0	0	0	0
	536400350	Minor equipment/Tool Replacement	0	0	0	0	0	0	0
	536400352	Uniform services & uniforms	768	2,280	1,200	386	500	500	500
	536400353	Safety Equipment	0	520	100	0	100	100	100
	536400357	Fuel	0	0	0	0	0	0	0
	536400399	Miscellaneous expense	303	0	1,000	123	500	49	500
	536400905	ISF Charge	226,623	206,046	207,990	166,196	209,574	209,574	209,574
	CYESTSB400	Current Year Estimated Salaries & Benefits	0	0	0	0	239,905	0	0
=	S400	Solid Waste - Garbage Collection Exp	726,507	714,870	678,315	551,570	722,231	490,882	700,409
=	SOPEXP	Solid Waste Total Operating Expense	1,302,445	1,399,161	1,428,191	1,011,662	1,459,761	836,445	1,414,234
=	SOPGAIN	Solid Waste Operating Gain (Loss)	(71,686)	30,674	(26,113)	199,051	19,657	542,556	44,726
		Non Operating Revenue							
	444190000	Interest Income - Late Payments	16,344	0	0	0	0	0	0
	484190000	Interest on Investments	3,350	2,118	1,500	819	1,500	1,500	1,500
	484192000	Interest - Late Payments	0	17,813	14,000	10,151	18,000	18,000	18,000
	484195000	Amortization of Bond Premium	5,464	5,464	5,464	0	5,464	5,464	5,464
	485280000	Emergency Government Grant	8,964	0	0	0	0	0	0
	485450000	Recycling Grant	67,573	71,094	70,000	45,964	45,964	3,837	46,000
=	TOTNOREV	Total Non Operating Revenue	101,695	96,489	90,964	56,934	70,928	28,801	70,964
		Non Operating Expenses							
	585210630	Issuance Expense	0	0	0	0	0	0	0
	960427605	Amortization of Issuance Expense	3,138	3,138	3,138	0	3,138	3,138	3,138
	960427620	Interest on Long Term Notes	23,861	20,413	16,313	11,776	16,313	1,027	12,291
=	TOTNOEXP	Total Non Operating Expenses	26,999	23,552	19,451	11,776	19,451	4,165	15,429
=	GBCONT	Net Solid Waste	3,010	103,612	45,400	244,209	71,134	567,192	100,261
		Salaries & Benefits Summary							
=	RFTSALARY	Full Time Salaries	253,013	276,900	296,558	231,178	0	24,280	291,365
=	RPTSALARY	Part Time Salaries	31,050	23,654	32,278	17,006	0	2,937	35,243
=	ROTSALARY	Over Time Salaries	32,964	21,677	25,278	12,246	0	2,107	25,278
=	SALARIES	Total Salaries	317,027	322,231	354,114	260,431	0	29,324	351,886
=	SOCIALSEC	Social Security	23,986	24,531	27,090	19,707	0	2,243	26,919
=	RETIREMENT	Retirement	30,270	32,995	38,059	24,006	0	1,609	19,309
=	WRKERSCP	Workers Compensation	6,891	6,564	12,246	9,733	0	1,034	12,407

		PACT 2009	PACT 2010	AMEND 2011	ACTUAL 2011	EST2011	DEPT2012	DEPTREQ12	
	ACCOUNT	Label	Actuals 2009	Actuals 2010	Amended Budget 2011	Actuals 2011	Estimate 2011	Non HR Request	Total Department Request
=	HEALTH	Health & Life Benefits	60,276	71,269	98,017	75,733	0	7,395	88,745
=	RETIREE	Retiree Medical Benefits	15,150	16,266	16,637	13,055	15,666	15,666	15,666
=	BENEFITS	Total Benefits	136,572	151,625	192,049	142,234	15,666	27,948	163,047
=	TCYESTSB	Total Current Year Estimated Salaries & Benefits	0	0	0	0	519,405	0	0
=	TOTSLBEN	Total Salaries & Benefits	453,599	473,855	0	402,664	535,071	57,272	514,933
		Percent of Labor Dollars							
=	PSS	Social Security	8	8	8	8	0	8	8
=	PRETIEMENT	Retirement	10	10	11	9	0	5	5
=	PWORKERCOMP	Workers Comp	2	2	3	4	0	4	4
=	PHEALTH	Health & Life	19	22	28	29	0	25	25
=	PWTOTAL	Sewer Total	38	42	50	50	0	42	42

			2012 Budget	Starting Salary	Increase %	Increase Period	New Salary	Increase% 2	Increase Period 2	New Salary 2	Bonus %	Bonus Amount
	100-08-005	Ocacio, Santos	0.00	\$49,254	3.00%	1	\$50,732		0	\$50,732		0
	100-08-021	Lynch, William	0.00	\$49,254	3.00%	1	\$50,732		0	\$50,732		0
	100-14-006	Thomas, Glenn	0.00	\$49,254	3.00%	1	\$50,732		0	\$50,732		0
	100-14-007	Heger, Robert	0.00	\$49,254	3.00%	1	\$50,732		0	\$50,732		0
	110	Salary Account	0.00			0			0			0
	100-08-005	Ocacio, Santos	0.00	\$49,254	3.00%	1	\$50,732		0	\$50,732		0
	100-08-021	Lynch, William	0.00	\$49,254	3.00%	1	\$50,732		0	\$50,732		0
	100-14-006	Thomas, Glenn	0.00	\$49,254	3.00%	1	\$50,732		0	\$50,732		0
	100-14-007	Heger, Robert	0.00	\$49,254	3.00%	1	\$50,732		0	\$50,732		0
	120	Snow Removal Wages	0.00			0			0			0
			0.00			0			0			0

VILLAGE OF PLEASANT PRAIRIE

New Programs

BUDGET YEAR: 2012

DEPARTMENT: Solid Waste

FUND NO. & NAME: 603 - Solid Waste

NEW PROGRAMS OVERVIEW:

List all New Programs and amounts. For each New Program listed, a separate New Program detail sheet needed.

	NEW PROGRAM NAME	AMOUNT
1.	Increase part-time start wage from \$8.15/hr to \$8.50/hr.	\$1,081
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

TOTAL AMOUNT: \$1,081

VILLAGE OF PLEASANT PRAIRIE

New Programs

BUDGET YEAR: 2012

DEPARTMENT: Solid Waste

FUND NO. & NAME: 603 - Solid Waste

NEW PROGRAMS REQUEST DETAIL:

Complete a detail sheet for each new program listed above. Note: Click to add "Additional New Program Request...".

NEW PROGRAM DETAIL NO.: 1

NEW PROGRAM NAME: Increase Part-time Starting Wage

CAPITAL PURCHASE REQUIRED: No IF YES,

CAPITAL PROJECT NAME: _____

CAPITAL PROJECT NO.: _____

<input type="checkbox"/> APPROVED
<input type="checkbox"/> REJECTED

ACCOUNT	DESCRIPTION	COST
603-536350-111	Increase part-time wage from \$8.15 to \$8.50/h	\$811
603-536352-111	Increase part-time wage from \$8.15 to \$8.50/h	\$270

TOTAL COSTS: \$1,081

OVERVIEW INCLUDING EFFECT ON GOALS:

Increase starting wage for part-time employees in Solid Waste/Compost Division to keep competitive with local starting wages to attract and keep seasonal employees. Two seasonal positions, 1,000 hours each.

VILLAGE OF PLEASANT PRAIRIE

Program Reductions

BUDGET YEAR: 2012

DEPARTMENT: Solid Waste

FUND NO. & NAME: 603 - Solid Waste

PROGRAM REDUCTIONS OVERVIEW:

List all Program Reductions and amounts. For each Program Reduction listed, a separate Program Reduction detail sheet needed.

PROGRAM REDUCTION NAME		AMOUNT
1.	Self-Serve Compost Site on Saturday	-\$5,957
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
TOTAL AMOUNT:		<u><u>-\$5,957</u></u>

VILLAGE OF PLEASANT PRAIRIE

Program Reductions

BUDGET YEAR: 2012

DEPARTMENT: Solid Waste

FUND NAME & NO.: 603 - Solid Waste

PROGRAM REDUCTION DETAIL:

Complete a detail sheet for each program reduction listed above. Note: Click to add "*Additional Program Detail...*".

PROGRAM REDUCTION NO.: 1

PROGRAM NAME: Self-Serve Compost Site on Saturdays

ACCOUNT	DESCRIPTION	COST
603-536350-112	Overtime Wages	-\$5,054
603-536350-151	Social Security	-\$387
603-536350-152	WI Retirement	-\$298
603-536350-153	Worker's Compensation	-\$218
TOTAL COSTS:		-\$5,957

OVERVIEW INCLUDING EFFECT ON GOALS:

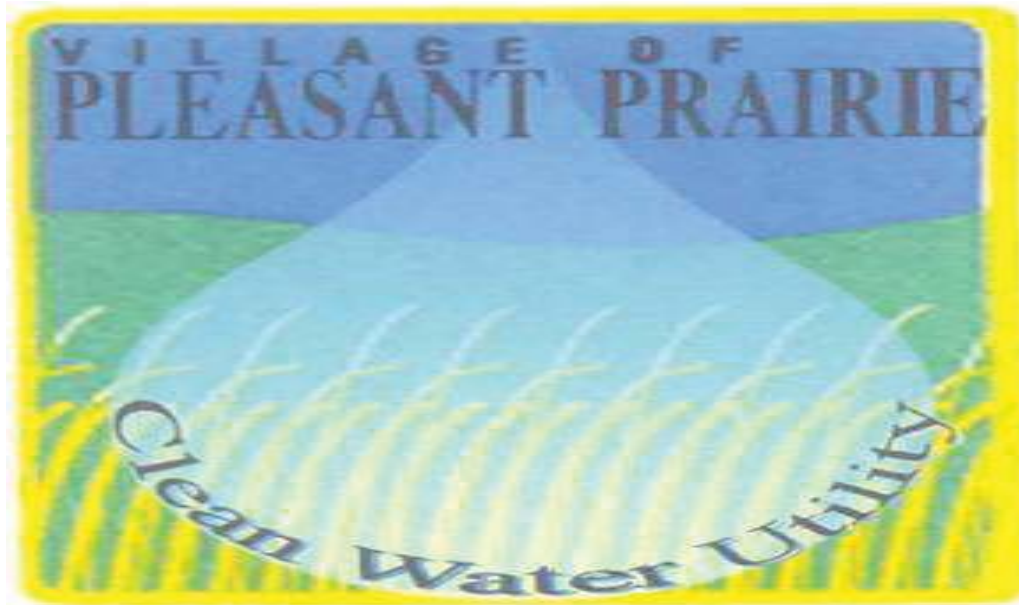
Currently Compost Site is staffed on Saturdays with a part-time position and a full-time position to assist residents with loading compost. Eliminate full-time position and initiate "self-serve" compost for residents, requiring residents to load their own wood chips and compost themselves.

VILLAGE OF PLEASANT PRAIRIE

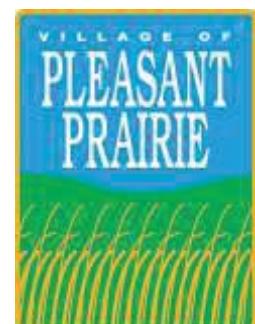
BUDGET COVER PAGE

BUDGET YEAR: 2012

DEPARTMENT: Public Works



SUBMITTED BY: John Steinbrink, Jr., Public Works Director



VILLAGE OF PLEASANT PRAIRIE

Overview

BUDGET YEAR: 2012

DEPARTMENT: Clean Water

The Clean Water Utility has been selected as the primary resource to address storm water issues in the Village. The Clean Water Utility is designed to fund operations, depreciation of aging infrastructure, and capital. The Clean Water Utility Operational Budget is funded solely by a user fees of \$3.75 per ERU. The enterprise pays for daily operations, fund future capital and account for an aging infrastructure. Capital projects that benefit the Village of Pleasant Prairie as a whole will be funded by the Clean Water Utility. Capital projects specific to a specific drainage area are subject to a special assessment to the affected property owners. The property owners pay half of the construction cost and the Clean Water Utility pays the other half.

A second and more principal issue is the continued maintenance and eventual replacement of storm water infrastructure. As the Village continues to grow, an added responsibility is assumed. Growth creates additional infrastructure that represents an asset that the Village of Pleasant Prairie must maintain in good working order to provide adequate storm water management for residents and clean storm water for everyone in the Village. As with all infrastructure, there must be proper care and maintenance to extend the life of the system. In essence protecting and extending the life of those assets will likewise protect the Village's investments for their residents and businesses.

Federal mandates require communities with storm sewer systems to obtain state permits to discharge storm water to streams and lakes. These permits are administered by the Wisconsin Dept. of Natural Resources. Phase II rules affect the Village requiring that our community meet the following six minimum control measures:

1. Public Education and Outreach
2. Public participation and involvement
3. Illicit Discharge Detection and Elimination
4. Construction site pollution control
5. Post-construction storm water management
6. Pollution prevention (municipal good housekeeping)

Public education, outreach, participation and involvement are accomplished through the Village website and in partnership with the SE WI Clean Water Network. The remainder control measures are handled in through periodic inspection and cleaning of each component of the system; including storm sewers, manholes, catch basins, other storm water structures such as retention and detention ponds that are the responsibility of the Village.

As the storm water management system(s) become older, maintenance and repairs increase. To prevent premature failures and the added liability, proper maintenance schedules must be maintained. The absence of a good preventative maintenance program will normally lead to portions of the system being prematurely repaired or replaced.

Typically, when the repairs or replacement gets to this magnitude, bonds are sold to address the deficiencies. Timely maintenance will not only extend the life of the infrastructure, but will also limit untimely repairs and costly bond issues.

The Clean Water Utility assists in maintaining the system in a timely fashion. As a separate utility, revenues are generated through user charges. This allows for a more sensible approach for the maintenance and capital improvements and does not compete for property tax dollars from the general fund. Rates are established to provide an equitable balance for customers who would otherwise be exempt from a property tax charge by the general fund.

New Goals

A new goal for 2012 is to inspect 5,000 feet of the behind the curb sump drain lines. The Village of Pleasant Prairie has 42,000 feet total.

Proposed Program Reduction

Staff is proposing to eliminate the contribution to new storm water improvements. Currently Village pays 50% of the cost for a new storm water project. This program reduction will eliminate any contributions from the Clean Water Utility. One of the driving reasons is to build a fund that will replace existing storm sewer. This program reduction will help to build that fund. The Village has 30 million dollars of infrastructure that needs to be maintained and replaced.

In summary, the Clean Water Utility establishes and promotes a systematic approach to dealing with past, present and future storm water needs while addressing state and federal mandates in an equitable manner. The Clean Water Utility is not proposing a rate increase for 2012.

VILLAGE OF PLEASANT PRAIRIE

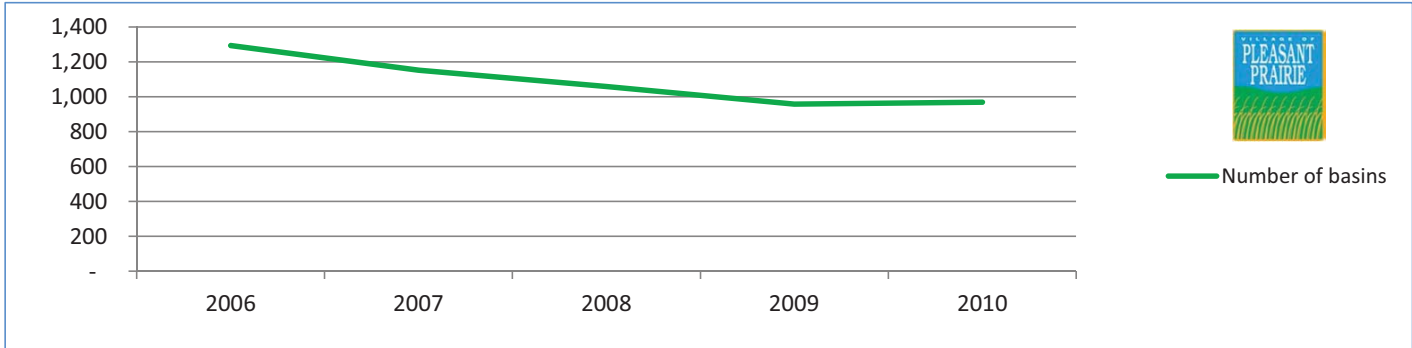
TRENDING REPORT

DEPARTMENT: Clean Water Utility

BUDGET YEAR: 2012

Trend # 1

Clean Catch Basins



YEAR	Number of basins
2006	1,294
2007	1,152
2008	1,058
2009	957
2010	969

The trending chart shows the numbers of catch basins cleaned each year. Public Works crews have completed cleaning of 750 catch basins to-date in 2011. Work will continue as weather permits.

VILLAGE OF PLEASANT PRAIRIE

Goals

DEPARTMENT: Clean Water Utility

BUDGET YEAR: Select..

UPDATE TYPE: 3rd QTR

GOALS:

Limited to three (3) goals. Description and Results limited to 500 text characters.

GOAL #1

TITLE: Model Storm Sewer System

- NUMBER
 PERCENT

Percent will show as whole numbers. If percent, total must equal 100 for your goal and forecast lines.

	1st QTR	2nd QTR	3rd QTR	4th QTR	TOTAL
GOAL	0	0	100	0	100
ACTUAL	0	0	100	0	100
FORECAST	0	0	100	0	100

DESCRIPTION	Work with consultant to model storm sewer system to meet DNR requirements. Goal is to identify improvements to meet 40% TSS reduction as required by the DNR.
RESULTS	The DNR changed the TSS reduction requirement from 40% to 20%. The Village of Pleasant Prairie is compliant.

VILLAGE OF PLEASANT PRAIRIE

Goals

DEPARTMENT: Clean Water Utility

BUDGET YEAR: 2012

UPDATE TYPE: Original

GOALS:

Limited to three (3) goals. Description and Results limited to 500 text characters.

GOAL #1

TITLE: Sweep curb & gutter

- NUMBER
 PERCENT

Percent will show as whole numbers. If percent, total must equal 100 for your goal and forecast lines.

	1st QTR	2nd QTR	3rd QTR	4th QTR	TOTAL
GOAL	0	202	101	101	404
ACTUAL					0
FORECAST					0

DESCRIPTION	Curb and gutters are swept four times per year, a total of 101 lane miles of curb each round.
RESULTS	

VILLAGE OF PLEASANT PRAIRIE

Goals

DEPARTMENT: Clean Water Utility

BUDGET YEAR: 2012

UPDATE TYPE: Original

GOAL #2

TITLE: Inspect Behind-the-Curb Sump Drain Lines

- NUMBER
 PERCENT

Percent will show as whole numbers. If percent, total must equal 100 for your goal and forecast lines.

	1st QTR	2nd QTR	3rd QTR	4th QTR	TOTAL
GOAL	25	25	25	25	100
ACTUAL					0
FORECAST					0

DESCRIPTION	Inspect 5,000 feet of behind the curb sump drain lines. The Village has a total of 42,000 feet of behind the curb sump drain lines. These lines collect sump pump water where there is no storm main. Flow is routed behind the curb to the main. There is currently no inspections for these storm lines.
RESULTS	

		PACT 2009	PACT 2010	AMEND 2011	ACTUAL 2011	EST2011	DEPT2012	DEPTREQ12	
	ACCOUNT	Label	Actuals 2009	Actuals 2010	Amended Budget 2011	Actuals 2011	Estimate 2011	Non HR Request	Total Department Request
+	463240000	Clean water	929,100	1,079,186	1,089,700	897,383	1,104,222	93,174	1,118,000
	463241000	Development clean water charge	15,386	11,761	2,000	10,644	10,000	2,000	2,000
	463242000	Clean water compliance	2,472	593	1,000	0	0	1,000	1,000
=	TOTCWREV	Total Clean Water Revenue	946,959	1,091,539	1,092,700	908,027	1,114,222	96,174	1,121,000
=	110	Salaries	102,834	120,070	118,907	111,650	0	10,603	127,121
=	111	Part - time salaries	4,778	8,420	11,285	11,294	0	778	9,340
=	112	Overtime salaries	9,135	986	1,000	1,219	0	83	1,000
=	151	Social security	8,831	9,746	10,036	9,339	0	877	10,516
=	152	Wisconsin retirement	11,627	13,460	14,069	11,234	0	676	8,110
=	153	Worker's compensation	2,882	3,507	4,639	4,160	0	414	4,964
=	154	Health & life benefits	23,979	28,007	36,107	31,254	0	2,979	35,748
=	158	Long - term disability insurance	31	51	83	72	0	11	132
	159	Retiree Medical Benefits	5,788	6,216	5,986	4,988	5,986	508	5,986
+	199	Personnel Transfer	42,015	24,911	25,728	21,600	0	2,174	25,846
	CYESTSB	Current Year Estimated Salaries & Benefits	0	0	0	0	229,014	0	0
=	TOTPS	Total Personnel Services	211,899	215,373	227,840	206,809	235,000	19,105	228,763
	200	Temporary help	0	0	0	0	0	0	0
	201	Unemployment	0	0	2,316	1,930	2,316	134	1,487
	202	Occupational health evaluatns	0	0	60	0	60	60	60
	205	Publication of notices/agendas	130	372	250	363	400	250	250
	206	Contractual printing	0	727	951	875	950	950	950
	210	Attorney fees	0	988	1,100	628	628	1,100	1,100
+	212	Engineering fees	16,966	30,943	10,000	21,738	25,000	1,674	20,000
+	214	Consultant/contractual service	23,193	16,817	25,210	18,512	25,210	2,121	25,210
	216	Legislative Services	1,669	166	166	166	166	166	166
	223	Municipal water	194	237	250	219	280	280	280
	224	Telephone service	30	566	600	491	600	600	600
	225	Cellular telephone	1,206	1,519	1,120	1,092	1,120	1,120	1,120
	226	Data/voice communications	0	0	480	0	0	0	0
	229	Clean Water	2,531	2,942	3,500	2,712	3,500	3,500	3,500
	230	Equipment rental	80	0	2,500	185	185	2,500	2,500
	231	Equipment Leases	46	0	0	0	0	0	0
	232	Facility Lease	14,131	14,131	13,604	0	13,604	14,000	14,000
	241	Software maintenance agreemt	450	588	600	0	600	600	600
	242	Contracted equipment maintenance	0	0	0	0	0	0	0
	244	Contracted building maintenance	0	0	0	0	0	0	0
	246	Contracted vehicle maintenance	0	0	0	0	0	0	0
	260	Travel	33	43	75	32	75	75	75

		PACT 2009	PACT 2010	AMEND 2011	ACTUAL 2011	EST2011	DEPT2012	DEPTREQ12	
	ACCOUNT	Label	Actuals 2009	Actuals 2010	Amended Budget 2011	Actuals 2011	Estimate 2011	Non HR Request	Total Department Request
	261	Meals & lodging	234	236	187	66	187	187	187
	262	Conferences/seminars/training	1,406	399	1,125	963	1,125	1,125	1,125
=	TOTCS	Total Contractual Services	62,558	70,673	64,094	49,970	76,006	30,442	73,210
	300	Memberships & subscriptions	3,461	3,300	3,500	3,113	3,500	3,500	3,500
	310	Office supplies	1,634	511	1,000	220	750	1,000	1,000
	311	Copying/Postage	0	252	200	68	200	200	200
	312	Postage	1,401	3,181	2,642	2,646	2,664	2,642	2,642
	350	Minor equipment/tool replacem	0	0	0	0	0	0	0
	352	Uniform services & uniforms	0	0	100	0	0	0	0
	353	Safety equipment	0	746	2,500	170	2,500	2,500	2,500
	357	Fuel	0	0	0	0	0	0	0
	370	Landscaping supplies	200	870	500	1,308	1,308	500	500
	371	Signs	0	0	500	0	0	0	0
	372	Gravel/crushed stone	1,001	2,599	5,000	10,189	12,000	12,000	12,000
	373	Pavement materials	4,236	5,474	2,000	3,365	4,000	4,000	4,000
	375	Culvert installation	16,285	12,853	10,000	7,322	10,000	10,000	10,000
	399	Miscellaneous expense	311	156	1,000	581	1,047	1,000	1,000
=	TOTSM	Total Supplies and Maintenance	30,505	29,942	28,942	28,981	37,969	37,342	37,342
	510	Property & liability insurance	1,441	2,094	2,200	1,908	1,910	2,175	2,175
	600	Depreciation	708,421	736,462	708,421	0	708,421	708,421	708,421
	901	Non Personnel Transfer	0	7,700	9,800	8,167	9,800	9,800	9,800
	905	ISF Charge	160,530	142,541	160,962	150,792	176,000	176,000	176,000
=	SUBTOT	Department Subtotal	1,175,354	1,204,786	1,202,259	446,626	1,245,106	983,284	1,235,711
	990	New program requests	0	0	76	0	0	0	0
=	991	New program requests - Personnel	0	0	0	0	0	0	0
	994	Program Reductions	0	0	0	0	0	0	0
=	GT	Grand Total	1,175,354	1,204,786	1,202,335	446,626	1,245,106	983,284	1,235,711
=	NOOPERATING	Net Operating Gain/(Loss)	(228,396)	(113,246)	(109,635)	461,401	(130,884)	(887,110)	(114,711)
		Non Operating							
	484190000	Interest on Investments	4,594	1,110	250	1,517	3,000	250	3,000
	484191000	Interest on Special Assessments	0	11,496	22,057	(2,293)	9,005	627	7,414
	484192000	Late Payments	11,315	13,507	11,000	7,350	13,000	13,000	13,000
+	485280000	Emergency Government Grant	22,030	69,699	822,500	141,488	744,708	89,222	1,070,499

		PACT 2009	PACT 2010	AMEND 2011	ACTUAL 2011	EST2011	DEPT2012	DEPTREQ12	
	ACCOUNT	Label	Actuals 2009	Actuals 2010	Amended Budget 2011	Actuals 2011	Estimate 2011	Non HR Request	Total Department Request
	DISPOSAL	Gain (Loss) on Disposal of Assets	0	0	0	0	0	0	0
=	TOTNOREV	Total Non Operating	37,939	95,812	855,807	148,062	769,713	103,099	1,093,913
		Contributions & Transfers							
	492001000	Capital Contributions - Govt Activities	9,298	943,017	0	0	0	0	0
	492421000	Capital Contributions	0	296,932	0	0	0	0	0
	TRANSFERX	Transfer	(372,401)	0	0	0	0	0	0
	TRANSFER	Transfer Out - ISF	0	0	0	0	0	0	0
=	NACHNG	Net Change in Assets	(553,560)	1,222,515	746,172	609,463	638,829	(784,011)	979,202

		PACT 2009	PACT 2010	AMEND 2011	ACTUAL 2011	EST2011	DEPT2012	DEPTREQ12	
	ACCOUNT	Label	Actuals 2009	Actuals 2010	Amended Budget 2011	Actuals 2011	Estimate 2011	Non HR Request	Total Department Request
+	463240000	Clean water	929,100	1,079,186	1,089,700	897,383	1,104,222	93,174	1,118,000
	1	1st Qtr	0	0	0	0	269,323	23,000	276,000
	2	2nd Qtr	0	0	0	0	269,379	23,000	276,000
	3	3rd Qtr	0	0	0	0	275,660	23,000	276,000
	4	4th Qtr	0	0	0	0	289,860	24,174	290,000
	*	Amount missing from detail	929,100	1,079,186	1,089,700	897,383	0	0	0
	463241000	Development clean water charge	15,386	11,761	2,000	10,644	10,000	2,000	2,000
	463242000	Clean water compliance	2,472	593	1,000	0	0	1,000	1,000
=	TOTCWREV	Total Clean Water Revenue	946,959	1,091,539	1,092,700	908,027	1,114,222	96,174	1,121,000
=	110	Salaries	102,834	120,070	118,907	111,650	0	10,603	127,121
=	111	Part - time salaries	4,778	8,420	11,285	11,294	0	778	9,340
=	112	Overtime salaries	9,135	986	1,000	1,219	0	83	1,000
=	151	Social security	8,831	9,746	10,036	9,339	0	877	10,516
=	152	Wisconsin retirement	11,627	13,460	14,069	11,234	0	676	8,110
=	153	Worker's compensation	2,882	3,507	4,639	4,160	0	414	4,964
=	154	Health & life benefits	23,979	28,007	36,107	31,254	0	2,979	35,748
=	158	Long - term disability insurance	31	51	83	72	0	11	132
	159	Retiree Medical Benefits	5,788	6,216	5,986	4,988	5,986	508	5,986
+	199	Personnel Transfer	42,015	24,911	25,728	21,600	0	2,174	25,846
	1	Transfer from Admin	0	0	0	17,907	0	500	5,967
	2	Transfer from Finance	0	0	0	0	0	674	8,000
	3	Transfer from IT	0	0	0	0	0	748	8,976
	4	Transfer from HR	0	0	0	0	0	252	2,903
	*	Amount missing from detail	42,015	24,911	25,728	3,693	0	0	0
	CYESTSB	Current Year Estimated Salaries & Benefits	0	0	0	0	229,014	0	0
=	TOTPS	Total Personnel Services	211,899	215,373	227,840	206,809	235,000	19,105	228,763
	200	Temporary help	0	0	0	0	0	0	0
	201	Unemployment	0	0	2,316	1,930	2,316	134	1,487
	202	Occupational health evaluatns	0	0	60	0	60	60	60
	205	Publication of notices/agendas	130	372	250	363	400	250	250
	206	Contractual printing	0	727	951	875	950	950	950
	210	Attorney fees	0	988	1,100	628	628	1,100	1,100
+	212	Engineering fees	16,966	30,943	10,000	21,738	25,000	1,674	20,000
	1	Piche Drainage	0	0	0	0	8,532	0	0
	2	Devonshire / Medowdale Drainage	0	0	0	0	5,500	0	0
	3	RecPlex temp Stream Crossing	0	0	0	0	5,946	0	0
	4	Other	0	0	0	0	5,022	1,674	20,000
	5	Line Item 5	0	0	0	0	0	0	0

		PACT 2009	PACT 2010	AMEND 2011	ACTUAL 2011	EST2011	DEPT2012	DEPTREQ12	
	ACCOUNT	Label	Actuals 2009	Actuals 2010	Amended Budget 2011	Actuals 2011	Estimate 2011	Non HR Request	Total Department Request
	*	Amount missing from detail	16,966	30,943	10,000	21,738	0	0	0
+	214	Consultant/contractual service	23,193	16,817	25,210	18,512	25,210	2,121	25,210
	1	Dump Street Sweeping (Tipping)	0	0	0	0	10,000	837	10,000
	2	PSN - Online Bills	0	0	0	0	1,200	100	1,200
	3	Town of Bristol - Keep Waters Clean	0	0	0	0	1,709	147	1,709
	4	Precise Unground	0	0	0	0	3,700	312	3,700
	5	Digger Hotline	0	0	0	0	1,345	113	1,345
	6	Power Engineering (City Works Consultant)	0	0	0	0	1,679	0	0
	7	Line Item 7	0	0	0	0	5,577	612	7,256
	*	Amount missing from detail	23,193	16,817	25,210	18,512	0	0	0
	216	Legislative Services	1,669	166	166	166	166	166	166
	223	Municipal water	194	237	250	219	280	280	280
	224	Telephone service	30	566	600	491	600	600	600
	225	Cellular telephone	1,206	1,519	1,120	1,092	1,120	1,120	1,120
	226	Data/voice communications	0	0	480	0	0	0	0
	229	Clean Water	2,531	2,942	3,500	2,712	3,500	3,500	3,500
	230	Equipment rental	80	0	2,500	185	185	2,500	2,500
	231	Equipment Leases	46	0	0	0	0	0	0
	232	Facility Lease	14,131	14,131	13,604	0	13,604	14,000	14,000
	241	Software maintenance agreemt	450	588	600	0	600	600	600
	242	Contracted equipment maintenance	0	0	0	0	0	0	0
	244	Contracted building maintenance	0	0	0	0	0	0	0
	246	Contracted vehicle maintenance	0	0	0	0	0	0	0
	260	Travel	33	43	75	32	75	75	75
	261	Meals & lodging	234	236	187	66	187	187	187
	262	Conferences/seminars/training	1,406	399	1,125	963	1,125	1,125	1,125
=	TOTCS	Total Contractual Services	62,558	70,673	64,094	49,970	76,006	30,442	73,210
	300	Memberships & subscriptions	3,461	3,300	3,500	3,113	3,500	3,500	3,500
	310	Office supplies	1,634	511	1,000	220	750	1,000	1,000
	311	Copying/Postage	0	252	200	68	200	200	200
	312	Postage	1,401	3,181	2,642	2,646	2,664	2,642	2,642
	350	Minor equipment/tool replacemt	0	0	0	0	0	0	0
	352	Uniform services & uniforms	0	0	100	0	0	0	0
	353	Safety equipment	0	746	2,500	170	2,500	2,500	2,500
	357	Fuel	0	0	0	0	0	0	0
	370	Landscaping supplies	200	870	500	1,308	1,308	500	500
	371	Signs	0	0	500	0	0	0	0
	372	Gravel/crushed stone	1,001	2,599	5,000	10,189	12,000	12,000	12,000
	373	Pavement materials	4,236	5,474	2,000	3,365	4,000	4,000	4,000
	375	Culvert installation	16,285	12,853	10,000	7,322	10,000	10,000	10,000

		PACT 2009	PACT 2010	AMEND 2011	ACTUAL 2011	EST2011	DEPT2012	DEPTREQ12	
	ACCOUNT	Label	Actuals 2009	Actuals 2010	Amended Budget 2011	Actuals 2011	Estimate 2011	Non HR Request	Total Department Request
	399	Miscellaneous expense	311	156	1,000	581	1,047	1,000	1,000
=	TOTSM	Total Supplies and Maintenance	30,505	29,942	28,942	28,981	37,969	37,342	37,342
	510	Property & liability insurance	1,441	2,094	2,200	1,908	1,910	2,175	2,175
	600	Depreciation	708,421	736,462	708,421	0	708,421	708,421	708,421
	901	Non Personnel Transfer	0	7,700	9,800	8,167	9,800	9,800	9,800
	905	ISF Charge	160,530	142,541	160,962	150,792	176,000	176,000	176,000
=	SUBTOT	Department Subtotal	1,175,354	1,204,786	1,202,259	446,626	1,245,106	983,284	1,235,711
	990	New program requests	0	0	76	0	0	0	0
=	991	New program requests - Personnel	0	0	0	0	0	0	0
	994	Program Reductions	0	0	0	0	0	0	0
=	GT	Grand Total	1,175,354	1,204,786	1,202,335	446,626	1,245,106	983,284	1,235,711
=	NOOPERATING	Net Operating Gain/(Loss)	(228,396)	(113,246)	(109,635)	461,401	(130,884)	(887,110)	(114,711)
		Non Operating							
	484190000	Interest on Investments	4,594	1,110	250	1,517	3,000	250	3,000
	484191000	Interest on Special Assessments	0	11,496	22,057	(2,293)	9,005	627	7,414
	484192000	Late Payments	11,315	13,507	11,000	7,350	13,000	13,000	13,000
+	485280000	Emergency Government Grant	22,030	69,699	822,500	141,488	744,708	89,222	1,070,499
	1	South Kenosha	0	0	0	0	744,708	29,166	349,893
	2	Chateau Eau Plainees	0	0	0	0	0	60,056	720,606
	*	Amount missing from detail	22,030	69,699	822,500	141,488	0	0	0
	DISPOSAL	Gain (Loss) on Disposal of Assets	0	0	0	0	0	0	0
=	TOTNOREV	Total Non Operating	37,939	95,812	855,807	148,062	769,713	103,099	1,093,913
		Contributions & Transfers							
	492001000	Capital Contributions - Govt Activities	9,298	943,017	0	0	0	0	0
	492421000	Capital Contributions	0	296,932	0	0	0	0	0
	TRANSFERX	Transfer	(372,401)	0	0	0	0	0	0
	TRANSFER	Transfer Out - ISF	0	0	0	0	0	0	0
=	NACHNG	Net Change in Assets	(553,560)	1,222,515	746,172	609,463	638,829	(784,011)	979,202

		2012 Budget	Starting Salary	Increase %	Increase Period	New Salary	Increase% 2	Increase Period 2	New Salary 2	Bonus %	Bonus Amount
100-06-006	Spence, Michael	13,226.24	\$93,730	3.00%	1	\$96,542		0	\$96,542		0
100-06-018	Cunado, Eric	4,689.62	\$51,887	3.00%	1	\$53,443	11.11%	4	\$59,381		0
100-06-019	Fineour, Michael	15,279.35	\$80,186	3.00%	1	\$82,591		0	\$82,591		0
100-534410-110	Full-Time Salaries Clean Water Operations100_534410_110	76,674.68	\$76,675		0	\$76,675		0	\$76,675		0
607-534410-110A	Full-Time Administrative Clean Water Sal	11,429.00	\$11,429		0	\$11,429		0	\$11,429		0
607-534410-110C	Full-Time Clerical Clean Water Salaries	5,822.00	\$5,822		0	\$5,822		0	\$5,822		0
110	SalaryAccount	127,120.89			0			0			0
100-534410-111	Part-Time Salaries Clean Water Operations100_534410_111	7,362.41	\$7,362		0	\$7,362		0	\$7,362		0
607-534410-111C	Part-Time Clerical Clean Water Salaries	1,978.00	\$1,978		0	\$1,978		0	\$1,978		0
111	Part-time salaries	9,340.41			0			0			0
100-534410-112	Overtime Salaries Clean Water Operations	1,000.00	\$1,000		0	\$1,000		0	\$1,000		0
112	Over-time Salaries	1,000.00			0			0			0
		0.00			0			0			0

VILLAGE OF PLEASANT PRAIRIE

Program Reductions

BUDGET YEAR: 2012

DEPARTMENT: Clean Water Utility

FUND NO. & NAME: 607 - Clean Water Utility

PROGRAM REDUCTIONS OVERVIEW:

List all Program Reductions and amounts. For each Program Reduction listed, a separate Program Reduction detail sheet needed.

PROGRAM REDUCTION NAME		AMOUNT
1.	Eliminate contribution to storm projects (Example \$500,000 Project)	-\$250,000
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
TOTAL AMOUNT:		<u><u>-\$250,000</u></u>

VILLAGE OF PLEASANT PRAIRIE

Program Reductions

BUDGET YEAR: 2012

DEPARTMENT: Clean Water Utility

FUND NAME & NO.: 607 - Clean Water Utility

PROGRAM REDUCTION DETAIL:

Complete a detail sheet for each program reduction listed above. Note: Click to add "*Additional Program Detail...*".

PROGRAM REDUCTION NO.: 1

PROGRAM NAME: Eliminate Contribution to Storm Projects (Example \$500,00 Proje...

ACCOUNT	DESCRIPTION	COST
607-492421-000	Capital Contributions	-\$250,000
TOTAL COSTS:		<u><u>-\$250,000</u></u>

OVERVIEW INCLUDING EFFECT ON GOALS:

New subdivisions pay 100% of storm water projects. Currently, the Clean Water Utility pays 50% of new storm water projects in an existing developed area. The Utility has not been able to save funds for replacement of storm water infrastructure. This program reduction will allow the Utility to build that fund for future infrastructure replacement.

Village of Pleasant Prairie, WI

Capital Plan

2012 thru 2016

PROJECTS BY DEPARTMENT

Department	Project#	Priority	2012	2013	2014	2015	2016	Total
607 Stormwater								
Chateau Eau Plaines Storm	S-10-02	1	854,800	474,000	438,000	173,200	250,000	2,190,000
Beverly Woods Phase II Storm	S-11-02	5		76,600	473,400	450,000		1,000,000
South Kenosha Phase II Storm	S-11-03	1	488,394					488,394
29th Avenue Storm Sewer	S-12-02	1	40,000			150,000		190,000
South Kenosha Ditching	S-12-03	1	50,000					50,000
Future Storm Projects	S-13-01	5					500,000	500,000
89th St Flood Plain Boundary Adjustment	S-14-01	2		65,000	165,000			230,000
607 Stormwater Total			1,433,194	615,600	1,076,400	773,200	750,000	4,648,394
GRAND TOTAL			1,433,194	615,600	1,076,400	773,200	750,000	4,648,394

Report criteria:

Type: E or I or Z

Active Projects

Department: 607 Stormwater or 607 Stormwater Equipment

All Categories

All Priority Levels

All Source Types

All Special Assessable data

All Fund Number data

Village of Pleasant Prairie, WI

Capital Plan

2012 thru 2016

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	2012	2013	2014	2015	2016	Total
Grant								
Chateau Eau Plaines Storm	S-10-02	1	720,606	414,750	383,250	151,550	218,750	1,888,906
South Kenosha Phase II Storm	S-11-03	1	349,893					349,893
Grant Total			1,070,499	414,750	383,250	151,550	218,750	1,888,906
Operating Funds								
Chateau Eau Plaines Storm	S-10-02	1	67,097	29,625	27,375	10,825	15,625	150,547
Beverly Woods Phase II Storm	S-11-02	5		76,600	473,400	450,000		1,000,000
South Kenosha Phase II Storm	S-11-03	1	138,501					138,501
29th Avenue Storm Sewer	S-12-02	1	40,000					40,000
South Kenosha Ditching	S-12-03	1	50,000					50,000
Future Storm Projects	S-13-01	5					250,000	250,000
89th St Flood Plain Boundary Adjustment	S-14-01	2		65,000				65,000
Operating Funds Total			295,597	171,225	500,775	460,825	265,625	1,093,027
Special Assessments								
Chateau Eau Plaines Storm	S-10-02	1	67,097	29,625	27,375	10,825	15,625	150,547
29th Avenue Storm Sewer	S-12-02	1				150,000		150,000
Future Storm Projects	S-13-01	5					250,000	250,000
89th St Flood Plain Boundary Adjustment	S-14-01	2			165,000			165,000
Special Assessments Total			67,097	29,625	192,375	160,825	265,625	615,527
GRAND TOTAL			1,433,194	615,600	1,076,400	773,200	750,000	4,648,394

Report criteria:

- Type: E or I or Z
- Active Projects
- Department: 607 Stormwater or 607 Stormwater Equipment
- All Categories
- All Priority Levels
- All Source Types
- All Special Assessable data
- All Fund Number data

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	S-10-02
Project Name	Chateau Eau Plaines Storm

Type	Improvement	Department	607 Stormwater
Useful Life	20 years	Contact	John Steinbrink, Jr.
Category	Stormwater Mgmt	Priority	1 Urgent
Special Assessable	Yes		
Fund Number	607	Status	Active

Description	Total Project Cost: \$2,190,000
2012 Land Acquisitions - \$250,000 2012 Construct Drainage Swale \$130,800 2012 Conveyance System Maintenance, Culvert Sump Line - \$474,000 2013 Conveyance System Maintenance, Culvert Sump Line (Continues) - \$474,000 2014 Wetland Enhancement and major conveyance system upgrade \$438,000 2015 Wetland Overflow - \$173,200 2016 Block 3 and 82nd Street - \$250,000	

Justification
Improved drainage needed in area

Expenditures	2012	2013	2014	2015	2016	Total
Land Acquisition	250,000					250,000
Construction	604,800	474,000	438,000	173,200	250,000	1,940,000
Total	854,800	474,000	438,000	173,200	250,000	2,190,000

Funding Sources	2012	2013	2014	2015	2016	Total
Grant	720,606	414,750	383,250	151,550	218,750	1,888,906
Operating Funds	67,097	29,625	27,375	10,825	15,625	150,547
Special Assessments	67,097	29,625	27,375	10,825	15,625	150,547
Total	854,800	474,000	438,000	173,200	250,000	2,190,000

Budget Impact/Other

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	S-11-02
Project Name	Beverly Woods Phase II Storm

Type Improvement	Department 607 Stormwater
Useful Life 50 years	Contact John Steinbrink, Jr.
Category Stormwater Mgmt	Priority 5 Future Consideration

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$1,000,000
Replace storm water system in North/ West Beverly Woods.	

Justification
Storm water project to replace old storm sewer infrastructure.

Expenditures	2012	2013	2014	2015	2016	Total
Planning / Design		76,600				76,600
Construction			473,400	450,000		923,400
Total		76,600	473,400	450,000		1,000,000

Funding Sources	2012	2013	2014	2015	2016	Total
Operating Funds		76,600	473,400	450,000		1,000,000
Total		76,600	473,400	450,000		1,000,000

Budget Impact/Other
Routine maintenance and cleaning.

Budget Items	2012	2013	2014	2015	2016	Total
Contractual Services & Maint		105	105	105		315
Total		105	105	105		315

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	S-11-03
Project Name	South Kenosha Phase II Storm

Type Improvement **Department** 607 Stormwater
Useful Life 50 years **Contact** John Steinbrink, Jr.
Category Stormwater Mgmt **Priority** 1 Urgent

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$488,394
Installation of storm sewers in easements, in the South Kenosha area.	

Justification																					
	<table border="1"> <thead> <tr> <th></th> <th>Grant \$</th> <th>Spending</th> <th>Village Share</th> </tr> </thead> <tbody> <tr> <td>2010</td> <td>69,699</td> <td>69,699</td> <td>0</td> </tr> <tr> <td>2011</td> <td>744,708</td> <td>786,207</td> <td>11,499</td> </tr> <tr> <td>2012</td> <td>349,893</td> <td>488,394</td> <td>138,501</td> </tr> <tr> <td>Totals</td> <td>1,194,300</td> <td>1,344,300</td> <td>150,000</td> </tr> </tbody> </table>		Grant \$	Spending	Village Share	2010	69,699	69,699	0	2011	744,708	786,207	11,499	2012	349,893	488,394	138,501	Totals	1,194,300	1,344,300	150,000
	Grant \$	Spending	Village Share																		
2010	69,699	69,699	0																		
2011	744,708	786,207	11,499																		
2012	349,893	488,394	138,501																		
Totals	1,194,300	1,344,300	150,000																		

Expenditures	2012	2013	2014	2015	2016	Total
Construction	488,394					488,394
Total	488,394					488,394

Funding Sources	2012	2013	2014	2015	2016	Total
Grant	349,893					349,893
Operating Funds	138,501					138,501
Total	488,394					488,394

Budget Impact/Other

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	S-12-02
Project Name	29th Avenue Storm Sewer

Type	Improvement	Department	607 Stormwater
Useful Life	50 years	Contact	John Steinbrink, Jr.
Category	Stormwater Mgmt	Priority	1 Urgent
Special Assessable	Yes		
Fund Number	607		
		Status	Active

Description	Total Project Cost: \$190,000
Improvements to 29th Ave North of Springbrook Rd. Construction cost is estimate	

Justification
Storm water project to solve storm water flooding problems in the area.

Expenditures	2012	2013	2014	2015	2016	Total
Planning / Design	40,000					40,000
Construction				150,000		150,000
Total	40,000			150,000		190,000

Funding Sources	2012	2013	2014	2015	2016	Total
Operating Funds	40,000					40,000
Special Assessments				150,000		150,000
Total	40,000			150,000		190,000

Budget Impact/Other
Routine maintenance.

Budget Items	2012	2013	2014	2015	2016	Total
Wages & Benefits	105	105	105			315
Total	105	105	105			315

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	S-12-03
Project Name	South Kenosha Ditching

Type Improvement	Department 607 Stormwater
Useful Life Indefinite	Contact John Steinbrink, Jr.
Category Stormwater Mgmt	Priority 1 Urgent

Special Assessable

Fund Number 607

Status Active

Description	Total Project Cost: \$50,000
Install culverts and ditches to newly constructed storm sewers.	

Justification
Better management of rainfall runoff.

Expenditures	2012	2013	2014	2015	2016	Total
Construction	50,000					50,000
Total	50,000					50,000

Funding Sources	2012	2013	2014	2015	2016	Total
Operating Funds	50,000					50,000
Total	50,000					50,000

Budget Impact/Other

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	S-13-01
Project Name	Future Storm Projects

Type	Improvement	Department	607 Stormwater
Useful Life	50 years	Contact	John Steinbrink, Jr.
Category	Stormwater Mgmt	Priority	5 Future Consideration
Special Assessable	Yes		
Fund Number	607		
		Status	Active

Description	Total Project Cost: \$1,000,000
Future Stormwater Projects	

Justification
Future stormwater projects require residents to petition the Village Board for improvements. The Village Board will then hold a public hearing on the stormwater project. The Village does not know which projects will be petitioned in the future. Capital funds will be allocated to the Village's portion of future stormwater projects.

Expenditures	2012	2013	2014	2015	2016	Total	Future
Construction					500,000	500,000	500,000
Total					500,000	500,000	Total

Funding Sources	2012	2013	2014	2015	2016	Total	Future
Operating Funds					250,000	250,000	500,000
Special Assessments					250,000	250,000	Total
Total					500,000	500,000	

Budget Impact/Other

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	S-14-01
Project Name	89th St Flood Plain Boundary Adjustment

Type Improvement	Department 607 Stormwater
Useful Life Indefinite	Contact John Steinbrink, Jr.
Category Stormwater Mgmt	Priority 2 Very Important

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$230,000
Flood Plain boundary adjustment between West end of 89th St and Ingram Park	

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Planning / Design		65,000				65,000
Construction			165,000			165,000
Total		65,000	165,000			230,000

Funding Sources	2012	2013	2014	2015	2016	Total
Operating Funds		65,000				65,000
Special Assessments			165,000			165,000
Total		65,000	165,000			230,000

Budget Impact/Other

VILLAGE OF PLEASANT PRAIRIE

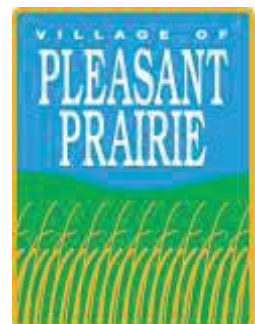
BUDGET COVER PAGE

BUDGET YEAR: 2012

DEPARTMENT: Fleet Internal Service



SUBMITTED BY: John Steinbrink, Jr., Public Works Director



VILLAGE OF PLEASANT PRAIRIE

Overview

BUDGET YEAR: 2012

DEPARTMENT: Fleet Internal Services

The Department of Public Works Fleet Internal Services (ISF) Division manages, maintains, and repairs all the vehicles, equipment, attachments, and tools for the Public Works Department. The department consists of one full time mechanic working 2,080 hours and a part time mechanic working 1,600 hours per year. Public works maintenance personnel staff assist the mechanics when required. It is estimated in 2011 over 5,850 hours will be spent maintaining the Fleet. With only 3,680 hours allocated for this budget, maintenance staff must spend 2,170 hours assisting the mechanics.

The ISF collects revenue by charging each department a rate for using a vehicle or piece of equipment. The rate includes the cost to operate and replace each item in the fleet. This gives the ISF a fair and accurate means to charge the departments using the fleet. The ISF expends funds by purchasing repair parts, fuel, and the labor to complete repairs. The fund also purchases new and used vehicles and equipment for Public Works.

The ISF has been a successful tool to create a mechanism of maintaining, repairing, and, replacing, the vehicles and equipment in the Public Works Fleet.

VILLAGE OF PLEASANT PRAIRIE

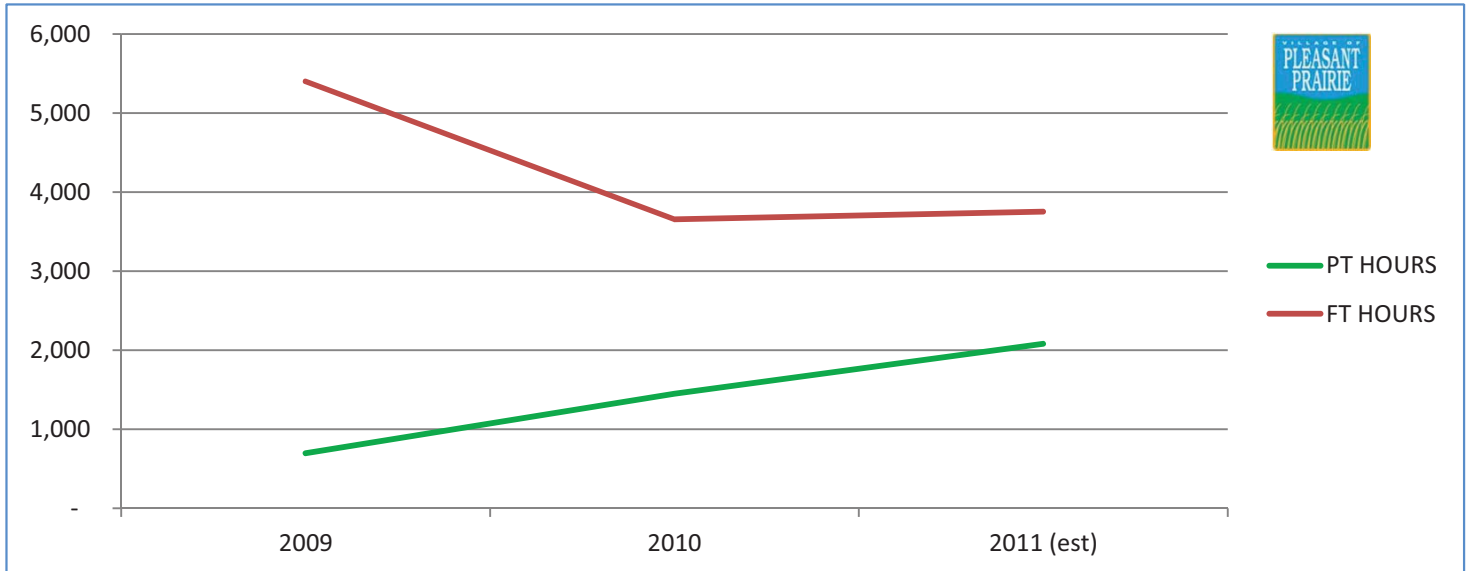
TRENDING REPORT

BUDGET YEAR: 2012

DEPARTMENT: Fleet Internal Service

Trend # 1

Vehicle/Equipment Maint/Repair Hours

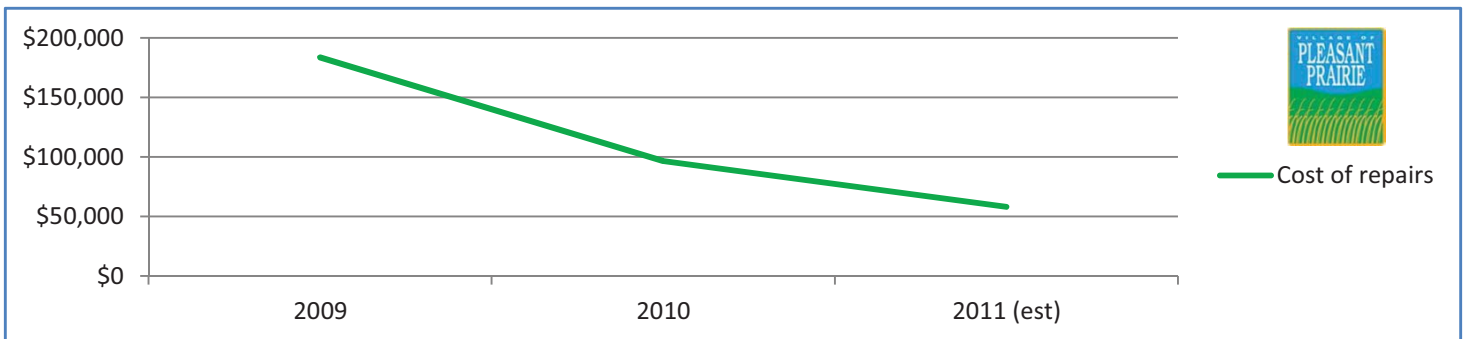


YEAR	PT HOURS	FT HOURS	TOTAL HRS
2009	695	5,401	6,096
2010	1,451	3,656	5,107
2011 (est)	2,066	3,757	5,823

Public Works mechanic and crews will spend a total of 5,823 hours on maintenance and repair of vehicles and equipment in 2011.

Trend #2

Veh/Equip Contracted Maintenance Costs



YEAR	Cost of repairs
2009	\$183,405
2010	\$96,511
2011 (est)	\$58,122

Cost of contracted maintenance for vehicles and equipment.

VILLAGE OF PLEASANT PRAIRIE

Goals

DEPARTMENT: Fleet Internal Services

BUDGET YEAR: Select..

UPDATE TYPE: 3rd QTR

GOALS:

Limited to three (3) goals. Description and Results limited to 500 text characters.

GOAL #1

TITLE: Complete all scheduled PMs on Fleet vehicles each quarter

<input type="checkbox"/> NUMBER <input checked="" type="checkbox"/> PERCENT Percent will show as whole numbers. If percent, total must equal 100 for your goal and forecast lines.		1st QTR	2nd QTR	3rd QTR	4th QTR	TOTAL
	GOAL	100	100	100	100	400
	ACTUAL	100	100	100		300
	FORECAST	100	100	100	100	400

DESCRIPTION	Complete all scheduled PMs on Fleet vehicles each quarter.
RESULTS	All scheduled maintenance on Fleet vehicles has been completely in a timely manner.

VILLAGE OF PLEASANT PRAIRIE

Goals

BUDGET YEAR: 2012

DEPARTMENT: Fleet Internal Services

UPDATE TYPE: Original

GOALS:

Limited to three (3) goals. Description and Results limited to 500 text characters.

GOAL #1

TITLE: Complete All Scheduled PMs on Fleet Vehicles Each Quarter

- NUMBER
 PERCENT

Percent will show as whole numbers. If percent, total must equal 100 for your goal and forecast lines.

	1st QTR	2nd QTR	3rd QTR	4th QTR	TOTAL
GOAL	100	100	100	100	400
ACTUAL					0
FORECAST					0

DESCRIPTION	Complete all scheduled PMs on Fleet vehicles each quarter.
RESULTS	

VILLAGE OF PLEASANT PRAIRIE

Goals

DEPARTMENT: Fleet Internal Services

BUDGET YEAR: 2012

UPDATE TYPE: Original

GOAL #2

TITLE: Collect Down Time Data for Vehicles and Equipment

<input type="checkbox"/> NUMBER <input checked="" type="checkbox"/> PERCENT Percent will show as whole numbers. If percent, total must equal 100 for your goal and forecast lines.		1st QTR	2nd QTR	3rd QTR	4th QTR	TOTAL
	GOAL	25	25	25	25	100
	ACTUAL					0
	FORECAST					0

DESCRIPTION	Collect data that represents downtime for vehicles and equipment.
RESULTS	

		PACT 2009	PACT 2010	AMEND 2011	ACTUAL 2011	EST2011	DEPT2012	DEPTREQ12	
	ACCOUNT	Label	Actuals 2009	Actuals 2010	Amended Budget 2011	Actuals 2011	Estimate 2011	Non HR Request	Total Department Request
		OPERATING REVENUE							
	474930000	Internal Charge to Other Funds	1,504,605	1,499,526	1,400,000	1,120,172	1,507,607	125,000	1,500,000
=	OPREV	Operating Revenue	1,504,605	1,499,526	1,400,000	1,120,172	1,507,607	125,000	1,500,000
=	110	Salaries	143,383	117,371	116,348	95,635	0	10,856	130,274
=	111	Part Time Salaries	5,854	15,977	18,416	18,598	0	1,860	22,319
=	112	Overtime salaries	4,646	1,678	0	450	0	0	0
=	115	Commissioned Services	0	0	0	0	0	0	0
=	151	Social security	11,669	10,182	10,309	8,636	0	973	11,673
=	152	Wisconsin retirement	15,546	13,188	13,727	9,955	0	750	9,003
=	153	Worker's compensation	5,460	2,389	4,923	4,384	0	499	5,983
=	154	Health & life benefits	30,851	27,090	38,574	28,815	0	3,464	41,564
=	158	Long - term disability insurance	0	0	65	0	0	8	91
	159	Retiree Medical Benefits	6,130	6,582	6,340	5,283	6,340	532	6,340
	199	Personnel Transfer	0	0	0	0	0	0	0
	CYESTSB	Current Year Estimated Salaries & Benefits	0	0	0	0	204,544	0	0
=	TOTPS	Total Personnel Services	223,539	194,456	208,702	171,754	210,884	18,941	227,248
	201	Unemployment	0	0	1,838	1,531	1,838	131	1,539
	214	Consultant/contractual service	1,027	3,296	2,200	2,090	4,000	2,200	2,200
	225	Cellular telephone	89	90	80	161	300	300	300
	230	Equipment rental	1,303	856	1,000	1,545	2,000	2,000	2,000
	241	Software maintenance agreemt	0	0	0	0	0	0	0
	242	Contracted Equipment Maintenance	72,935	43,936	30,000	22,148	30,000	30,000	30,000
	246	Contracted Vehicle Maintenance	142,079	62,179	39,930	38,059	40,000	40,000	40,000
	260	Travel	0	43	0	0	1,796	0	0
	261	Meals & lodging	0	44	0	0	185	0	0
	262	Conferences/seminars/training	0	0	70	63	63	70	70
=	TOTCS	Total Contractual Services	217,432	110,444	75,118	65,597	80,182	74,701	76,109
	300	Memberships & subscriptions	0	0	0	0	0	0	0
	310	Office supplies	0	0	0	0	0	0	0
	311	Copying/Printing	0	0	0	0	0	0	0
	312	Postage	0	0	0	0	0	0	0
	350	Minor equipment/tool replacemt	9,270	19,234	15,000	23,300	36,000	36,000	36,000
	352	Uniform Services & Uniforms	1,223	1,592	1,100	1,509	2,000	2,000	2,000
	357	Fuel	181,061	227,996	250,000	211,960	270,000	255,000	255,000
	362	Equipment Maintenance - Supplies	0	70,084	61,800	48,930	61,800	61,800	61,800
	366	Vehicle Maintenance - Supplies	0	86,390	80,000	64,644	80,000	80,000	80,000
	399	Miscellaneous expense	163	566	100	278	506	100	100

		PACT 2009	PACT 2010	AMEND 2011	ACTUAL 2011	EST2011	DEPT2012	DEPTREQ12	
	ACCOUNT	Label	Actuals 2009	Actuals 2010	Amended Budget 2011	Actuals 2011	Estimate 2011	Non HR Request	Total Department Request
=	TOTSM	Total Supplies and Maintenance	237,723	405,861	408,000	350,622	450,306	434,900	434,900
+	510	Property & liability insurance	43,777	31,933	35,500	29,564	29,564	31,220	31,220
	600	Depreciation	490,020	523,823	500,000	0	500,000	500,000	500,000
	905	ISF Charges	12,913	5,834	4,736	4,522	5,654	5,654	5,654
=	SUBTOT	Department Subtotal	1,225,404	1,272,352	1,232,056	622,060	1,276,590	1,065,416	1,275,131
+	990	New program requests	0	0	0	0	0	2,924	35,000
=	991	New program requests - Personnel	0	0	0	0	0	0	0
	994	Program Reductions	0	0	0	0	0	0	0
	995	Program reductions	0	0	0	0	0	0	0
=	GT	Grand Total	1,225,404	1,272,352	1,232,056	622,060	1,276,590	1,068,340	1,310,131
=	OPGAIN	Operating Gain	279,200	227,175	167,944	498,112	231,017	(943,340)	189,869
		Non Operating Revenue							
	463191000	Interest Income	0	0	1,000	0	0	0	0
	481101000	Interest on Investments	1,836	1,832	0	1,224	2,400	174	2,000
	481103000	Gain/Loss on Sale	18,847	13,947	42,000	53,688	53,688	587	7,000
	492001000	Transfer In from Utility	1,426,683	0	0	0	0	0	0
	492421000	Capital Contribution	1,083,704	0	0	0	0	0	0
=	NOPREV	Non Operating Revenue	2,529,234	15,779	43,000	54,911	56,088	761	9,000
=	NACHANGE	Net Change in Assets	2,808,434	242,953	210,944	553,024	287,105	(942,579)	198,869

		PACT 2009	PACT 2010	AMEND 2011	ACTUAL 2011	EST2011	DEPT2012	DEPTREQ12	
	ACCOUNT	Label	Actuals 2009	Actuals 2010	Amended Budget 2011	Actuals 2011	Estimate 2011	Non HR Request	Total Department Request
		OPERATING REVENUE							
	474930000	Internal Charge to Other Funds	1,504,605	1,499,526	1,400,000	1,120,172	1,507,607	125,000	1,500,000
=	OPREV	Operating Revenue	1,504,605	1,499,526	1,400,000	1,120,172	1,507,607	125,000	1,500,000
=	110	Salaries	143,383	117,371	116,348	95,635	0	10,856	130,274
=	111	Part Time Salaries	5,854	15,977	18,416	18,598	0	1,860	22,319
=	112	Overtime salaries	4,646	1,678	0	450	0	0	0
=	115	Commissioned Services	0	0	0	0	0	0	0
=	151	Social security	11,669	10,182	10,309	8,636	0	973	11,673
=	152	Wisconsin retirement	15,546	13,188	13,727	9,955	0	750	9,003
=	153	Worker's compensation	5,460	2,389	4,923	4,384	0	499	5,983
=	154	Health & life benefits	30,851	27,090	38,574	28,815	0	3,464	41,564
=	158	Long - term disability insurance	0	0	65	0	0	8	91
	159	Retiree Medical Benefits	6,130	6,582	6,340	5,283	6,340	532	6,340
	199	Personnel Transfer	0	0	0	0	0	0	0
	CYESTSB	Current Year Estimated Salaries & Benefits	0	0	0	0	204,544	0	0
=	TOTPS	Total Personnel Services	223,539	194,456	208,702	171,754	210,884	18,941	227,248
	201	Unemployment	0	0	1,838	1,531	1,838	131	1,539
	214	Consultant/contractual service	1,027	3,296	2,200	2,090	4,000	2,200	2,200
	225	Cellular telephone	89	90	80	161	300	300	300
	230	Equipment rental	1,303	856	1,000	1,545	2,000	2,000	2,000
	241	Software maintenance agreemt	0	0	0	0	0	0	0
	242	Contracted Equipment Maintenance	72,935	43,936	30,000	22,148	30,000	30,000	30,000
	246	Contracted Vehicle Maintenance	142,079	62,179	39,930	38,059	40,000	40,000	40,000
	260	Travel	0	43	0	0	1,796	0	0
	261	Meals & lodging	0	44	0	0	185	0	0
	262	Conferences/seminars/training	0	0	70	63	63	70	70
=	TOTCS	Total Contractual Services	217,432	110,444	75,118	65,597	80,182	74,701	76,109
	300	Memberships & subscriptions	0	0	0	0	0	0	0
	310	Office supplies	0	0	0	0	0	0	0
	311	Copying/Printing	0	0	0	0	0	0	0
	312	Postage	0	0	0	0	0	0	0
	350	Minor equipment/tool replacemt	9,270	19,234	15,000	23,300	36,000	36,000	36,000
	352	Uniform Services & Uniforms	1,223	1,592	1,100	1,509	2,000	2,000	2,000
	357	Fuel	181,061	227,996	250,000	211,960	270,000	255,000	255,000
	362	Equipment Maintenance - Supplies	0	70,084	61,800	48,930	61,800	61,800	61,800
	366	Vehicle Maintenance - Supplies	0	86,390	80,000	64,644	80,000	80,000	80,000
	399	Miscellaneous expense	163	566	100	278	506	100	100

		PACT 2009	PACT 2010	AMEND 2011	ACTUAL 2011	EST2011	DEPT2012	DEPTREQ12	
	ACCOUNT	Label	Actuals 2009	Actuals 2010	Amended Budget 2011	Actuals 2011	Estimate 2011	Non HR Request	Total Department Request
=	TOTSM	Total Supplies and Maintenance	237,723	405,861	408,000	350,622	450,306	434,900	434,900
+	510	Property & liability insurance	43,777	31,933	35,500	29,564	29,564	31,220	31,220
	1	General Liability	0	0	0	0	1,908	2,175	2,175
	2	Auto	0	0	0	0	23,406	24,770	24,770
	3	Contractors Equipment	0	0	0	0	4,250	4,275	4,275
	*	Amount missing from detail	43,777	31,933	35,500	29,564	0	0	0
	600	Depreciation	490,020	523,823	500,000	0	500,000	500,000	500,000
	905	ISF Charges	12,913	5,834	4,736	4,522	5,654	5,654	5,654
=	SUBTOT	Department Subtotal	1,225,404	1,272,352	1,232,056	622,060	1,276,590	1,065,416	1,275,131
+	990	New program requests	0	0	0	0	0	2,924	35,000
	1	Contracted Equipment Maintenance - - Loader	0	0	0	0	0	1,250	15,000
	2	Contracted Equipment Maintenance - Paint 3 Plow Trucks	0	0	0	0	0	1,674	20,000
	*	Amount missing from detail	0	0	0	0	0	0	0
=	991	New program requests - Personnel	0	0	0	0	0	0	0
	994	Program Reductions	0	0	0	0	0	0	0
	995	Program reductions	0	0	0	0	0	0	0
=	GT	Grand Total	1,225,404	1,272,352	1,232,056	622,060	1,276,590	1,068,340	1,310,131
=	OPGAIN	Operating Gain	279,200	227,175	167,944	498,112	231,017	(943,340)	189,869
		Non Operating Revenue							
	463191000	Interest Income	0	0	1,000	0	0	0	0
	481101000	Interest on Investments	1,836	1,832	0	1,224	2,400	174	2,000
	481103000	Gain/Loss on Sale	18,847	13,947	42,000	53,688	53,688	587	7,000
	492001000	Transfer In from Utility	1,426,683	0	0	0	0	0	0
	492421000	Capital Contribution	1,083,704	0	0	0	0	0	0
=	NOPREV	Non Operating Revenue	2,529,234	15,779	43,000	54,911	56,088	761	9,000
=	NACHANGE	Net Change in Assets	2,808,434	242,953	210,944	553,024	287,105	(942,579)	198,869

		2012 Budget	Starting Salary	Increase %	Increase Period	New Salary	Increase% 2	Increase Period 2	New Salary 2	Bonus %	Bonus Amount
100-14-019	Zirbel, Allen	0.00	\$52,499		0	\$52,499		0	\$52,499		0
801-514900-110	Full-time Operating ISF Salaries	97,511.40	\$97,511		0	\$97,511		0	\$97,511		0
801-514900-110A	Full-time ISF Administrative Salaries	21,706.00	\$21,706		0	\$21,706		0	\$21,706		0
801-514900-110C	Full-time ISF Clerical Salaries	11,057.00	\$11,057		0	\$11,057		0	\$11,057		0
110	Salary Account	130,274.40			0			0			0
100-514900-111	Part-time Operating ISF Salaries	18,563.02	\$18,563		0	\$18,563		0	\$18,563		0
801-514900-111C	Part-time ISF Clerical Salaries	3,756.00	\$3,756		0	\$3,756		0	\$3,756		0
111	Part-time salaries	22,319.02			0			0			0
100-14-019	Zirbel, Allen	0.00	\$52,499		0	\$52,499		0	\$52,499		0
120	Snow Removal Wages	0.00			0			0			0
		0.00			0			0			0

VILLAGE OF PLEASANT PRAIRIE

New Programs

BUDGET YEAR: 2012

DEPARTMENT: Public Works

FUND NO. & NAME: 801 - Fleet Internal Service

NEW PROGRAMS OVERVIEW:

List all New Programs and amounts. For each New Program listed, a separate New Program detail sheet needed.

	NEW PROGRAM NAME	AMOUNT
1.	Contracted Equipment Maintenance	\$35,000
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

TOTAL AMOUNT: \$35,000

VILLAGE OF PLEASANT PRAIRIE

New Programs

BUDGET YEAR: 2012

DEPARTMENT: Public Works

FUND NO. & NAME: 801 - Fleet Internal Service

NEW PROGRAMS REQUEST DETAIL:

Complete a detail sheet for each new program listed above. Note: Click to add "Additional New Program Request...".

NEW PROGRAM DETAIL NO.: 1

NEW PROGRAM NAME: Contracted Equipment Maintenance

CAPITAL PURCHASE REQUIRED: No IF YES,

CAPITAL PROJECT NAME: _____

CAPITAL PROJECT NO.: _____

<input type="checkbox"/> APPROVED
<input type="checkbox"/> REJECTED

ACCOUNT	DESCRIPTION	COST
801-514900-242	Contracted Equipment Maintenance	\$35,000

TOTAL COSTS: \$35,000

OVERVIEW INCLUDING EFFECT ON GOALS:

Contracted Loader Maintenance & Repair = \$15,000; Paint Three (3) Plow Trucks = \$20,000

Village of Pleasant Prairie, WI

Capital Plan

2012 thru 2016

PROJECTS BY DEPARTMENT

Department	Project#	Priority	2012	2013	2014	2015	2016	Total
801A - FIS Vehicles								
Used Single Axle Dump with Contractor Body	VIS-11-04	1	25,000					25,000
Tandem Axle Dump Truck	VIS-12-01	1	180,000				200,000	380,000
Pickup Truck-Specialty Use	VIS-12-02	1	40,000		37,000			77,000
Pickup Trucks	VIS-12-04	1	50,000	50,000	50,000	50,000	50,000	250,000
Utility Van Replacement	VIS-12-05	1	30,000	30,000		30,000		90,000
Used Garbage Truck	VIS-12-06	1	100,000					100,000
Single Axle Dump Truck	VIS-13-01	5		163,909	179,108	180,000		523,017
Semi Tractor	VIS-14-01	5			40,000			40,000
Street Sweeper	VIS-16-01	5					205,000	205,000
801A - FIS Vehicles Total			425,000	243,909	306,108	260,000	455,000	1,690,017
801B - FIS Equipment								
Used Fork Lift	EIS-12-01	1	6,000					6,000
Mowers	EIS-12-02	1	14,000	71,000	115,000			200,000
Vactor	EIS-13-01	5		340,000				340,000
Leaf Collector	EIS-14-01	5			72,450			72,450
Wheeled Skid Steer	EIS-14-02	5			30,000			30,000
Combination Bachhoe Replacement	EIS-15-01	5				80,000		80,000
Front End Loader	EIS-15-02	5				170,000	180,000	350,000
801B - FIS Equipment Total			20,000	411,000	217,450	250,000	180,000	1,078,450
801C - FIS Attachments								
Rough Mower for Skid Steer	AIS-12-01	1	10,000					10,000
Minor Snow Plow Eq	AIS-12-02	1	30,000					30,000
Paver Box	AIS-14-01	5			20,000			20,000
Road Maint Equipment	AIS-14-02	5			5,000			5,000
Ingrsl-Rand w/Hose & Air Compressor	AIS-14-03	5			10,000			10,000
Loader Mounted Snow Blower Attachment (used)	AIS-15-01	5				40,000		40,000
Landscape Equipment	AIS-15-02	5				7,275		7,275
Trailer - Semi	AIS-15-03	5				50,000		50,000
801C - FIS Attachments Total			40,000		35,000	97,275		172,275
801D - FIS Minor Attachments								
Minor Attachments	FIS-MA-12-01	1	7,400	7,400	7,400	7,400	8,000	37,600
801D - FIS Minor Attachments Total			7,400	7,400	7,400	7,400	8,000	37,600
801E - FIS Tools								
Tool Replacements	TIS-12-01	1	36,000	36,000	36,000	36,000	36,000	180,000
Pumps	TIS-12-02	1	14,000					14,000
Back up Generator	TIS-14-01	5			28,600			28,600

Department	Project#	Priority	2012	2013	2014	2015	2016	Total
801E - FIS Tools Total			50,000	36,000	64,600	36,000	36,000	222,600
GRAND TOTAL			542,400	698,309	630,558	650,675	679,000	3,200,942

Report criteria:

Type: E or I or Z

Active Projects

Department: 801A - FIS Vehicles or 801B - FIS Equipment or 801C - FIS Attachments or 801D - FIS Minor Attachments or 801E - FIS Tools

All Categories

All Priority Levels

All Source Types

All Special Assessable data

All Fund Number data

Village of Pleasant Prairie, WI

Capital Plan

2012 thru 2016

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	2012	2013	2014	2015	2016	Total
Capital Sales								
Mowers	EIS-12-02	1	2,000					2,000
Vactor	EIS-13-01	5		20,000				20,000
Leaf Collector	EIS-14-01	5			14,700			14,700
Wheeled Skid Steer	EIS-14-02	5			2,000			2,000
Combination Bachhoe Replacement	EIS-15-01	5				5,000		5,000
Front End Loader	EIS-15-02	5				30,000	20,000	50,000
Used Single Axle Dump with Contractor Body	VIS-11-04	1	1,000					1,000
Tandem Axle Dump Truck	VIS-12-01	1	2,000				2,000	4,000
Pickup Truck-Specialty Use	VIS-12-02	1			1,000			1,000
Pickup Trucks	VIS-12-04	1	1,000	1,000	1,000	1,000	1,000	5,000
Utility Van Replacement	VIS-12-05	1	1,000	2,000		2,000		5,000
Semi Tractor	VIS-14-01	5			5,000			5,000
Street Sweeper	VIS-16-01	5					5,000	5,000
Capital Sales Total			7,000	23,000	23,700	38,000	28,000	119,700
Internal Service								
Rough Mower for Skid Steer	AIS-12-01	1	10,000					10,000
Minor Snow Plow Eq	AIS-12-02	1	30,000					30,000
Paver Box	AIS-14-01	5			20,000			20,000
Road Maint Equipment	AIS-14-02	5			5,000			5,000
Ingrsoll-Rand w/Hose & Air Compressor	AIS-14-03	5			10,000			10,000
Loader Mounted Snow Blower Attachment (used)	AIS-15-01	5				40,000		40,000
Landscape Equipment	AIS-15-02	5				7,275		7,275
Trailer - Semi	AIS-15-03	5				50,000		50,000
Used Fork Lift	EIS-12-01	1	6,000					6,000
Mowers	EIS-12-02	1	12,000	71,000	115,000			198,000
Vactor	EIS-13-01	5		320,000				320,000
Leaf Collector	EIS-14-01	5			57,750			57,750
Wheeled Skid Steer	EIS-14-02	5			28,000			28,000
Combination Bachhoe Replacement	EIS-15-01	5				75,000		75,000
Front End Loader	EIS-15-02	5				140,000	160,000	300,000
Minor Attachments	FIS-MA-12-01	1	7,400	7,400	7,400	7,400	8,000	37,600
Tool Replacements	TIS-12-01	1	36,000	36,000	36,000	36,000	36,000	180,000
Pumps	TIS-12-02	1	14,000					14,000
Back up Generator	TIS-14-01	5			28,600			28,600
Used Single Axle Dump with Contractor Body	VIS-11-04	1	24,000					24,000
Tandem Axle Dump Truck	VIS-12-01	1	178,000				198,000	376,000
Pickup Truck-Specialty Use	VIS-12-02	1	40,000		36,000			76,000
Pickup Trucks	VIS-12-04	1	49,000	49,000	49,000	49,000	49,000	245,000
Utility Van Replacement	VIS-12-05	1	29,000	28,000		28,000		85,000
Used Garbage Truck	VIS-12-06	1	100,000					100,000
Single Axle Dump Truck	VIS-13-01	5		163,909	179,108	180,000		523,017

Source	Project#	Priority	2012	2013	2014	2015	2016	Total
Semi Tractor	VIS-14-01	5			35,000			35,000
Street Sweeper	VIS-16-01	5					200,000	200,000
Internal Service Total			535,400	675,309	606,858	612,675	651,000	3,081,242
GRAND TOTAL			542,400	698,309	630,558	650,675	679,000	3,200,942

Report criteria:

Type: E or I or Z

Active Projects

Department: 801A - FIS Vehicles or 801B - FIS Equipment or 801C - FIS Attachments or 801D - FIS Minor Attachments or 801E - FIS Tools

All Categories

All Priority Levels

All Source Types

All Special Assessable data

All Fund Number data

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	VIS-11-04
Project Name	Used Single Axle Dump with Contractor Body

Type Equipment	Department 801A - FIS Vehicles
Useful Life 10-15 years	Contact
Category Vehicles - Replacement	Priority 1 Urgent

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$25,000
Used Contractor Single Axle Dump replaces old one ton	

Justification
Replace aging vehicles.

Expenditures	2012	2013	2014	2015	2016	Total
Equip/Vehicles/Furnishings	25,000					25,000
Total	25,000					25,000

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Sales	1,000					1,000
Internal Service	24,000					24,000
Total	25,000					25,000

Budget Impact/Other
Reduced maintenance and break down costs.

Prior	Budget Items	2012	2013	2014	2015	2016	Total
-2,000	Contractual Services & Maint	-2,000	-2,000	-2,000	-2,000		-8,000
Total	Total	-2,000	-2,000	-2,000	-2,000		-8,000

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	VIS-12-01
Project Name	Tandem Axle Dump Truck

Type	Equipment	Department	801A - FIS Vehicles
Useful Life	10-15 years	Contact	John Steinbrink, Jr.
Category	Vehicles - Replacement	Priority	1 Urgent

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$380,000
2012 - Replace Tandem Axle Dump VEH#6931	
2016 - Replace Tandem Axle Dump VEH#6991	

Justification
Expected life of vehicle is 10,000 hours. Replace aging vehicles.

<u>Expenditures</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>Total</u>
Equip/Vehicles/Furnishings	180,000				200,000	380,000
Total	180,000				200,000	380,000

<u>Funding Sources</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>Total</u>
Capital Sales	2,000				2,000	4,000
Internal Service	178,000				198,000	376,000
Total	180,000				200,000	380,000

Budget Impact/Other
Reduced maintenance and breakdown costs.

<u>Budget Items</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>Total</u>
Contractual Services & Maint	-1,000				-1,000	-2,000
Total	-1,000				-1,000	-2,000

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	VIS-12-02
Project Name	Pickup Truck-Specialty Use

Type Equipment **Department** 801A - FIS Vehicles
Useful Life 10-15 years **Contact** John Steinbrink, Jr.
Category Vehicles - Replacement **Priority** 1 Urgent

Special Assessable

Fund Number

Status Active

Description

Total Project Cost: \$102,000

2011 - Valve Vac trailer mounted 2012 - Utility Service truck with crane

Justification

Expected life of vehicle is 150,000 miles. Replace aging vehicles.
--

Prior	Expenditures	2012	2013	2014	2015	2016	Total
25,000	Equip/Vehicles/Furnishings	40,000		37,000			77,000
Total	Total	40,000		37,000			77,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
25,000	Capital Sales			1,000			1,000
Total	Total	40,000		36,000			76,000
	Total	40,000		37,000			77,000

Budget Impact/Other

Reduced maintenance and breakdown costs.
--

Budget Items	2012	2013	2014	2015	2016	Total
Contractual Services & Maint	-2,000		-3,000			-5,000
Total	-2,000		-3,000			-5,000

Capital Plan

2012 thru 2016

Village of Pleasant Prairie, WI

Project #	VIS-12-04
Project Name	Pickup Trucks

Type Equipment **Department** 801A - FIS Vehicles
Useful Life 10-15 years **Contact** John Steinbrink, Jr.
Category Vehicles - Replacement **Priority** 1 Urgent

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$276,275
Replace 2 Public Works Pick up Trucks each year	

Justification
Expected life of vehicle is 100,000 miles. Replace aging vehicles.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
26,275	Equip/Vehicles/Furnishings	50,000	50,000	50,000	50,000	50,000	250,000
Total	Total	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>250,000</u>

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
26,275	Capital Sales	1,000	1,000	1,000	1,000	1,000	5,000
	Internal Service	49,000	49,000	49,000	49,000	49,000	245,000
Total	Total	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>250,000</u>

Budget Impact/Other
Reduced maintenance and breakdown costs.

Prior	Budget Items	2012	2013	2014	2015	2016	Total
-8,400	Contractual Services & Maint	-1,000	-1,000	-1,000	-1,000	-1,000	-5,000
Total	Total	<u>-1,000</u>	<u>-1,000</u>	<u>-1,000</u>	<u>-1,000</u>	<u>-1,000</u>	<u>-5,000</u>

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	VIS-12-05
Project Name	Utility Van Replacement

Type Equipment	Department 801A - FIS Vehicles
Useful Life 10-15 years	Contact John Steinbrink, Jr.
Category Vehicles - Replacement	Priority 1 Urgent

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$90,000
2012 - Replace 1998 Utilities Van VEH#7983 with Utility Body truck	
2013 - Replace Utilities Mainbreak Van	
2015 - Replace Utility Van	

Justification
Expected life of vehicle is 150,000. Replace aging vehicles.

Expenditures	2012	2013	2014	2015	2016	Total
Equip/Vehicles/Furnishings	30,000	30,000		30,000		90,000
Total	30,000	30,000		30,000		90,000

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Sales	1,000	2,000		2,000		5,000
Internal Service	29,000	28,000		28,000		85,000
Total	30,000	30,000		30,000		90,000

Budget Impact/Other
Reduced maintenance and breakdown costs.

Prior	Budget Items	2012	2013	2014	2015	2016	Total
0	Contractual Services & Maint	-500	-500				-1,000
Total	Total	-500	-500				-1,000

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	VIS-12-06
Project Name	Used Garbage Truck

Type Equipment	Department 801A - FIS Vehicles
Useful Life 10-15 years	Contact John Steinbrink, Jr.
Category Equipment - Replacement	Priority 1 Urgent

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$100,000
Replace 1996 garbage truck #6963.	

Justification
Vehicles have limited life span and must be replaced.

Expenditures	2012	2013	2014	2015	2016	Total
Equip/Vehicles/Furnishings	100,000					100,000
Total	100,000					100,000

Funding Sources	2012	2013	2014	2015	2016	Total
Internal Service	100,000					100,000
Total	100,000					100,000

Budget Impact/Other
Reduced maintenance and break down costs.

Budget Items	2012	2013	2014	2015	2016	Total
Contractual Services & Maint	-1,000					-1,000
Total	-1,000					-1,000

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	VIS-13-01
Project Name	Single Axle Dump Truck

Type Equipment	Department 801A - FIS Vehicles
Useful Life 10-15 years	Contact John Steinbrink, Jr.
Category Vehicles - Replacement	Priority 5 Future Consideration

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$523,017
2011 - Replaced Single Axle VEH#6881	
2013 - Replace Single Axle VEH#6951	
2014 - Replace Single Axle VEH#6952	
2015 - Replace Single Axle VEH#6961	

Justification
Vehicles have limited life and must be replaced. As trucks needed for daily operations age, costs and frequency of repairs rise.

Expenditures	2012	2013	2014	2015	2016	Total
Equip/Vehicles/Furnishings		163,909	179,108	180,000		523,017
Total		163,909	179,108	180,000		523,017

Funding Sources	2012	2013	2014	2015	2016	Total
Internal Service		163,909	179,108	180,000		523,017
Total		163,909	179,108	180,000		523,017

Budget Impact/Other
Reduced maintenance and breakdown costs.

Budget Items	2012	2013	2014	2015	2016	Total
Contractual Services & Maint	-2,000	-2,000	-2,000	-2,000		-8,000
Total	-2,000	-2,000	-2,000	-2,000		-8,000

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	VIS-14-01
Project Name	Semi Tractor

Type Equipment	Department 801A - FIS Vehicles
Useful Life 10 years	Contact John Steinbrink, Jr.
Category Vehicles - Replacement	Priority 5 Future Consideration

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$40,000
Replace Semi Tractor	

Justification
Vehicle has exceeded its useful life

Expenditures	2012	2013	2014	2015	2016	Total
Equip/Vehicles/Furnishings			40,000			40,000
Total			40,000			40,000

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Sales			5,000			5,000
Internal Service			35,000			35,000
Total			40,000			40,000

Budget Impact/Other
Reduced breakdowns

Budget Items	2012	2013	2014	2015	2016	Total
Contractual Services & Maint			-500			-500
Total			-500			-500

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	VIS-16-01
Project Name	Street Sweeper

Type Equipment	Department 801A - FIS Vehicles
Useful Life 10-15 years	Contact John Steinbrink, Jr.
Category Vehicles - Replacement	Priority 5 Future Consideration

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$205,000
2016 Replace Street Sweeper - VEH#6992	

Justification
Vehicles have limited life span and must be replaced.

Expenditures	2012	2013	2014	2015	2016	Total
Construction					205,000	205,000
Total					205,000	205,000

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Sales					5,000	5,000
Internal Service					200,000	200,000
Total					205,000	205,000

Budget Impact/Other
Reduced maintenance and repair costs.

Budget Items	2012	2013	2014	2015	2016	Total
Contractual Services & Maint					-2,000	-2,000
Total					-2,000	-2,000

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	EIS-12-01
Project Name	Used Fork Lift

Type Equipment	Department 801B - FIS Equipment
Useful Life 10 years	Contact John Steinbrink, Jr.
Category Equipment - Replacement	Priority 1 Urgent

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$56,354
Used Fork Lift	

Justification
Used to unload inventory and move pallets around shop

Expenditures	2012	2013	2014	2015	2016	Total
Equip/Vehicles/Furnishings	6,000					6,000
Total	6,000					6,000

Funding Sources	2012	2013	2014	2015	2016	Total
Internal Service	6,000					6,000
Total	6,000					6,000

Budget Impact/Other

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	EIS-12-02
Project Name	Mowers

Type Equipment	Department 801B - FIS Equipment
Useful Life 7 years	Contact John Steinbrink, Jr.
Category Equipment - Replacement	Priority 1 Urgent

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$269,333
2011 - Replace 2003 Wide Area Mower VEH#8161 2011 - Replace One 2006 Zero Turn Mower VEH#8062 2012 - Replace One 2006 Zero Turn Mower VEH#8064 2013 - Replace Two Parks Mowers VEH#8981 & VEH#8162 2014 - Replace Road Mower VEH#6543 2014 - Replace Wide Area Mower VEH#8163	

Justification
Replace aging equipment.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
69,333	Equip/Vehicles/Furnishings	14,000	71,000	115,000			200,000
Total	Total	14,000	71,000	115,000			200,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
69,333	Capital Sales	2,000					2,000
	Internal Service	12,000	71,000	115,000			198,000
Total	Total	14,000	71,000	115,000			200,000

Budget Impact/Other
Reduced maintenance and breakdown costs.

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Prior	Budget Items	2012	2013	2014	2015	2016	Total
-315	Contractual Services & Maint	-315	-525	-735			-1,575
Total	Total	-315	-525	-735			-1,575

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	EIS-13-01
Project Name	Vactor

Type Equipment	Department 801B - FIS Equipment
Useful Life 20 years	Contact John Steinbrink, Jr.
Category Equipment - Replacement	Priority 5 Future Consideration

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$340,000
2013 - Replace 1990 Vactor VEH#7901	

Justification
Expected equipment life is 10,000 hours. VEH#7901 currently has XX,XXX hours.

Expenditures	2012	2013	2014	2015	2016	Total
Equip/Vehicles/Furnishings		340,000				340,000
Total		340,000				340,000

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Sales		20,000				20,000
Internal Service		320,000				320,000
Total		340,000				340,000

Budget Impact/Other
Reduced maintenance costs and down-time.

Budget Items	2012	2013	2014	2015	2016	Total
Contractual Services & Maint		-1,000				-1,000
Total		-1,000				-1,000

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	EIS-14-01
Project Name	Leaf Collector

Type Equipment	Department 801B - FIS Equipment
Useful Life 15 years	Contact John Steinbrink, Jr.
Category Equipment - Replacement	Priority 5 Future Consideration

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$72,450
2014 Replace Two (2) 2002 Giant Vac Leaf Loaders VEH#6023 & VEH#6024	

Justification
Replace aging equipment.

Expenditures	2012	2013	2014	2015	2016	Total
Equip/Vehicles/Furnishings			72,450			72,450
Total			72,450			72,450

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Sales			14,700			14,700
Internal Service			57,750			57,750
Total			72,450			72,450

Budget Impact/Other
Reduced maintenance costs.

Budget Items	2012	2013	2014	2015	2016	Total
Contractual Services & Maint			-2,000			-2,000
Total			-2,000			-2,000

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	EIS-14-02
Project Name	Wheeled Skid Steer

Type	Equipment	Department	801B - FIS Equipment
Useful Life	10 years	Contact	John Steinbrink, Jr.
Category	Equipment - Replacement	Priority	5 Future Consideration

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$30,000
2014 Replace 2003 Wheeled Skid Steer VEH#7031	

Justification
Replace aging equipment.

Expenditures	2012	2013	2014	2015	2016	Total
Equip/Vehicles/Furnishings			30,000			30,000
Total			30,000			30,000

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Sales			2,000			2,000
Internal Service			28,000			28,000
Total			30,000			30,000

Budget Impact/Other
Reduce maintenance and repair costs.

Budget Items	2012	2013	2014	2015	2016	Total
Contractual Services & Maint			-500			-500
Total			-500			-500

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	EIS-15-01
Project Name	Combination Backhoe Replacement

Type Equipment	Department 801B - FIS Equipment
Useful Life 10 years	Contact John Steinbrink, Jr.
Category Equipment - Replacement	Priority 5 Future Consideration

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$80,000
Replace Combination Backhoe	

Justification
Existing equipment has exceeded its usefull life

Expenditures	2012	2013	2014	2015	2016	Total
Equip/Vehicles/Furnishings				80,000		80,000
Total				80,000		80,000

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Sales				5,000		5,000
Internal Service				75,000		75,000
Total				80,000		80,000

Budget Impact/Other

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	EIS-15-02
Project Name	Front End Loader

Type Equipment	Department 801B - FIS Equipment
Useful Life 10 years	Contact John Steinbrink, Jr.
Category Equipment - Replacement	Priority 5 Future Consideration

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$350,000
2015 Replace 1991 Front End Loader VEH#6541	
2016 Replace 2003 Front End Loader VEH#6241	

Justification
Replace aging equipment.

Expenditures	2012	2013	2014	2015	2016	Total
Equip/Vehicles/Furnishings				170,000	180,000	350,000
Total				170,000	180,000	350,000

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Sales				30,000	20,000	50,000
Internal Service				140,000	160,000	300,000
Total				170,000	180,000	350,000

Budget Impact/Other
Reduce maintenance and breakdown costs.

Budget Items	2012	2013	2014	2015	2016	Total
Contractual Services & Maint				-1,000	-1,000	-2,000
Total				-1,000	-1,000	-2,000

Capital Plan

2012 thru 2016

Village of Pleasant Prairie, WI

Project #	AIS-12-01
Project Name	Rough Mower for Skid Steer

Type	Equipment	Department	801C - FIS Attachments
Useful Life	10 years	Contact	John Steinbrink, Jr.
Category	Equipment - New	Priority	1 Urgent

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$10,000
Rough Mower for Skid Steer to mow wet areas	

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Equip/Vehicles/Furnishings	10,000					10,000
Total	10,000					10,000

Funding Sources	2012	2013	2014	2015	2016	Total
Internal Service	10,000					10,000
Total	10,000					10,000

Budget Impact/Other

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	AIS-12-02
Project Name	Minor Snow Plow Eq

Type Equipment	Department 801C - FIS Attachments
Useful Life 10 years	Contact John Steinbrink, Jr.
Category Equipment - Replacement	Priority 1 Urgent

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$30,000
Replace 3 salt boxes for small plow trucks	

Justification
Equipment has exceeded usefull life

Expenditures	2012	2013	2014	2015	2016	Total
Equip/Vehicles/Furnishings	30,000					30,000
Total	30,000					30,000

Funding Sources	2012	2013	2014	2015	2016	Total
Internal Service	30,000					30,000
Total	30,000					30,000

Budget Impact/Other

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	AIS-14-01
Project Name	Paver Box

Type	Equipment	Department	801C - FIS Attachments
Useful Life	10-15 years	Contact	John Steinbrink, Jr.
Category	Attachments - Replacement	Priority	5 Future Consideration

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$20,000
Pave-A-Lot Fullsize Paver	

Justification
To increase productivity of patches completed by hwy department

Expenditures	2012	2013	2014	2015	2016	Total
Equip/Vehicles/Furnishings			20,000			20,000
Total			20,000			20,000

Funding Sources	2012	2013	2014	2015	2016	Total
Internal Service			20,000			20,000
Total			20,000			20,000

Budget Impact/Other

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	AIS-14-02
Project Name	Road Maint Equipment

Type Equipment	Department 801C - FIS Attachments
Useful Life 10-15 years	Contact John Steinbrink, Jr.
Category Attachments - Replacement	Priority 5 Future Consideration

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$5,000
Replace Shoulder Bermer	

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Equip/Vehicles/Furnishings			5,000			5,000
Total			5,000			5,000

Funding Sources	2012	2013	2014	2015	2016	Total
Internal Service			5,000			5,000
Total			5,000			5,000

Budget Impact/Other

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	AIS-14-03
Project Name	Ingrsl-Rand w/Hose & Air Compressor

Type Equipment	Department 801C - FIS Attachments
Useful Life 5 - 10 years	Contact John Steinbrink, Jr.
Category Attachments - Replacement	Priority 5 Future Consideration

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$10,000
Replace truck mounted air compressor #6905.	

Justification
Existing air compressor is 20 years old with 2,014 hours.

Expenditures	2012	2013	2014	2015	2016	Total
Equip/Vehicles/Furnishings			10,000			10,000
Total			10,000			10,000

Funding Sources	2012	2013	2014	2015	2016	Total
Internal Service			10,000			10,000
Total			10,000			10,000

Budget Impact/Other
Reduced downtime and repair costs.

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	AIS-15-01
Project Name	Loader Mounted Snow Blower Attachment (used)

Type Equipment	Department 801C - FIS Attachments
Useful Life 15-20 years	Contact John Steinbrink, Jr.
Category Attachments - New	Priority 5 Future Consideration

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$40,000
Used snow blower to mount on front end of loader.	

Justification
More efficient snow moving in areas where there is little space for large snow mounds. Able to clear snow in roadways, parking lots.

Expenditures	2012	2013	2014	2015	2016	Total
Equip/Vehicles/Furnishings				40,000		40,000
Total				40,000		40,000

Funding Sources	2012	2013	2014	2015	2016	Total
Internal Service				40,000		40,000
Total				40,000		40,000

Budget Impact/Other

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project # **AIS-15-02**
 Project Name **Landscape Equipment**

Type Equipment Department 801C - FIS Attachments
 Useful Life 10-15 years Contact John Steinbrink, Jr.
 Category Attachments - Replacement Priority 5 Future Consideration

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$7,275
Power Rake	

Justification	
----------------------	--

Expenditures	2012	2013	2014	2015	2016	Total
Equip/Vehicles/Furnishings				7,275		7,275
Total				7,275		7,275

Funding Sources	2012	2013	2014	2015	2016	Total
Internal Service				7,275		7,275
Total				7,275		7,275

Budget Impact/Other

Capital Plan

2012 thru 2016

Village of Pleasant Prairie, WI

Project #	AIS-15-03
Project Name	Trailer - Semi

Type Equipment	Department 801C - FIS Attachments
Useful Life 10-15 years	Contact John Steinbrink, Jr.
Category Attachments - Replacement	Priority 5 Future Consideration

Special Assessable

Fund Number

Status Active

Description

Total Project Cost: \$50,000

Replace Semi Trailer

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Equip/Vehicles/Furnishings				50,000		50,000
Total				50,000		50,000

Funding Sources	2012	2013	2014	2015	2016	Total
Internal Service				50,000		50,000
Total				50,000		50,000

Budget Impact/Other

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	FIS-MA-12-01
Project Name	Minor Attachments

Type Unassigned **Department** 801D - FIS Minor Attachments
Useful Life **Contact** John Steinbrink, Jr.
Category Attachments - Replacement **Priority** 1 Urgent

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$45,000
Minor equipment attachments cost of which is under \$5,000 per item. Examples are pickup plow assembly, excavator buckets, trailers, loader forks.	

Justification
Minor equipment attachments have limited life spans. Vehicles/equipment cannot work properly without properly working attachments.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
7,400	Equip/Vehicles/Furnishings	7,400	7,400	7,400	7,400	8,000	37,600
Total	Total	7,400	7,400	7,400	7,400	8,000	37,600

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
7,400	Internal Service	7,400	7,400	7,400	7,400	8,000	37,600
Total	Total	7,400	7,400	7,400	7,400	8,000	37,600

Budget Impact/Other
Cannot use vehicles/equipment if job-specific attachments are worn out.

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	TIS-12-01
Project Name	Tool Replacements

Type Unassigned **Department** 801E - FIS Tools
Useful Life 10-15 years **Contact** John Steinbrink, Jr.
Category Tools - Replacement **Priority** 1 Urgent

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$216,000
Examples are chain saws, generators, gas leaf blowers, push mowers, post hole diggers, pruners, compressors, floor jack, drill press, band saw, miscellaneous shop and field maintenance tools.	

Justification
Tools have limited life spans. Replacement is necessary for day-to-day Village maintenance and projects.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
36,000	Equip/Vehicles/Furnishings	36,000	36,000	36,000	36,000	36,000	180,000
Total	Total	36,000	36,000	36,000	36,000	36,000	180,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
36,000	Internal Service	36,000	36,000	36,000	36,000	36,000	180,000
Total	Total	36,000	36,000	36,000	36,000	36,000	180,000

Budget Impact/Other
More cost-effective use of labor when proper tools are used and when tools work efficiently.

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	TIS-12-02
Project Name	Pumps

Type Equipment	Department 801E - FIS Tools
Useful Life 10 years	Contact
Category Tools - New	Priority 1 Urgent

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$28,000
5HP 3PH pump \$5,700 Submersible 10HP 3PH pump \$7,900 Submersible 8HP 1PH pump \$7,800 Grinder 3.5HP1PH pump \$1,600 portable 3.5HP1PH pump \$1,600 portable Hose for pumps \$5,400	

Justification
Pumps needed for

Prior	Expenditures	2012	2013	2014	2015	2016	Total
14,000	Equip/Vehicles/Furnishings	14,000					14,000
Total	Total	14,000					14,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
14,000	Internal Service	14,000					14,000
Total	Total	14,000					14,000

Budget Impact/Other
More efficient pumping.

Capital Plan

2012 *thru* 2016

Village of Pleasant Prairie, WI

Project #	TIS-14-01
Project Name	Back up Generator

Type Equipment	Department 801E - FIS Tools
Useful Life 10 years	Contact John Steinbrink, Jr.
Category Equipment - New	Priority 5 Future Consideration

Special Assessable

Fund Number

Status Active

Description	Total Project Cost: \$28,600
Back up Generator can generate single and 3 phase power	

Justification
Back up power for power outages

Expenditures	2012	2013	2014	2015	2016	Total
Equip/Vehicles/Furnishings			28,600			28,600
Total			28,600			28,600

Funding Sources	2012	2013	2014	2015	2016	Total
Internal Service			28,600			28,600
Total			28,600			28,600

Budget Impact/Other

ISF - Vehicle & Equipment Costs

<u>Budget No</u>	2011	
E s t.	Service Reqs Included in Estimate	Estimate
100-516210-905	\$189.90 \$0.00 \$189.90	\$ 2,126
100-533111-905	\$30,353.09 \$24,112.26 \$54,465.35	\$ 452,187
100-555210-905	\$594.11 \$1,016.80 \$1,610.91	\$ 105,001
801-514900-905	\$242.20 \$0.00 \$242.20	\$ 5,654
601-610820-905	\$522.55 \$0.00 \$522.55	\$ 2,432
601-610831-905	\$11,744.51 \$6,333.70 \$18,078.21	\$ 89,500
601-610832-905	\$904.52 \$216.00 \$1,120.52	\$ 32,412
601-610833-905	\$0.00 \$0.00 \$0.00	\$ 2,111
601-610834-905	\$0.00 \$0.00 \$0.00	\$ 756
601-610842-905	\$59.10 \$0.00 \$59.10	\$ 3,925
601-611027-905	\$35.75 \$0.00 \$35.75	\$ 3,761
601-611074-905	\$15.76	

ISF - Vehicle & Equipment Costs

<u>Budget No</u>	2011	
	Service Reqs Included in Estimate	Estimate
	\$0.00	
	\$15.76	\$ 5,971
602-180346-905	\$0.00	
	\$0.00	
	\$0.00	\$ 956
602-650624-905	\$161.54	
	\$0.00	
	\$161.54	\$ 4,266
602-650661-905	\$39.40	
	\$0.00	
	\$39.40	\$ 4,079
602-650662-905	\$1,755.29	
	\$1,852.70	
	\$3,607.99	\$ 17,056
602-650673-905	\$8,114.59	
	\$4,704.50	
	\$12,819.09	\$ 15,627
602-650675-905	\$10,252.49	
	\$8,222.10	
	\$18,474.59	\$ 21,185
602-650676-905	\$46.30	
	\$0.00	
	\$46.30	\$ 3,765
602-651070-905 (OLD Budget #)	\$635.42	
	\$0.00	
	\$635.42	\$ 6,575
603-536350-905	\$20.20	
	\$0.00	
	\$20.20	\$ 49,971
603-536352-905	\$209.74	
	\$44.03	
	\$253.77	\$ 48,488
603-536353-905	\$1,163.72	
	\$0.00	

ISF - Vehicle & Equipment Costs

Budget No	2011	
	Service Reqs Included in Estimate	Estimate
	\$1,163.72	\$ 91,181
603-536400-905	\$7,057.64 \$1,405.54 \$8,463.18	\$ 209,574
607-534410-905	\$11,444.22 \$12,933.81 \$24,378.03	\$ 175,908
607-573523-905 Street Sweeping	\$0.00 \$0.00 \$0.00	\$ 861
602-650677-905	\$373.53 \$277.48 \$651.01	\$ 6,940
602-650902-905	\$0.00 \$0.00 \$0.00	\$ 7,265
100-534210-905 Street lighting	\$61.03 \$0.00 \$61.03	\$ 61
100-531000-905	\$0.00 \$0.00 \$0.00	\$ -
409-941082-905 Mow TID	\$1,440.57 \$616.36 \$2,056.93	\$ 2,057
100-516110-905 V-Hall ISF	\$0.00 \$0.00 \$0.00	\$ 1,214
100-522210-905 Firestation ISF	\$0.00 \$0.00 \$0.00	\$ 374
100-567110-905 Comm Devel ISF	\$0.00 \$0.00	

ISF - Vehicle & Equipment Costs

<u>Budget No</u>	<u>2011</u>	
E s t.	Service Reqs Included in Estimate	Estimate
	\$0.00	\$ 779
605-555213-905 Recplex Lndsc ISF	\$0.00 \$0.00 \$0.00	\$ 280
605-555214-905 Recplex Sports ISF	\$0.00 \$0.00 \$0.00	\$ 73
	\$149,172.45	\$ 1,374,373
409-611095-905 73-1 Plant Abandon	\$10,095.28 \$11,985.83 \$22,081.11	\$ 22,081
409-611096-905 TmbrRdg Lift Abandon	\$0.00 \$0.00 \$0.00	\$ 1,745
409-611097-905 73-1 Lift Abandon	\$0.00 \$0.00 \$0.00	\$ 1,239
410-653377-905 Hwy Q Reconst.	\$2,011.43 \$662.17 \$2,673.60	\$ 33,527
601-611094-905 Sewer D Abandon	\$0.00 \$0.00 \$0.00	\$ 18,215
601-611098-905 Pr.Farms Trail	\$0.00 \$0.00 \$0.00	\$ 21,167
601-611099-905 CBA Lift Station	\$0.00 \$0.00 \$0.00	\$ 1,993
607-573521-905 Recplex Event Parking Lot	\$0.00 \$0.00 \$0.00	\$ 13,203

ISF - Vehicle & Equipment Costs

Budget No

2011

E
s
t.

Service Reqs Included in Estimate	Estimate
\$9,975.48	
\$10,088.13	
\$20,063.61	\$ 20,064
\$44,818.32	\$ 133,234
\$ 193,991	\$ 1,507,607

607-573522-905
47th Culvert Project

RESOLUTION #11-47

**RESOLUTION RELATING TO ADOPTION OF
2012 SANITATION UTILITY BUDGET**

WHEREAS, the Village Board of the Village of Pleasant Prairie, in order to provide garbage, recycling, leaf collection and compost site services to the residents of the Village of Pleasant Prairie; and,

WHEREAS, the proposed 2012 Budget includes operating plans and,

WHEREAS, the adoption of the Sanitation Utility Budget would not require a user fee increase,

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Pleasant Prairie hereby adopts the 2012 Sanitation Utility Budget.

Passed and adopted this 19th day of December, 2011

John P. Steinbrink, President

Attest:

Jane M. Romanowski, Clerk

Posted: _____

RESOLUTION #11-48

**RESOLUTION RELATING TO ADOPTION OF
2012 CLEAN WATER UTILITY BUDGET**

WHEREAS, the Village Board of the Village of Pleasant Prairie, in order to manage storm water, improve collections of, meet Federal mandates, and maintain our current storm water infrastructure in the Village of Pleasant Prairie; and,

WHEREAS, the proposed 2012 Budget including operating and capital plans and,

WHEREAS, the adoption of the Clean Water Utility Budget does not require an increase in fees.

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Pleasant Prairie hereby adopts the 2012 Clean Water Utility Budget.

Passed and adopted this 19th day of December, 2011.

John P. Steinbrink, President

Attest:

Jane M. Romanowski, Clerk

Posted: _____

RESOLUTION #11-49

**RESOLUTION RELATING TO ADOPTION OF
2012 FLEET INTERNAL SERVICE FUND BUDGET**

WHEREAS, the Village Board of the Village of Pleasant Prairie, in order to provide fleet services to the public works, parks, engineering, water utility, sewer utility, sanitation utility, and clean water utility, and,

WHEREAS, the proposed 2012 Budget includes operating and capital plans and,

WHEREAS, the adoption of the Fleet Internal Service Fund budget would better manage the Village's fleet of vehicles and equipment and,

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Pleasant Prairie hereby adopts the 2012 Fleet Internal Service Fund budget,.

Passed and adopted this 19th day of December, 2011.

John P. Steinbrink, President

Attest:

Jane M. Romanowski, Clerk

Posted: _____

Consider **Resolution #11-43** to **change of the official addresses** of the properties located at 12226 Lakeshore Drive to 105 122nd Street and 108 122nd Street to 104 122nd Street as a result of the addresses being out of sequence.

Recommendation:

The Plan Commission recommends that the Village Board approve the **change of the official addresses** of the properties located at 12226 Lakeshore Drive to 105 122nd Street and 108 122nd Street to 104 122nd Street subject to the comments and conditions of the December 19, 2011 Village Staff Report.

VILLAGE STAFF REPORT OF DECEMBER 19, 2011

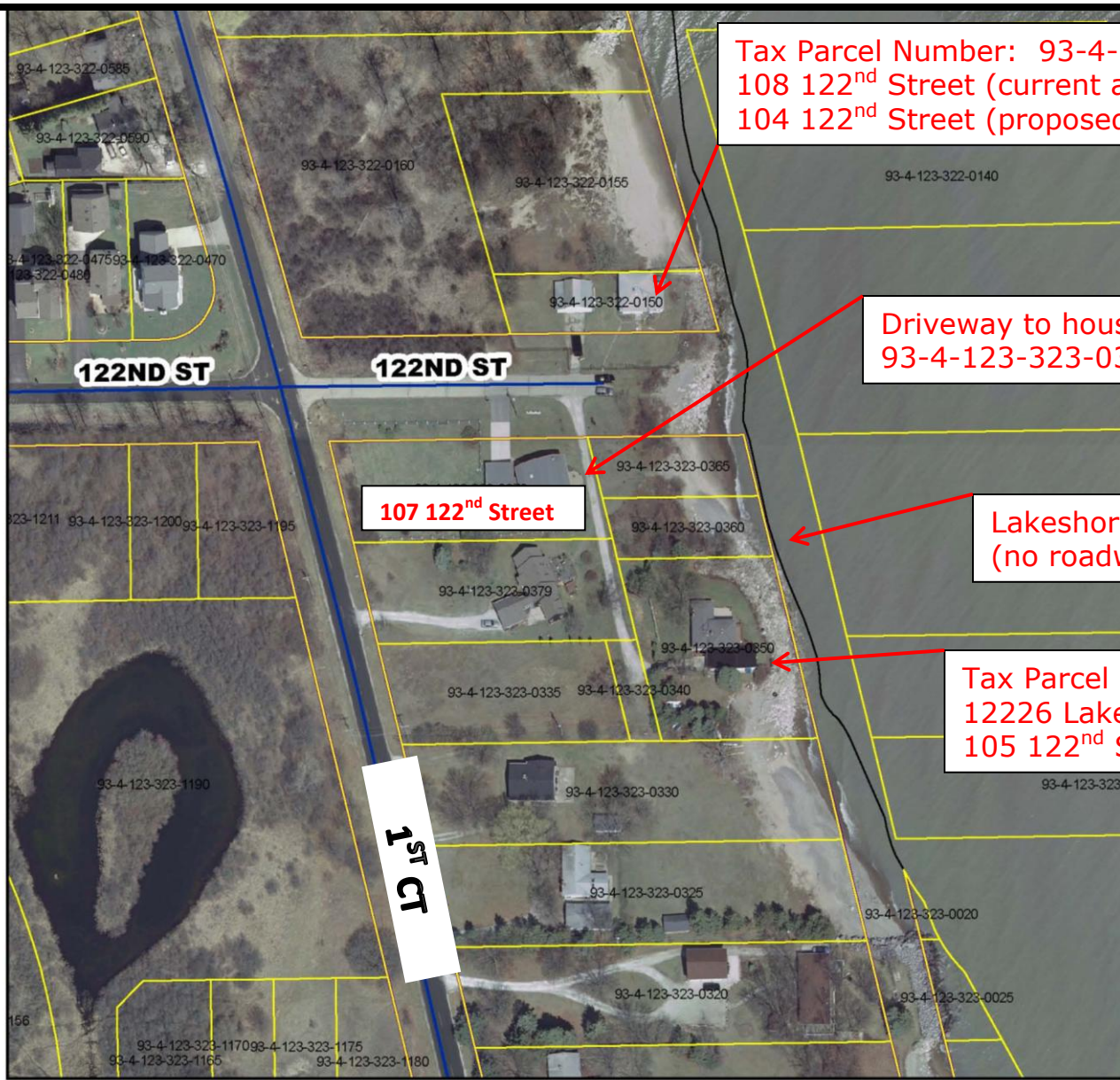
Consider **Resolution #11-43** to **change of the official addresses** of the properties located at 12226 Lakeshore Drive to 105 122nd Street and 108 122nd Street to 104 122nd Street as a result of the addresses being out of sequence.

It has been brought to the Village's attention that the address of an existing property at 12226 Lakeshore Drive in the Chiwaukee Subdivision, owned by William P. and Carter O'Brien, and further identified as Tax Parcel Number 93-4-123-323-0350 does not front on Lakeshore Drive, since Lakeshore Drive to the east of this house was washed away years ago and has access via a driveway to 122nd Street. Furthermore, in reviewing the addresses in this area, the address of an existing property at 108 122nd Street in the Chiwaukee Subdivision, owned by Joel S. Heller and Teresa R. Clewell, and further identified as Tax Parcel Number 93-4-123-322-0150 does not fall within the proper address sequencing order for the properties fronting 122nd Street east of 1st Court.

These address issues could create problems for emergency response personnel, deliveries and other persons trying to locate the properties. Therefore, on November 21, 2011, the Village Board adopted Resolution #11-36 to initiate the change of the official addresses of these two properties pursuant to Article IV of the Village Ordinances.

The Village Board of Trustees will hold a Public Hearing to consider changing the address of 12226 Lakeshore Drive to 105 122nd Street and 108 122nd Street to 104 122nd Street to resolve the aforementioned concerns on December 19, 2011. If approved, the address changes would become effective on February 1, 2012.

The Plan Commission recommends that the Village Board approve the **change of the official addresses** of the properties located at 12226 Lakeshore Drive to 105 122nd Street and 108 122nd Street to 104 122nd Street as presented in Resolution #11-43.



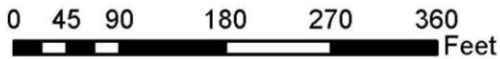
Tax Parcel Number: 93-4-123-322-0150
108 122nd Street (current address)
104 122nd Street (proposed address)

Driveway to house on Tax Parcel Number
93-4-123-323-0350

107 122nd Street

Lakeshore Drive
(no roadway)

Tax Parcel Number: 93-4-123-323-0350
12226 Lakeshore Drive (current address)
105 122nd Street (proposed address)



Source: Village of Pleasant Prairie
November 2011

**VILLAGE OF PLEASANT PRAIRIE BOARD OF TRUSTEES
RESOLUTION #11-43**

**RESOLUTION TO CHANGE OF THE OFFICIAL ADDRESS OF PROPERTIES IN THE
VILLAGE OF PLEASANT PRAIRIE, KENOSHA COUNTY, WISCONSIN**

WHEREAS, the Village Board of Trustees of the Village of Pleasant Prairie, Kenosha County, Wisconsin, pursuant to Article IV of the Village Ordinances may change the official address of a property; and

WHEREAS, the Village of Pleasant Prairie initiated the change of an official address for an existing home with an address of 12226 Lakeshore Drive (Tax Parcel Number 93-4-123-323-0350) that does not front on Lakeshore Drive, since Lakeshore Drive to the east of this house was washed away years ago and has access via a driveway to 122nd Street and the change of an official address for an existing home with an address of 108 122nd Street (Tax Parcel Number 93-4-123-322-0150) that does not fall within the proper address sequencing order for the properties fronting 122nd Street east of 1st Court; and

WHEREAS, on December 1, 2011 the Village sent a notice via regular mail to the property owners related to the proposed changes and a Public Hearing to discuss said change; and

WHEREAS, on December 12, 2011, the Village Plan Commission recommended that the addresses be changed from 12226 Lakeshore Drive to 105 122nd Street and 108 122nd Street to 104 122nd Street to resolve the aforementioned concerns; and

WHEREAS, the Village Board of Trustees conducted a Public Hearing on December 19, 2011 to consider said address changes.

NOW, THEREFORE, BE IT RESOLVED that the official street address for Tax Parcel Number 93-4-123-323-0350 is being changed from 12226 Lakeshore Drive to 105 122nd Street and the official street address for Tax Parcel Number 93-4-123-322-0150 is being changed from 108 122nd Street to 104 122nd Street. Said changes shall be effective February 1, 2011.

Adopted this the 19th day of December 2011.

VILLAGE OF PLEASANT PRAIRIE

ATTEST:

Jane M. Romanowski
Village Clerk

John P. Steinbrink
Village President

Posted: _____

**VILLAGE OF PLEASANT PRAIRIE
PLEASANT PRAIRIE VILLAGE BOARD
PLEASANT PRAIRIE WATER UTILITY
PLEASANT PRAIRIE SEWER UTILITY
9915 - 39th Avenue
Pleasant Prairie, WI
November 21, 2011
6:00 p.m.**

A regular meeting of the Pleasant Prairie Village Board was held on Monday, November 21, 2011. Meeting called to order at 6:00 p.m. Present were Village Board members John Steinbrink, Monica Yuhas, Steve Kumorkiewicz and Mike Serpe. Clyde Allen was excused. Also present were Mike Pollocoff, Village Administrator; Tom Shircel, Assistant Administrator; Kathy Goessl, Finance Director; Jean Werbie-Harris, Director of Community Development; Doug McElmury, Asst. Fire and Rescue Chief; Brian Wagner, Police Chief; Rocco Vita, Village Assessor; Mike Spence, Village Engineer; John Steinbrink Jr., Public Works Director and Jane Romanowski, Village Clerk. Two citizens attended the meeting.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. MINUTES OF MEETINGS - NOVEMBER 14, 2011**

Monica Yuhas:

Motion to approve.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Monica, second by Steve. Any discussion?

**YUHAS MOVED TO APPROVE THE MIINUTES OF THE NOVEMBER 14, 2011
VILLAGE BOARD MEETING AS PRESENTED IN THEIR WRITTEN FORM; SECONDED BY
KUMORKIEWICZ; MOTION CARRIED 4-0.**

- 5. CITIZEN COMMENTS**

John Steinbrink:

Anyone wishing to speak under citizens' comments?

- 6. ADMINISTRATOR'S REPORT**

Village Board Meeting
November 21, 2011

Mike Pollocoff:

Nothing tonight, Mr. President.

7. NEW BUSINESS

- A. Consider Resolution #11-36 to initiate the change of two addresses (108 122nd Street and 12226 Lakeshore Drive) that are inappropriately assigned.**

Tom Shircel:

Thank you, Mr. President and Board members. There is a Resolution before you tonight, 11-36, to change the official addresses of properties in the Village of Pleasant Prairie. The Village Board of Trustees pursuant to Article IV of the Village Ordinances may change the official address of a property. It's been brought to the Village's attention that the address of an existing property at 12226 Lakeshore Drive in Chiwaukee Subdivision owned by William P. and Carter O'Brien according to the Kenosha County property records and further identified as Tax Parcel Number 93-4-123-323-0350 does not front on Lakeshore Drive since Lakeshore Drive to the east of this house was washed away years ago and has access via the driveway on 122nd Street.

In reviewing the address in this area, the address of the existing property at 108 122nd Street in Chiwaukee Subdivision owned by Joel S. Heller and Teresa R. Clewell does not fall within the proper address sequencing order for the properties fronting 122nd Street east of 1st Court. These address issues could create problems for emergency response personnel, deliveries and other persons trying to locate the properties. The Village Board of Trustees will hold a public hearing to consider changing the address of 12226 Lakeshore Drive to 105 122nd Street, and 108 122nd Street to 104 122nd Street to resolve the aforementioned concerns. And with that I'll turn it back to the Board. If you have any questions, either I or Jean will be happy to answer them.

John Steinbrink:

Questions? Mike?

Michael Serpe:

I would move approval of Resolution 11-36 and set it for public hearing.

Monica Yuhas:

Second.

John Steinbrink:

Motion by Mike, second by Monica. Any further discussion?

Village Board Meeting
November 21, 2011

SERPE MOVED TO ADOPT RESOLUTION #11-36 TO INITIATE THE CHANGE OF TWO ADDRESSED (108 122ND STREET AND 12226 LAKESHORE DRIVE) THAT ARE INAPPROPRIATELY ASSIGNED AND SET THE MATTER FOR PUBLIC HEARING; SECONDED BY YUHAS; MOTION CARRIED 4-0.

B. Consider Resolution #11-38 to support the proposed ATC Transmission Line route along the UP Railway Corridor.

Jean Werbie-Harris:

Mr. President and members of the Board, before I get into the details of Resolution 11-38, I'd like to introduce Neil Palmer who is a representative of ATC, American Transmission Company, who is here this evening to make a presentation to the Board and to the audience as to the alternate routes that are being proposed from the Pleasant Prairie Substation to the Zion Energy Station down in Zion, Illinois and he has some packets of information for you. Similar information packets were presented back in April at their informational meeting that was held at the RecPlex but now that their CPCN, their certificate for need, has been filed with the Illinois Public Service Commission and soon to be filed with the State of Wisconsin, these routes have now been more clearly defined. And so I'd like to introduce Neil and have him come up and make a presentation, and then I'll discuss the resolution of support.

Neil Palmer:

Good evening and thank you. My name is Neil Palmer. I work with American Transmission Company. But I'm here to talk about tonight, as Ms. Werbie-Harris indicated, is of the project that we announced some many months ago. In the materials you have there's a brief information fact sheet. The purpose of this project is to relieve transmission congestion that exists between Wisconsin and Illinois. The inability to move power, frankly, north and south across the states has an economic impact on all of us as customers in Wisconsin just as it does on customers in Illinois. At any given time of the day there's economic power available in the region that could be moved north or south to allow the local utilities to have cheaper power. But because we're hindered in this part of the world by that big pond out there, we have very limited transmission connections that have to get around Lake Michigan.

This project to build a connection between the substation that's on the west side of Pleasant Prairie Power Plant and a substation in the City of Zion which is basically immediately south of the Zion Energy Center, that's a Calpine gas-fired generating station. If you're familiar with Zion it's just south of 9th Street along the UP Railroad. That is a major substation that interconnects with Common Wealth Edison transmission facilities that move east, west and south.

The project, which was started more than two years ago in the planning stages, looked at a number of alternatives to try and solve this congestion. Ultimately the project that was selected as having the most economic benefits and the fewest impacts was to build a connection as I describe from the Pleasant Prairie substation to the Zion substation. As typical, ATC evaluated a number of routes, literally dozens of potential paths to get between those two points, and ultimate select focused on two principal corridors, one being the Union Pacific Railroad which runs

Village Board Meeting
November 21, 2011

north/south from a point just east of the power plant all the way south. It literally runs right past the Zion Energy substation and an alternative, and we actually had a number of alternatives, but another north/south alternative corridor that it basically follows Highway 31 to a point just north of the State line where it then cuts inland and goes cross-country along property lines. And I want to discuss that one in more detail in a second.

We also in early stages, just so you know, that because the State law requires us to submit alternative routes, ATC does not pick a route. We submit alternatives as required by law following a number of complex set of rules. We do often indicate a preferred or proposed route, in this case it's the railroad route, but it will be up to the Public Service Commission to, after judging all of the impacts and costs, pick what they feel is the right route. We also initially when we were looking at giving you another idea to get north/south looked at Highway H but quickly rejected that because it's much more constricted. There is a lot of residential on it, and we were successful in convincing the Commission staff to let us only supply two alternative corridors instead of three.

As we worked our way through this it's pretty simple to see why the UP corridor is a very logical corridor. It's an existing division of the land from a real estate perspective that's probably never going away in any of our lifetimes. The east side of the tracks where we have envisioned and proposed to put this new line has adequate space all the way down. It has no impact on the buildability or usefulness of those existing industrial sites that are built out already or are still vacant to be build, for instance the Mondy site or the products, and I'm drawing a blank on their name, the empty parcel north of ML or around ML. And we've had conversations with all those landowners that the proposed right of way has no impact on what they could conceivably build in your community.

Highway 31 the reason for that jog for anybody who notices into the east and then going cross-country is very simply that the State of Illinois has a project to rebuild Highway 31. It's gone through three levels of their process already and is literally waiting State funding. Now, who knows when that could be. Illinois has a pretty tough budget problem. But when you look at those proposed plans it will significantly change Highway 31 going south of Russell Road. And the problem we encountered in working with the City of Zion, with Lake County and with Illinois DOT is that at this point they're unable to tell us what the western boundary of that new road might be. It's going to be significantly expanded.

The two different plans that are in the final stage both show it becoming three lanes north and south and divided. The questions come in on how much island they have in the middle and what the slopes are to either side. The problem that causes for us is that we can't define where the western right of way is, and that's very problematic because in Illinois they do not allow transmission right of way in highway right of way. You can't even overhang it without special permission. So you couldn't even guess, make a reasonable guess, where it might be. So we were unable to come up with a route there. So what we looked at was to try to come in on property lines in a way that had minimal impact, but it clearly has impact on those landowners.

Once you cross Russell Road, all of the land south of Russell Road east of the tracks is basically owned by the City of Zion. That's an industrial development area. Much of the land is actually

Village Board Meeting
November 21, 2011

titled to the sanitary district but it's under a contract to the City for the City to be able to develop it in what's now called Trumpet Park. We've worked closely with the City of Zion, and like your resolution the City of Zion has already passed a resolution endorsing the railroad right of way as opposed to the highway right of way.

So in a short sense that's where we are. And to update the introductory comments, the Commission today issued a letter, the Public Service Commission of Wisconsin issued a letter saying they had formally accepted our application, a copy of which I see sitting on the table over here, so the process will move forward now where hearings will get set and scheduled. You have an attorney already engaged, so you'll be part of that process.

Frankly, before I turn to questions, I can tell you that we expect the Commission to find that the railroad route is the right one. It's kind of a slam dunk. Anybody looking at it would say, well, why would you go over the road where you've got to jump back and forth. But, until it's over it's not over. We will be filing testimony soon, as I presume you might, and the process will move forward. But we expect it to all be done. And there's a brief schedule here. We're still pretty close on it. Obviously after filing the schedule is no longer in our control, it's under the Commission, but I don't see anything in this docket that should disturb it greatly.

Finally, what I provided you trying not to burying you in paper, as I said, is the fact sheet, a picture of the exact kind of structure we propose to use including one with dimensions then a drawing with dimensions. This structure will basically be 120 feet average. The reason I say average is the structure heights actually vary because what you're trying to do is keep the wires at the same distance above the ground. And depending on what hills and valleys are in we have some to the south of Pleasant Prairie, for instance, that will be another 20 or 30 feet tall because of some dips in that Trumpet land.

And then also I've provided you a copy of the map we've used in the public meetings that shows the two corridors. The third route that Jean mentioned, just so you aren't confused, it's referred to as the third route. If you see in blue on your map that instead of cutting to the east side of the Zion Energy Center and coming down to the substation is a potential to just stay right on the railroad which is the west side of the Energy Center. That is not the preferred route. The City of Zion and the Energy Center owners prefer that we go across the front of their property and then down for a lot of complex development reasons that I can answer if you're interested.

So without taking up any more of your time I'd be happy to address any questions. We respectfully request that you do pass the resolution. It is meaningful to both the PSC and to the ICC in Illinois to know that you support the route that we've laid out and also that the City of Zion and Lake County support.

John Steinbrink:

Questions?

Steve Kumorkiewicz:

Village Board Meeting
November 21, 2011

I have one simple question. No complete (inaudible) but how much of those lines in 700 feet between the poles in summertime? Because in wintertime the lights are going to—

Neil Palmer:

The whole design feature, basically what you do is you design – you're required to design new structure such that under the worse case condition, which for around here is I think it's a 96 degree temperature and maximum load to get the most sag in the line and then still meet the minimum federal safety standards. So basically what you see if you use this sketch over here that you never got conductor below about 65 feet. Don't hold me to that exactly but it's roughly that number. And it's always designed to the worst conditions. You're right that in winter they rarely sag because it's so cold outside. Hottest day, heaviest load gives you the maximum sag and that's what you design to.

Steve Kumorkiewicz:

Thank you.

Michael Serpe:

This is a no brainer. The route that they have chosen as preferred is the logical one, and I would move approval of 11-38 –

John Steinbrink:

Jean wants to speak first.

Michael Serpe:

Oh, I'm sorry.

Jean Werbie-Harris:

I'd like to just enter in some additional comments into the record. Also, Neil, for the record could you give your address for the record?

Neil Palmer:

890 Elm Grove Road, Elm Grove, Wisconsin, 53122.

Jean Werbie-Harris:

The Village staff does recommend support for Resolution 11-38. It's a resolution of the Village of Pleasant Prairie Board of Trustees in support of the selection of the proposed route along the UP Railway corridor for ATC's transmission line. The American Transmission Company has filed applications for certificates of public convenience and necessity with both Wisconsin Public

Village Board Meeting
November 21, 2011

Service Commission and the Illinois Commerce Commission proposing the construction of a 345 kV transmission line from the Village of Pleasant Prairie, Wisconsin to the City of Zion, Illinois.

The applications identified three proposed routes for the 345 kV transmission line with the Village and they're shown as Exhibit 1 which is the exhibit we had previously on the screen. Two routes that are substantially similar in Wisconsin are along the east side of the UP Railway corridor, and I'll refer to that as the UP Railway route, and one route along the State Highway 31 corridor which is the Highway 31 route.

The Village Board of Trustees carefully reviewed the proposed routes, obtained input from the public and others, considered the relative impacts of the routes on the public health, welfare and safety of the Village and its residents, and the Village staff has been reviewing these routes and analyzing them and preparing information for these route as we are a party to this action. And that will be submitted to the Illinois Commerce Commission. Whereas, following such consideration the Village has reached certain conclusions, some of which are summarized below in our resolution, and we wish to make a formal recommendation regarding which of the proposed routes is in the public interest.

Now, therefore, in consideration of the above recitals which are incorporated by reference, the Village Board of Pleasant Prairie hereby resolves as follows:

1. The Village Board finds that the Highway 31 route will have significant adverse financial and land use impacts to the industrial, commercial and residential development in the Village and will adversely impact Momper's Woods which contains a historical trail segment, several prehistoric Native American campsites and a community parkland.
2. The Village Board finds that the UP Railway route will have fewer negative impacts to the Village because the UP Railway route follows a corridor that already has transmission lines, the UP Railway route impacts primarily industrial and agricultural lands, and the UP Railway route crosses fewer public roads and highways.
3. For these and other reasons the Village Board finds that the selection of the UP Railway route is in the public's interest.
4. By adopting this resolution the Village Board formally confirms its support of the UP Railway route for ATC's development and the construction of the 345 kV transmission line from the Village of Pleasant Prairie, Wisconsin to the existing Zion Energy Center located in the City of Zion, Illinois and its opposition of the Highway 31 route.
5. The Village Clerk shall provide copies of this resolution to ATC, the Wisconsin Public Service Commission and the Illinois Commerce Commission as confirmation of the Village's position with respect to the support of the UP Railway route.

The Village staff recommends approval of Resolution 11-38 as presented. Again, I will correct the one typo before it's signed tonight.

Village Board Meeting
November 21, 2011

Michael Serpe:

Move approval of Resolution 11-38.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Mike, second by Steve. Thank you, Mr. Palmer. Any further discussion? Hearing none, a roll call vote.

SERPE MOVED TO ADOPT Resolution #11-38 to support the proposed ATC Transmission Line route along the UP Railway Corridor; SECONDED BY KUMORKIEWICZ; ROLL CALL VOTE – STEINBRINK – YES; YUHAS – YES; KUMORKIEWICZ – YES; SERPE - YES; MOTION CARRIED 4-0 WITH TRUSTEE ALLEN ABSENT.

C. Consider Resolution #11-37 authoring the placing of utilities and special charges on the tax roll.

Kathy Goessl:

Mr. President, it's this time of the year again to put special charges and special assessments on the tax roll, and this resolution is to approve that. On the first section is special charges which are listed up there. We have delinquent invoices which total a little over \$4,800. We have delinquent utilities at \$378,447, and delinquent Kenosha Water Utility bills for \$11,781 for a total of \$395,038 of special charges.

The next slide shows the special assessments. The special assessments total little over \$104,000 including paving, road construction and storm sewer, clean water, sewer, TID and water for a total of the two special charges and special assessments of a little less than a half a million dollars at \$499,527. I'm looking for authorization to put this onto the tax roll.

Steve Kumorkiewicz:

So moved.

Monica Yuhas:

Second.

John Steinbrink:

Motion by Steve, second by Monica. Any further discussion?

Village Board Meeting
November 21, 2011

KUMORKIEWICZ MOVED TO ADOPT RESOLUTION #11-37 AUTHORIZING THE PLACING OF UTILITIES AND SPECIAL CHARGES ON THE TAX ROLL; SECONDED BY YUHAS; MOTION CARRIED 4-0.

D. Consider Resolution #11-39 to amend the 2011 Budget.

Kathy Goessl:

Mr. President, the budget amendment that's in front of you is to move dollars from the law enforcement grant which is a revenue category to the minor equipment in the police department. We received additional grant dollars than we initially had budgeted, and with that money we purchased two radar guns with the grant money. So we're looking to amend the budget so it reflects the dollars we got and the money we spent. So I'm looking for approval of this budget amendment.

Michael Serpe:

Just out of curiosity, are these moving radar, Brian?

Chief Wagner:

Yes, they are.

Michael Serpe:

Good. I would move approval.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Mike, second by Steve. Any discussion?

SERPE MOVED TO ADOPT RESOLUTION #11-39 TO AMEND THE 2011 BUDGET; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

E. Consider Professional Services Engineering Agreement for the 77th Street Water Main project in the vicinity of 109th Avenue.

Mike Spence:

Mr. President and members of the Board, as you know, development is now occurring on the south side of Highway 50. Specifically Lynch Chevrolet is building a new car dealership adjacent to the new proposed location of 109th Avenue. As part of their site and operational plan,

Village Board Meeting
November 21, 2011

the Village will design and construct a new water main to serve this facility as well as other growth in the area. The project ultimately there will be an assessment put together, and the Lynch property as well as other entities in the area will be assessed for this water main construction.

Basically, as you can see on the drawing, we'd be connecting in with our existing water system at 77th Street just west of 105th Avenue, and the new water main would proceed west to the intersection of the new 109th Avenue. And then the water main will go north and will allow connections to Lynch Chevrolet and adjacent properties to the east.

I have gotten a proposal from Crispell-Snyder to complete this design work. It should be noted that this water main will be constructed in existing right of way that currently exists in the Chateau area. The engineering contract will include the survey of the right of way for the design of the water main, and we'll be putting together an assessment schedule and a bid package for construction. And that will be part of Crispell-Snyder's contract.

The proposed fee is a range from \$12,500 to \$14,000. It has been set up as an hourly contract which I will monitor. If they don't spend it we don't pay for it. It will also include all the permit work for the project. I recommend approval of this project.

Mike Pollocoff:

One thing I might add is this project is being paid for by developers through a special assessment. So there won't be any expense for the water utility or to the existing water system users.

Steve Kumorkiewicz:

So it's going to be deferred?

Mike Pollocoff:

No, because it will be used.

Steve Kumorkiewicz:

Lynch is going to use it.

Mike Pollocoff:

Right, but it's all going to be active.

Michael Serpe:

Right now there are no houses across from there.

Steve Kumorkiewicz:

Village Board Meeting
November 21, 2011

No, there's not.

Mike Pollocoff:

The property owner that owns that property is looking to develop it. If we do defer it then the Village will be subsidizing it. My recommendation with the assessment is that the developers pay the assessment.

Michael Serpe:

Is that normal that the water line goes down the middle of the road?

Mike Pollocoff:

It won't go down the middle. It will go down the side. So once the road is done, when the State comes back and builds 109th and 77th it will be basically in the street but the hydrants will be behind the future curb.

Mike Spence:

Just to add to that, the other thing in the design that makes it a little more challenging is there isn't an existing road. So Crispell-Snyder will have to do their – they and I will have to do our best judgment of where that road is going to be elevation-wise so we get the water main in the right location.

John Steinbrink:

That piece is pretty flat so I don't know how much you're going to –

Mike Spence:

Not too much, no.

Mike Pollocoff:

No.

Mike Spence:

And this is also tied into the overall stormwater work that we're doing for the area as well.

Steve Kumorkiewicz:

I've got a question. Mike, you're talking about the water main but what about sanitary sewer over there. It has to be moved to the other side of the road where the water main goes.

Mike Spence:

Village Board Meeting
November 21, 2011

Right. Right now the immediate plan to provide sewer service to Lynch will include – the provisions in their development they’re actually going to be putting in a pump system, a grinder pump, and then that will have a forced main discharging from their property down 109th Avenue, and then that will be manifolded into the – the Village has an existing forced main that’s coming from the Chateau lift station which is further to the west off of I think it’s 115th Avenue in Chateau. So the forced main goes into the existing right of way of 77th Street there so Lynch will connect into that. At some point in the future as the area develops sanitary sewer will be constructed, and then we’ll go to the west to the pump station at which time Lynch would abandon their grinder pump and then tie into the gravity sewer.

Steve Kumorkiewicz:

So they’re going to build that at their own expense?

Mike Spence:

That is correct.

Steve Kumorkiewicz:

So they’re going to build it in such a way that when we go to 77th Avenue eventually we will run the main for that that’s going to be to specs, correct?

Mike Spence:

That’s correct.

Steve Kumorkiewicz:

Thank you.

John Steinbrink:

Other comments or questions?

Michael Serpe:

You said this is not to exceed \$14,000, Mike?

Mike Spence:

That is correct.

Michael Serpe:

Village Board Meeting
November 21, 2011

I make that motion.

Monica Yuhas:

Second.

John Steinbrink:

Motion by Mike, second by Monica. Now are there any further discussion?

SERPE MOVED TO APPROVE A PROFESSIONAL SERVICES ENGINEERING AGREEMENT WITH CRISPELL-SNYDER, INC FOR THE 77TH STREET WATER MAIN PROJECT IN THE VICINITY OF 109TH AVENUE; SECONDED BY YUHAS; MOTION CARRIED 4-0.

F. Consider Agreement with Innovyze, Inc. to convert and update existing water distribution system software for the Engineering Department.

Mike Spence:

Mr. President and members of the Board, this item we need to – we have an existing water distribution model that we use to evaluate the water utility. It gives us information on what pressures we can expect in the water main and what flows. It's very important in terms of future development, but it's also important from the fire department standpoint so that we know that we have adequate fire protection pressures and volume of water available. While we have a model that is functioning, it's not tied into our GIS system which is the Geographic Information System from our IT department.

And what this agreement does is we would contract with Innovyze which is the maker of the model. They would help us convert the existing model that we have that's several years old to utilize our GIS information so that as new developments come into the Village and as we add to our system it would be a seamless transfer, and then our model would be updated. But it's a little bit more than what we can do in house, and that's why I'm asking that we enter this agreement. There's a number of steps in this agreement that need to happen in order to do the work.

And then also this contract would supply the Village with a notebook and really help in terms of evaluating the model and making recommendations. This, in effect, is actually related to the previous item in that when we put in the water main for Lynch it's nice to be able to plug this into the model, and then it can tell us what kind of fire flows, what kind of pressure we would expect at the Lynch dealership. So, again, we're trying to get all the data merged together, and this is a vital part of that. So I'm recommending that this contract with Innovyze be approved.

Michael Serpe:

Is this a 2012 budget item, Mike?

Village Board Meeting
November 21, 2011

Mike Spence:

Well, I mean we would look –

Mike Pollocoff:

It's an '11.

Mike Spence:

Yeah, we would look to start it –

Mike Pollocoff:

It will straddle years but we'll start it this year.

Mike Spence:

The other thing is this other display that I have up here this is just an output from the model. I know it doesn't look too exotic here, but that's actually the Village Green Heights subdivision. That shows all the water mains. And I know you can't read the writing, but on the right side it shows the pressures and the flows and that. It's very valuable when we're analyzing a water system to know these things. Matter of fact, when we were doing the Uline development we had to utilize our model to predict the pressures out there on County Trunk Highway Q.

Steve Kumorkiewicz:

Right now we are equalizing pressure throughout the whole Village, and we've got to attach all of this in tight.

Mike Spence:

That is correct.

Steve Kumorkiewicz:

Okay, so we're talking now a different size. So the diameter that you may have in the (inaudible) will increase the volume for fire.

Mike Pollocoff:

The model helps us take a look at future users coming into the system. They have demands, because you never know, they have demands that are different. So we can take a look at their peak demand, their fire flow demand, their daily demand and be able to evaluate whether or not we need to adjust the pumping sequence, raise the elevation of the water in the towers, do those kinds of things so we can judge that impact. You don't want to judge it after it's happened. You

Village Board Meeting
November 21, 2011

want to be able to pre-plan for that. So as the Village's water system – by and large the bones are in, but as the system grows and it senses more users coming onto it, we need to be able to from a more finite sense as Mike indicated from the GIS evaluate what the impact from the different users are in the system. The system is already set as far as the balancing of it. We need to know what the impact of use is.

Steve Kumorkiewicz:

So actually you know the size of the main or the volume –

Mike Pollocoff:

Mike could use it if we decide after looking at some modeling results that we need to put in a bigger main someplace.

Mike Spence:

For example, we've got another item coming up, but if there's an existing main that has been in the ground for a while this model might show that, as we work it, it might show that it's over capacity and we might need to do an upgrade. And this is very helpful for planning if we do road work or whatever, and at the time we do road work and have an opportunity to upgrade our infrastructure if it's needed that's what this does. And, like I said, we have it but we're trying to integrate it with all the GIS information that we currently have.

Steve Kumorkiewicz:

Thank you, Mike.

Michael Serpe:

And the cost if \$43,500, Mike?

Mike Spence:

That is correct.

Michael Serpe:

Move approval.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Village Board Meeting
November 21, 2011

Motion by Mike, second by Steve. Any further discussion?

SERPE MOVED TO APPROVE AN AGREEMENT WITH INNOVYZE, INC. TO CONVERT AND UPDATE EXISTING WATER DISTRIBUTION SYSTEM SOFTWARE FOR THE ENGINEERING DEPARTMENT; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

G. Consider Agreement with the Wisconsin Department of Transportation to provide a grant for the reconstruction of 39th Avenue from the STH 165 round about north to the 97th Street intersection.

Mike Spence:

Mr. President and members of the Board, 39th Avenue is a two lane rural asphalt roadway. It was last resurfaced in 1975. It's currently exhibiting a number of defects including transverse cracking and rutting of the pavement surface. We have applied for money from the DOT to address these deteriorations and also looking at the potential for added capacity. The funding that we solicit is through the DOT Surface Transportation Program or STP program. The DOT has made money available to the Village, and the agreement with the DOT is what I'm asking for approval tonight.

Specifically, as indicated, the project would involve the reconstruction of 39th Avenue from a point north of the new roundabout on 165 to just north of 97th Street. That's about .55 miles. We're looking at a construction of a four lane divided roadway with parking, bike lane and sidewalks on that section. The reason for this particular section is being adjacent to the Village's proposed future Village Green, the traffic counts and analysis will support that capacity expansion. And because we have this grant money it makes sense to do the complete project now. There will be grading as part of the project, and then also if there are – there will be some sanitary sewer and water main improvements as part of this project as well.

The funding that's available is a maximum of \$1,519,564. There is a percentage that the Village will be required to fund and that will be 20 percent of the overall project. The schedule for this work is I'm currently working on a solicitation for consultants. We would award the design to a consultant hopefully yet this year. The design would be completed next year, and the funds for construction would be utilized in 2013. So with that I recommend approval of the contract with the DOT for this work.

Steve Kumorkiewicz:

So moved.

Monica Yuhas:

Second.

John Steinbrink:

Village Board Meeting
November 21, 2011

Motion by Steve, second by Monica. Further discussion?

Michael Serpe:

John, I would assume that Gordy's would have to be bought out?

Mike Spence:

That's possible. As part of the project an in-depth analysis would be looked at at that intersection. I would imagine with that wide of roadway and so forth that would probably necessitate that. But that will be decided in the design.

Michael Serpe:

Is the County in on this?

Mike Pollocoff:

The County is part of the grant since it's a County road, but 39th Avenue as part of the Jurisdictional Transportation Plan comes back to the Village. So we don't want to bring a road back that's marginal or in difficult shape. So as we end up assuming maintenance for this road it will be brought up to spec.

Michael Serpe:

I'm going to guess that this will be a roundabout at Springbrook and 39th?

Mike Pollocoff:

We'll have to do a roundabout analysis for it.

Mike Spence:

Yes, we'll do the analysis. I guess we'll look at how it relates to the proposed Village Green development as well and what makes sense.

Michael Serpe:

I think it's a good move. Just a question. The neighborhood to the east of us here was a cut through during the construction on 165 and Springbrook. I'm going to guess that it might be used again, and the roads are not in real good shape.

Mike Spence:

Village Board Meeting
November 21, 2011

That's definitely something that we'd have to look at, ultimately during construction how does traffic move from north and south.

Steve Kumorkiewicz:

One last question. The snow plowing right now is done by the County, correct?

Mike Spence:

That's correct.

Steve Kumorkiewicz:

So after the project is done it's going to be the Village?

Mike Pollocoff:

Right.

Steve Kumorkiewicz:

Thank you.

John Steinbrink:

We have a motion, we have a second.

KUMORKIEWICZ MOVED TO APPROVE AN AGREEMENT WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION TO PROVIDE A GRANT FOR THE RECONSTRUCTION OF 39TH AVENUE FROM THE STH 165 ROUND ABOUT NORTH TO THE 97TH STREET INTERSECTION; SECONDED BY YUHAS; MOTION CARRIED 4-0.

H. Consider Weights and Measures Assessments from 7/1/10 - 6/30/11.

Mike Spence:

Mr. President and members of the Board, the Village has an annual contract with the State of Wisconsin. They go throughout the Village and test measuring devices throughout the Village at different businesses. And what you have before you tonight is the schedule of the fees that we are proposing to charge the related businesses in the Village for this work. What we do is we take the annual fee that we pay to the State to do these weights and measures – basically they're testing scales, they're testing the readers when they scan devices just to make sure that they're reading accurately. And sometimes they have to go back, and the State does follow up on their sampling.

Village Board Meeting
November 21, 2011

So what we do is we get a report. We get a report every year on who – the State doesn't test everyone every year. They do it based on the volume or the particular instruments that the businesses use. Like last year they had over 600 samples that they took. So we take the total fee, divide it by the number of samples to get a unit price, and then we charge that back to the businesses for their sampling. And then we also charge what's allowed by the State for our administrative costs and also for a license fee for each of the businesses. So tonight I'm asking that you approve this listing so that the finance department can bill these entities for this program.

John Steinbrink:

So, Mike, you are the ghost of Jeff Sorenson now, right?

Mike Spence:

I guess so.

John Steinbrink:

Is that where it's going to be handled now, through his department then?

Mike Spence:

Yes.

Michael Serpe:

Mike, do we ever find out who is in violation or if there's anybody that their weights and measures aren't exactly –

Mike Spence:

We do. The list that I get it tells if the samples have failed, and then they go back and they re-test. So they end up paying for the re-testing and then we go back and re-charge them. So the report that I get indicates whether samples have failed, and then they go back and the State re-tests if there are failures.

Michael Serpe:

I see now.

Mike Spence:

In the report, if it's rejected then you can see then they test it again then they've been corrected. In some cases there's action pending in which the State puts them on notice that they have to correct it in a certain amount of time. Otherwise I believe they get fined.

Village Board Meeting
November 21, 2011

Michael Serpe:

A very impressive report. I'm looking at this thing right now. Good. I move approval.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Mike, second by Steve. Any further discussion?

SERPE MOVED TO APPROVE THE WEIGHTS AND MEASURES ASSESSMENTS FROM 7/1/10 - 6/30/11; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

I. Consider Resolution #11-40 to dispose of surplus telephone, network and facsimile equipment.

Ruth Otto:

Mr. President and Board members, the Village has been purchasing and implementing technology per the technology plan and the capital expenditure budget. And while this equipment has some value in the resale market, it certainly is of no value anymore to the Village as we have implemented the new replacement equipment for it. I have attached the listing of all that equipment. It really comprises the old PBX systems from the three buildings that we just replaced all the new phones, all the handsets, a well as routers and switches that we've replaced on the network side. We've also implemented a fax server so we're going to get rid of all of our old fax machines. So I'm asking for approval through Resolution 11-40 for me to put that on the resale or auction sites to get the best price we can.

Mike Pollocoff:

Just to refresh everybody's memory we switched to the voice over. I think our savings is about \$40,000 a year.

Ruth Otto:

Correct.

Mike Pollocoff:

So this old equipment in the picture couldn't get it done for us. Every year we went beyond and the cost of it got more expensive. I'm sure there's some deserving company in Nicaragua that could use this. My recommendation is we get this on the market.

Monica Yuhas:

Village Board Meeting
November 21, 2011

Motion to approve Resolution 11-40.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Monica, second by Steve. Any further discussion?

YUHAS MOVED TO ADOPT RESOLUTION #11-40 TO DISPOSE OF SURPLUS TELEPHONE, NETWORK AND FACSIMILE EQUIPMENT; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

J. Consent Agenda

- 1) Approve Operator License applications on file.
- 2) Approve Christmas Tree License for DG Hardware, 4523 75th Street.

SERPE MOVED TO APPROVE CONSENT AGENDA ITEMS 1 AND 2; SECONDED BY YUHAS; MOTION CARRIED 4-0.

8. VILLAGE BOARD COMMENTS – None.

9. ADJOURNMENT

YUHAS MOVED TO ADJOURN THE MEETING; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0 AND MEETING ADJOURNED AT 6:50 P.M.

**VILLAGE OF PLEASANT PRAIRIE
PLEASANT PRAIRIE VILLAGE BOARD
PLEASANT PRAIRIE WATER UTILITY
PLEASANT PRAIRIE SEWER UTILITY
9915 - 39th Avenue
Pleasant Prairie, WI
December 5, 2011
6:00 p.m.**

A regular meeting of the Pleasant Prairie Village Board was held on Monday, December 5, 2011. Meeting called to order at 6:00 p.m. Present were Village Board members Monica Yuhas, Steve Kumorkiewicz, Clyde Allen and Mike Serpe. John Steinbrink was excused. Also present were Mike Pollocoff, Village Administrator; Tom Shircel, Assistant Administrator; Jean Werbie-Harris, Director of Community Development; Doug McElmury, Asst. Fire and Rescue Chief; Brian Wagner, Police Chief; Rocco Vita, Village Assessor; Mike Spence, Village Engineer and Jane Romanowski, Village Clerk. Six citizens attended the meeting.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**

Monica Yuhas:

Tonight we have Cub Scout Troop 544 I believe from Prairie Lane Elementary. I'm a former Pack 544 den mom as well. They're going to lead us tonight in the Pledge of Allegiance. Thank you very much for coming tonight.

Steve Kumorkiewicz:

I like seeing my old Cub Scouts coming here. I was in that Pack but in 1975 or 1976, somewhere around that time many years ago as a Webelo leader. We had 18 kids. I don't know if they've got that many kids now or no but we used to have it.

- 3. ROLL CALL**
- 4. MINUTES OF MEETINGS - NOVEMBER 14, 2011**

KUMORKIEWICZ MOVED TO APPROVE THE MINUTES OF THE NOVEMBER 14, 2011 VILLAGE BOARD MEETING AS SUBMITTED IN THEIR WRITTEN FORM; SECONDED BY SERPE; MOTION CARRIED 4-0.

- 5. CITIZEN COMMENTS**

Jane Romanowski:

There were no signups tonight.

Village Board Meeting
December 5, 2011

Monica Yuhas:

Is there anyone wishing to speak tonight? Anyone wishing to speak? I'll close citizens' comments.

6. ADMINISTRATOR'S REPORT

Mike Pollocoff:

I have no items, Madam President.

7. NEW BUSINESS

- A. Consider Resolution #11-41 seeking cooperation from the State of Wisconsin Department of Transportation regarding the transport of hazardous materials in the Village.**

Mike Pollocoff:

Members of the Board, this past week we had a situation where it became necessary for the nuclear plant in Zion to transport one of the heads of the reactor core or reactor plant to Utah and that transport ended up coming through the Village of Pleasant Prairie. And with that they received a permit from the Wisconsin Department of Transportation that gave them permission to move a 110 ton structure or item through the Village on a multi-axle vehicle along State highways. And in this resolution what we're really looking to do is this is a significant event or especially risk in the Village. And in this resolution in order to give every government that has responsibilities for public safety along the route the opportunity to review the plans, review what the exposure is and deal with it. If you want I can read through the resolution if you'd like.

Monica Yuhas:

Yes, please.

Mike Pollocoff:

Resolution 11-41, Resolution seeking cooperation from the State of Wisconsin Department of Transportation regarding the transport of hazardous materials in the Village.

Whereas, on the afternoon of Monday, November 28, 2011, the Wisconsin Department of Transportation issued Permit Number, and I don't think that's relevant, to Perkins Motor Transport Inc. for a Single Trip Permit to Transport Reactor Head allowing the transport of a 225,000 lb., 17 foot diameter reactor head from the shuttered Zion Nuclear Plant in Illinois. The Permit allows the reactor head to travel through Wisconsin via Wisconsin State roadways on its way from Illinois to Minnesota. The Permit is effective from November 28, 2011 through December 12, 2011; and

Village Board Meeting
December 5, 2011

Whereas, the reactor head is considered hazardous material which is a product that poses potential risks to health, safety, welfare and property. These risks are even more imperative during transport. Because of the risks involved and the potential consequences these risks impose, hazmat handling is very heavily regulated by all levels of government; and

Whereas, on the evening of Monday, November 28, 2011, the Zion Nuclear Station Decommissioning Advisory Panel convened its quarterly meeting. During the meeting, Zion Solutions, the company decommissioning the Zion Nuclear Plant, notified the Panel that one of the plant's radioactive reactor heads will be contained and transported to Utah; and

Whereas, on the afternoon of Tuesday, November 29, the next day, the Village Police Chief received the initial notification from the Kenosha County Emergency Management Director that the oversized hazmat radioactive shipment will be transported through the Village during the midday hours of Thursday, December 1, 2011, via State and County roadways; and

Whereas, the Village has the responsibility to protect its residents, businesses and visitors from dangers, including hazardous materials, and to keep them informed of the risks involved from potentially dangerous activities ; and

Whereas, the Village questions the necessity of transporting any hazmat transport from the Zion Nuclear Plant through the Village and State of Wisconsin, when alternate routes in Illinois are available; and

Whereas, the Village believes it was not adequately forewarned of the transportation route of the radioactive reactor head through the Village and did not receive timely communications from WIDOT regarding the radioactive transport route.

Now, therefore be it resolved by the Village Board of Trustees that the Village of Pleasant Prairie requests that the Wisconsin Department of Transportation adopt a more cooperative, considerate and timely process to allow communities to be sufficiently forewarned and be given ample time to prepare and respond accordingly when hazardous materials are scheduled and permitted to be transported through a designated community.

That's for our consideration tonight. For the State to issue that permit as quickly as they did and just allowing it to happen shows an incredible amount of contempt for local governments. It's not going to be the State that's going to take care of any problems that are going to happen there. It's going to be all the local governments throughout the system.

And by the nature of what we do and what Chief Wagner and Chief McElmury deal with, their responsibilities are to be able to plan and provide for the worst possible scenario because that's what we have to take care of. But with no information that's next to impossible. If you have any questions, I'd be glad to answer.

Village Board Meeting
December 5, 2011

Michael Serpe:

Mike, I agree with the resolution. Those reactors arrived at the Zion Nuclear Plant on a barge through Lake Michigan and there's another reactor that still has to be dismantled and transported out of there. So there are two reactors and this is I believe only the top half of the first reactor. I think there's a much larger piece that has to be dismantled that's still in place. So apparently there may be more transports coming through the Village. I hope this resolution gets somebody's attention in the State, at least the Department of Transportation, so they can properly let us know what's going on so we can take the necessary steps to deal with it. So I would support and move to adopt Resolution 11-41.

Steve Kumorkiewicz:

Second.

Monica Yuhas:

Motion by Mike, second by Steve. Any further discussion?

Steve Kumorkiewicz:

I think, Mike, it should be also the case that they Illinois should notify the areas in (inaudible- in the State here? Because we are the first line right here.

Mike Pollocoff:

Well, from the State of Illinois' perspective, the material removal was only coming from the plant up Sheridan Road, so they have very little exposure. So would they inform us? I'm not sure that the consultant for even the power plant advised them any more other than the route it was. I don't think they were really concerned about that it's an issue in Pleasant Prairie or Kenosha County or wherever.

Monica Yuhas:

Mike, what documents did we receive in the Village regarding this transport?

Mike Pollocoff:

We received none. That was one of the problems. If you're going to be dealing with a hazardous material typically you're going to get a report, you're going to get a document that's going to identify what the profusion area is for the radiation, what the recommended protocols are to deal with it. But all we had, and all Chief Wagner had and what he was struggling with was we were only receiving verbal communications. And when we pushed back on saying that something was too risky then they come back and say, well, it's not that bad. But we never did get a document. Now, I'm not aware that Kenosha County Sheriff's office had a document either. If they did, they didn't share it with the communities that were going to be dealing with the transport.

Village Board Meeting
December 5, 2011

Monica Yuhas:

And it's my understanding that this transport was on its way to Utah?

Mike Pollocoff:

Yeah, the ultimate location for this was to be – I don't now what they do with it in Utah but it's going to be placed there.

Monica Yuhas:

So leaving Zion instead of going west through Iowa they went up through Wisconsin to Minnesota that way?

Mike Pollocoff:

Right.

Monica Yuhas:

Do you know why they went a different route than what would be less mileage?

Mike Pollocoff:

The Iowa DOT would not permit that item to be transported through Iowa. So the State of Wisconsin accepted the transport of the waste through Wisconsin.

Monica Yuhas:

Okay, so we weren't given notification in a timely fashion and we do have some plans that are in effect for an emergency, however it's hard to plan when we don't know what we're dealing with.

Mike Pollocoff:

Right.

Monica Yuhas:

So in the future now with this resolution and with the next resolution do you feel that the State would be more willing to be more cooperative when some type of hazardous material is going through the Village?

Village Board Meeting
December 5, 2011

Mike Pollocoff:

They should be. I think to me there were two points that were critical failures in planning for this accurately. One is the State basically pencil whipped a permit and said it's okay to bring it through. The Emergency Management Office in the County that's under the Sheriff's office that handles this, they handled it based as though it was a traffic issue. And as long as the Sheriff's Department was going to be compensated for the time that they spent the Sheriff approved it. So where we typically had a different independent agency that was overseeing an Emergency Management issue or something that was a hazard, the Sheriff's Department looked at this as though it was a traffic issue as did the Wisconsin State Patrol.

If the vehicle broke down, if an axle broke, if somebody hit the vehicle, if anything happened we were going to do emergency response by the seat of our pants or by treating – I think the worst of all cases we'd be treating a radioactive device, a big device as though it was a traffic accident, and it shouldn't be treated that way. It shouldn't be planned for that. To people who live along the route it might have been a threat, and we could have probably verified if we were to receive a document from them, but at least they'd have the opportunity to say I don't think I want to be in the house today when it's going down 165.

We didn't get the chance to offer alternative routes through the Village. If it had to come through the Village I think we should have been able to suggest a route that wasn't as populated as the one they ran it through. There was no coordination or no planning. Basically once the Sheriff said he was okay with it based on the fact that they were going to get paid for their time it was off and running, and it ran through Kenosha County.

Now, my understanding was, and I'm only speaking for Pleasant Prairie, but none of the County knew. Chief McElmury did not find out from EMS about the issue until Chief Wagner told him. And then Chief McElmury notified his counterparts because as part of MABAS we have to cooperate and work this together and they had no knowledge of it. This thing was not planned well. We don't want anything to happen, and we want to make sure things go smoothly. But if, in fact, nobody is going to have any knowledge of this it just begs for an accident to happen. People didn't know they should avoid those roads. We put out as quickly as we could something on the website, we put out a Nixle alert. Again, if people didn't catch any of that stuff they didn't have enough time to respond.

Monica Yuhas:

And who dictates the path of this transport?

Mike Pollocoff:

The State. They asked for State highways and the State said it was fine.

Village Board Meeting
December 5, 2011

Michael Serpe:

Mike, I don't know if the DOT is going to respond to this resolution or not, but would it be wise on our part to have maybe Chief McElmury or Chief Wagner go down and talk to the consultants that are dismantling this plant and say what's the future plans, what are you hauling out of here? They still have a lot of fuel that they're keeping cool, and I don't know how long that's going to last and how long they're going to keep it at that site. Brian has obviously got an answer to this.

Chief Wagner:

Chief Brian Wagner, 8600 Green Bay Road. There is going to be a debrief regarding this operation in the next couple of weeks. They still haven't determined a date for that. But we will attend that when it happens. It's my understanding that at this point the only plan to transport anything further along that same route or through the Village is the second reactor head. I specifically asked that question, and they said that there was one more reactor head that will have to be taken to Utah. And they anticipate that that will happen probably a year from now, right around the same time next year. Beyond that there was no knowledge or indication that anything else would be forthcoming from there.

Steve Kumorkiewicz:

I've got a question. Chief, I'm looking at the last slide here and I see in the front of 165 westbound, one our squad cars. Okay, now you say the Sheriff is compensated for the service. What about us?

Chief Wagner:

To be quite honest with you I'm not sure that the Sheriff is going to be compensated for the service. I think that we've not – there's been no indication to us that we'll be compensated. I do intend to send a bill, but I'm going to send that down to Zion Solutions and we'll see what happens to that. But there's been no promise of compensation to anyone for this escort.

Monica Yuhas:

And, Chief, how many officers did you have to pull in besides your standard staff?

Chief Wagner:

We were able to use our standard staff. What I did is I took my two detectives that were supposed to be working that day, I had them work in uniform in marked cars. That gave us two additional squads. The Sheriff's Department provided us four squads beginning at 31 and 50 to help us through that intersection there. And then they picked it up and went west and we assisted them as they went west out to the west County line on Highway 50. So it wasn't necessary in this particular case, and we were lucky we had enough staff that day - it wasn't necessary calling anyone extra.

Village Board Meeting
December 5, 2011

But what's troubling with this is if you're not provided enough time, we had less than 24 hours really to put this together. I can see a situation where you're having to scramble, you're having to call people in and force people in on their days off and things of that nature. It ought to be more organized. It ought to be better planned, and there should be some time to evaluate it. It shouldn't happen – you shouldn't be expected to have to throw it together in a day.

Monica Yuhas:

And I have to echo, and I'm sure everyone else, too, as an elected official, you don't like getting a surprise less than 24 hours before something is happening of this magnitude. As an elected official you want to be informed as to what's going on and when things are going to happen. And the State should have informed the administration and it should have trickled down. It's unfortunate that it didn't, and I hope it doesn't happen again.

Steve Kumorkiewicz:

Coming from the State there's no guarantee what they're going to do. That's number one.

Michael Serpe:

I call the question.

Monica Yuhas:

Okay, we have a motion and a second.

SERPE MOVED TO ADOPT RESOLUTION #11-41 SEEKING COOPERATION FROM THE STATE OF WISCONSIN DEPARTMENT OF TRANSPORTATION REGARDING THE TRANSPORT OF HAZARDOUS MATERIALS IN THE VILLAGE; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

B. Consider Resolution #11-42 adopting the Kenosha County Hazard Mitigation Plan Update 2011-2015 as set forth in the Southeastern Regional Planning Commission Community Assistance Planning Report No. 278 2nd edition.

Mike Pollocoff:

Madam Chair, this is a resolution that we're adopting hazard mitigation plans that deal with things such as what we just talked about. But it runs the whole range of flood proofing, dealing with natural disasters, same with manmade disasters and coming up with a way to mitigate those before they're created. It also deals with ones where we have a plan to deal with things as they occur.

We have been taking part in this along the way, and as part of this we've received funding for flood mitigation in south Kenosha. We've got a request in for Tobin Creek. I'm not sure if we'll get that one or not. But we use this document to show that we've evaluated the hazards that the

Village Board Meeting
December 5, 2011

community does face. And we have active plans to fix those. And it helps us acquire funding to take care of what we can.

But there's two parts of this. There's the mitigation plans but then there's the operational plan, and they both work hand in hand. So you've got to be able to have the mitigation plans, but your operation plan is when you do actually face a problem and that's what deals with it. So we've been working on this since 2009. I know Chief Guilbert and I think Chief McElmury were key players in it. It's a good plan for us to have, and I think it's necessary for every community. So I'd recommend that Resolution 11-42 be adopted as presented.

Steve Kumorkiewicz:

I make a motion to adopt Resolution 11-42.

Clyde Allen:

Second.

Monica Yuhas:

Motion by Steve, second by Clyde. Any further discussion?

KUMORKIEWICZ MOVED TO ADOPT RESOLUTION #11-42 ADOPTING THE KENOSHA COUNTY HAZARD MITIGATION PLAN UPDATE 2011-2015 AS SET FORTH IN THE SOUTHEASTERN REGIONAL PLANNING COMMISSION COMMUNITY ASSISTANCE PLANNING REPORT NO. 278 2ND EDITION; SECONDED BY ALLEN; MOTION CARRIED 4-0.

C. Consider award of contract for the 2012 Village newsletter printing and mailing services.

Christine Lopour:

Ladies and gentlemen of the Village Board you have before you a request for an award of contract for the 2012 printing and mailing services for the Village newsletter. Last year or actually this year during 2011 was the first year that we bid out for the entire year for all the issues in order to both make the process more efficient and to lock in a cost then for the entire year. We requested sealed bids through VendorNet which is a State system, and we sent them out to vendors in the area who have equipment that is capable of performing this type of work in a cost effective manner.

We received nine sealed bids back, and you have that in your spreadsheet. The very bottom vendor on the spreadsheet is LaCrosse Graphics. They're currently printing our 2011 Village newsletter, and we're recommending that they receive the award of contract this year again. They've come in with the lowest bid for the eight page issue in black and white and one spot color which is our most common issue. And that cost would be about \$1,423.75. Their

Village Board Meeting
December 5, 2011

performance this year they had fair performance this year. They met the deadlines that we needed them to meet and resolved issues in a timely manner.

Monica Yuhas:

Chris, how many residents still receive the paper newsletter?

Christine Lopour:

I want to say it's about 7,300.

Monica Yuhas:

7,300 households?

Christine Lopour:

Correct.

Monica Yuhas:

And they still have the option to opt out?

Christine Lopour:

Absolutely, absolutely. We provide an email version of the newsletter, and periodically promote that in the print version as well. And we have the sign up for that on the Village website. We encourage people to do that. And then once they're comfortable receiving the email newsletter they have the option to opt off of the paper list as well.

Monica Yuhas:

Thank you. Clyde?

Clyde Allen:

Thank you. Do you know what we had in the budget for 2012 and what as the 2011 outcome?

Christine Lopour:

I'm sorry I didn't bring my 2012 request with me. But, I can tell you that so far with the 11 of 12 issues that we've printed so far this year for print totals only, this is not including postage paid to the US Postal Service, we're looking at about \$16,440. Budgeted for this year was \$24,000. That was for contingencies because I'm not quite sure where paper will come in because the cost will fluctuate. Next year I believe I added extra padding. We have some new programs next year where we could incorporate some resident surveys into the newsletter, and if we do that that will

Village Board Meeting
December 5, 2011

increase the cost. So on top of putting 10 percent contingency for paper costs rising, we also have extra cost built in to accommodate a survey.

Clyde Allen:

Okay, thank you, Christine. Good job.

Christine Lopour:

Sure.

Steve Kumorkiewicz:

One more question. Chris, in the last (inaudible) I looked at the (inaudible). Those are 30 percent discount, or what do they mean in that line?

Christine Lopour:

An overrun is when a printer does a print job you request a certain quantity. And typically a printer will print extra copies and that's called the overrun. They do that because some copies are damaged during the printing or the folding process. Typically printers will not provide the overruns to you, and if that's the case then there's no charge. But if I were to come back and say, you know what, we ran out of issues and do you have any extra, do you have any overrun? Then they would simply charge for those that we would be requesting. But to this point we've never been charged for overruns.

Steve Kumorkiewicz:

Thank you.

Clyde Allen:

I make a motion to approve.

Michael Serpe:

Second.

Monica Yuhas:

Motion by Clyde, second by Mike. Any further discussion?

Michael Serpe:

Just a comment. Chris, the newsletters are very well written.

Village Board Meeting
December 5, 2011

Steve Kumorkiewicz:

Yes.

Michael Serpe:

Very informative and thank you. You do a great job.

Christine Lopour:

Thank you very much.

ALLEN MOVED TO AWARD A CONTRACT FOR THE 2012 VILLAGE NEWSLETTER PRINTING AND MAILING SERVICES TO LACROSSE GRAPHICS AS RECOMMENDED; SECONDED BY SERPE; MOTION CARRIED 4-0.

D. Consider approval of the 2012 Mobile Home Park Licenses.

Jane Romanowski:

Board members, we have three of the four mobile home park licenses for renewal on the agenda tonight. That would be City View Mobile Home Park at 4303 75th Street, Westwood Mobile Home Park at 7801 88th Avenue, and Timber Ridge Mobile Home Park at 1817 104th Street. The one renewal we haven't received yet is for Scotty's, and they did receive both the first and the second notice so we're just waiting for that application to be submitted.

Along with my memo you'll see a couple reports from inspections completed by the Community Development Department and the Building Inspection Department. Some minor issues that need to be taken care of, but they should not prohibit renewal at the time. If the Board approves the licenses tonight, I'll send notices out and we'll give them until January 15th to correct the violations as noted.

No outstanding real estate or property taxes on the three parcels. The Village is currently working with Westwood on what is now a delinquent utility bill, but it's based off of negotiations and work that they've done with the Village because of an inaccurate sewer calibration. That shouldn't hold up the license this year. Obviously if it keeps going, and we check these every year, but once written notice of final determination the Village has sent we'll get the clock running on 60 days. And if for some reason they wouldn't make their utility bill current, then we could start fining them at that point. And they're well aware of this already, and that will also go in the approval letter.

So I would recommend approval of these licenses subject to as I just discussed, and this would be for the entire year of 2012 subject to the violations of the zoning and building to be completed by January 15th, any corrections taken care and the Westwood satisfaction of the utility bill once that clock starts ticking on the 60 days.

Village Board Meeting
December 5, 2011

Michael Serpe:

So moved.

Steve Kumorkiewicz:

Second with a question.

Monica Yuhas:

Motion by Mike, second by Steve. Steve?

Steve Kumorkiewicz:

Mike, is there any issue right now with Timber Ridge?

Mike Pollocoff:

No.

Steve Kumorkiewicz:

The sewer or –

Mike Pollocoff:

Well, the same thing with Westwood. We had a consultant who was calibrating the meters and they made an error in their calibrations. So John, Jr. found that error and we have another consultant that's doing it and we're adjusting those. But that's an error that we're working through.

Steve Kumorkiewicz:

We had a problem before several years ago with Timber Ridge. So that's the problem now?

Mike Pollocoff:

No. This was a contractor's error, but they've pretty well tightened up their system.

Steve Kumorkiewicz:

Okay, thank you.

Monica Yuhas:

Any other further discussion?

Village Board Meeting
December 5, 2011

SERPE MOVED TO APPROVE THE 2012 MOBILE HOME LICENSES FOR BE CITY VIEW MOBILE HOME PARK, 4303 75TH STREET; WESTWOOD MOBILE HOME PARK, 7801 88TH AVENUE, AND TIMBER RIDGE MOBILE HOME PARK, 1817 104TH STREET SUBJECT TO THE CONDITIONS SET FORTH BY STAFF; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

8. VILLAGE BOARD COMMENTS – None.

9. ADJOURNMENT

SERPE MOVED TO ADJOURN THE MEETING; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0 AND MEETING ADJOURNED AT 6:30 P.M.

Consider **Ord. #11-34 and #11-35** to amend Chapter 420, Article V of the Village Zoning Ordinance and Chapter 395 Article X of the Land Division and Development Control Ordinance related to fees.

Recommendation:

On December 12, 2011 the Plan Commission held a public hearing and recommends that the Village Board approve the **Ordinance amendments related to zoning and land division and development fees** as presented in the December 19, 2011 Village Staff Report.

VILLAGE STAFF REPORT OF DECEMBER 19, 2011

Consider **Ord. #11-34 and #11-35** to amend Chapter 420, Article V of the Village Zoning Ordinance and Chapter 395 Article X of the Land Division and Development Control Ordinance related to fees.

As part of the 2012 Budget, the Community Development Department recommended that a number of fees be revised for new development in the Village. In addition, a number of other changes are proposed related to smaller commercial projects.

The following fee changes are proposed.

- Section 420-27 A related to the initial zoning application fee for the following applications are proposed to be changed from \$200 to **\$225**:
 - (1) Stipulated shoreland permit application.
 - (2) Zoning Map/zoning text amendment applications, excluding planned unit developments and planned developments.
 - (3) Zoning variance application.
 - (4) **Site and Operational Plan that requires Plan Commission review wherein the building or tenant space is 5,000 square feet or less** (*this is a new section being created for smaller tenant spaces*)
 - (5) Conditional use permit application.
 - (6) Floodplain boundary adjustment or Floodplain Map correction applications.
 - (7) **Joint applications for site and operational plan and conditional use applications wherein the building or tenant space is 5,000 square feet or less.** (*this is a new section being created for smaller tenant spaces*)
- Section 420-27 B related to the initial zoning application fee for the following applications are proposed to be changed from \$800 to **\$825**:
 - (1) Site and operational plan application that requires Plan Commission review, **wherein the building or tenant space is greater than 5,001 square feet.** (*This bolded portion is a new exception being created since smaller tenant spaces fee was reduced to \$225.*)
 - (2) Joint applications for site and operational plan and conditional use applications **wherein the building or tenant space is greater than 5,001 square feet.** (*This bolded portion is a new exception being created since smaller tenant spaces fee was reduced to \$225.*)
 - (3) PUD, planned unit development overlay text and map amendments.
 - (4) PD, planned development text and map amendments.
 - (5) Site and operational plan appeal.
 - (6) Motion to reconsider a site and operational plan appeal.
 - (7) Appeals application or motion to reconsider a zoning variance or appeal.

- Section 420-28 related to Zoning permit and sign fees are proposed to be amended as follows:

A. The following zoning review and inspection permit fees shall be paid to the Village Treasurer at the time any such permit is approved:

- (1) New single-family building: ~~\$100~~ **\$125** per building.
- (2) New two-family building: ~~\$125~~ **\$150** per building.
- (3) New multiple-family building: ~~\$150~~ **\$175** per building.
- (4) New principal commercial, industrial, governmental or institutional structure or building: ~~\$125~~ **\$200** per structure or building.
- (5) Additions or alterations to any dwelling unit: \$40 per structure or building.
- (6) New residential or agricultural accessory structure or building, including but not limited to an attached or detached garage, shed, pole barn, deck, porch, sport court, fence, swimming pool, hot tub, or residential communication structure: \$40 per structure or building.
- (7) Addition or alteration to an existing commercial, industrial, governmental or institutional structure or building: \$85 per structure or building.
- (8) New commercial, industrial, governmental or institutional **tenant change without alterations or an** accessory structure or building: ~~\$85~~ **\$40** per structure or building.

B. Sign fees:

- (1) Sign application: \$15 per sign, not to exceed \$105 per application, including temporary signs:
- (2) Sign special exception permit application: ~~\$80~~ **\$20** per sign, not to exceed ~~\$320~~ **\$140** per application.
- (3) Freestanding sign permit: \$55 per sign for first two signs plus \$15 for each additional sign, and no sign permit fee for any of the following temporary signs: coming soon sign, community banner sign, special event sign or device, or temporary banner sign. **If the building is 5,000 square feet or less then the sign permit is \$35.00 per sign for the first two signs plus \$10 for each additional sign.**
- (4) Nonfreestanding sign or changing the display area of an existing freestanding sign, \$40 per sign for first five signs plus \$10 for each additional sign, and no sign permit fee for any of the following temporary signs: coming soon sign, community banner sign, special event sign or device, or temporary banner sign. **If the building is 5,000 square feet or less then the sign permit is \$25.00 per sign for the first five signs plus \$5 for each additional sign.**

- Section 420-129 E (1) related to wetland staking fees is proposed to be amended as follows:

- (1) Application fee: ~~\$400~~ **\$550** per parcel **(includes the application fee for any necessary Comprehensive Plan Amendment and Zoning Map Amendment resulting from the wetland staking).**

- Section 395-87 related to the initial application fee for the following applications are proposed to be changed from \$800 to **\$825**:
 - (1) Conceptual plan.
 - (2) Preliminary plat.
 - (3) Preliminary condominium plat.
 - (4) Final plat.
 - (5) Final condominium plat.
 - (6) Assessor's plat.
 - (7) Development agreements, memorandums or other agreements not associated with a plat or certified survey map.
 - (8) Amendment to an existing development agreement or other existing agreement.
 - (9) Assignment of development agreement.
- Section 395-87 B related to the initial application fee for the following applications are proposed to be changed from \$200 to **\$225**:
 - (1) Comprehensive plan amendment.
 - (2) Neighborhood sketch plan or amendment thereto.
 - (3) Certified survey map, or affidavit of correction thereto.
 - (4) Lot line adjustment, or affidavit of correction thereto.
 - (5) Variance.
 - (6) Street, walkway or park vacation.
 - (7) Vacation of a plat.
 - (8) Affidavit to change a plat or CSM requirement.
 - (9) Vacation of a Village easement.
 - (10) **Deed Restrictions/Covenants/Assignments or other Development Documents to prepare or review.** *(This is a new application type being created.)*
- Section 395-87 F (1) related to application fees for a time extension to satisfy the requirements of approval for any of the following application is proposed to change from \$200 to **\$225**: .
 - (a) Conceptual plan.
 - (b) Preliminary plat.
 - (c) Preliminary condominium plat.
 - (d) Final plat.
 - (e) Final condominium plat.
 - (f) Assessor's plat.

On December 12, 2011 the Plan Commission held a public hearing and recommends that the Village Board approve the **Ordinance amendments related to zoning and land division and development fees** as presented.

ORD. NO. 11-34

**ORDINANCE TO AMEND ARTICLE V
OF THE VILLAGE ZONING ORDINANCE RELATED TO FEES
IN THE VILLAGE OF PLEASANT PRAIRIE,
KENOSHA COUNTY, WISCONSIN**

**THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF PLEASANT PRAIRIE,
KENOSHA COUNTY, WISCONSIN, DO ORDAIN THAT ARTICLE V OF CHAPTER 420 BE
AMENDED AS FOLLOWS:**

Article V. Fees

§ 420-26. Payment required.

- A. Any construction, site development, use, occupancy or other work requiring a permit, certificate, or approval under this chapter shall not be commenced, resumed or continued until all required approvals have been made and all permit fees as required by this chapter or any other Village ordinance shall be paid to the Village Treasurer.
- B. Whenever any construction, site development, use, occupancy or other work requiring a permit, certificate, or approval under this chapter is commenced, resumed or continued before such a permit or certificate is issued, the fee for reviewing and processing the application for such permit shall be tripled to take account of the added difficulty and time required to process the application.
- C. No refund of any application fee or other zoning fee or charges shall be made in the event that an application for a permit, certificate, or approval is withdrawn after the review and processing of such application has substantially commenced and charges have been incurred or an application has been denied.

§ 420-27. Application fees.

- A. An initial application fee of ~~\$200~~ **\$225** shall be paid when any of the following applications are submitted to the Village for review. This initial application fee covers the costs of preapplication staff conferences with the applicant and his representatives, site visits if necessary, providing copies of applications and related ordinances, and telephone calls with the applicant related to the Village requirements for the proposed project prior to submitting the application. In addition, the fees contained in Subsection C below shall also be paid for the processing and reviewing of the application. See also § 420-29H below for additional fees, as applicable, for the review of the following applications:
 - (1) Stipulated shoreland permit application.
 - (2) Zoning Map/zoning text amendment applications, excluding planned unit developments and planned developments.
 - (3) Zoning variance application.
 - (4) ~~(Reserved)~~. **Site and operational plan that requires Plan Commission review wherein the building or tenant space is 5,000 square feet or less.**
 - (5) Conditional use permit application.
 - (6) Floodplain boundary adjustment or Floodplain Map correction applications.

(7) **Joint applications for site and operational plan and conditional use applications wherein the building or tenant space is 5,000 square feet or less.**

B. An initial application fee of ~~\$800~~ **\$825** shall be paid when any of the following applications are submitted to the Village for review. This initial application fee covers the costs of preapplication staff conferences with the applicant and his representatives, site visits if necessary, providing copies of applications and related ordinances, and telephone calls with the applicant related to the Village requirements for the proposed project prior to submitting the application. In addition, the fees contained in Subsection C below shall also be paid for the processing and reviewing of the application. See also § 420-29H below for additional fees, as applicable, for the review of the following applications:

- (1) Site and operational plan application that requires Plan Commission review, **wherein the building or tenant space is greater than 5,001 square feet.**
- (2) Joint applications for site and operational plan and conditional use applications **wherein the building or tenant space is greater than 5,001 square feet.**
- (3) PUD, planned unit development overlay text and map amendments.
- (4) PD, planned development text and map amendments.
- (5) Site and operational plan appeal.
- (6) Motion to reconsider a site and operational plan appeal.
- (7) Appeals application or motion to reconsider a zoning variance or appeal.

C. In addition to application fees specified above in Subsection A and B, the applicant(s) and/or property owner(s) shall agree to be responsible for paying for the actual Village planning and zoning staff time and resources required to complete the review and processing of the application. As a condition of submitting the application, the applicant(s) and property owner(s) would enter into a predevelopment agreement with the Village which specifies, at a minimum, the property owner's name, address, and telephone and facsimile numbers, the applicant's name, address, and telephone and facsimile numbers, the type of application, current billable rates to be used for review of the application, the address, legal description and tax parcel number of the property(ies), and where and to whom invoices shall be sent. If the person is not the owner of the property, then a copy of the invoice will also be sent to the owner of the property.

- (1) The Village shall mail said invoices on a monthly basis to the specified person. All invoices shall be paid within 30 days. There is a penalty of 1.5% per month on the unpaid invoice balance, and there is an additional ten-percent penalty if the outstanding invoice, interest and penalty are placed on the tax roll (a lien against the property). The right of the Village to assess a lien against the property shall be one of the remedies available to the Village but shall not be the exclusive remedy. The Village may also sue for a money judgment for any invoices which are past due. Furthermore, if an invoice becomes past due for more than 30 days, the Village may elect to terminate all staff review and to terminate the Village approval process on the application until all delinquent invoices are fully paid.

- (2) The Village shall invoice and the applicant/property owner(s) shall pay for the planning and zoning staff time spent on reviewing plans and specifications, drawings and other documents submitted with respect to the proposed application and for preparing memorandums and letters to the applicant/property owner(s); preparing, mailing and faxing meeting notices and agendas; preparing memorandums for the Village Plan Commission and/or the Village Board; photocopying; attending meetings with the applicant/property owner(s) or an adjacent property owner or other interested party; telephone calls with the applicant/property owner(s) or an adjacent property owner or other interested parties; and any other planning and zoning staff task or time expended to review or process the specific plans, plats, maps or development plans.
 - (3) The Village shall continue to invoice the applicant/property owner until final consideration is made regarding said application and all conditions precedent to obtaining a zoning or erosion control permit have been satisfied or said application is withdrawn in writing by the applicant/property owner(s). All invoices and all staff time and resources spent prior to the date of the written request to terminate the application shall be paid by the applicant/property owner(s).
- D. All complete applications as specified in Subsections A and B above that have been received and are currently being processed by the Village on or before January 31, 2004, will not be subject to the fees specified in Subsections A, B and C above. Any application as specified in Subsections A and B above received on or after February 1, 2004, will be subject to said fees. To further clarify, any application(s) received for new projects or projects which require multiple applications for final approval and which are processed on or after February 1, 2004, will be subject to said fees.
- E. Other application fees. An application fee of \$100 shall be paid when any of the following applications are submitted to the Village for review. This application fee covers the costs of preapplication staff conferences with the applicant and his representatives, site visits if necessary, providing copies of applications and related ordinances, and telephone calls with the applicant related to the Village requirements for the proposed project prior to submitting the application.
- (1) Site and operational plan application that requires staff review only.
 - (2) A minor amendment to a site and operational plan previously approved by the Plan Commission.
 - (3) Extension of site and operational plan approval that required Plan Commission approval.

§ 420-28. Zoning permit and sign fees.

A. The following zoning review and inspection permit fees shall be paid to the Village Treasurer at the time any such permit is approved:

- (1) New single-family building: ~~\$100~~ **\$125** per building.
- (2) New two-family building: ~~\$125~~ **\$150** per building.
- (3) New multiple-family building: ~~\$150~~ **\$175** per building.
- (4) New principal commercial, industrial, governmental or institutional structure or building: ~~\$125~~ **\$200** per structure or building.
- (5) Additions or alterations to any dwelling unit: \$40 per structure or building.

- (6) New residential or agricultural accessory structure or building, including but not limited to an attached or detached garage, shed, pole barn, deck, porch, sport court, fence, swimming pool, hot tub, or residential communication structure: \$40 per structure or building.
- (7) Addition or alteration to an existing commercial, industrial, governmental or institutional structure or building: \$85 per structure or building.
- (8) New commercial, industrial, governmental or institutional **tenant change without alterations or an** accessory structure or building: ~~\$85~~ **\$40** per structure or building.

B. Sign fees:

- (1) Sign application: \$15 per sign, not to exceed \$105 per application, including temporary signs:
- (2) Sign special exception permit application: ~~\$80~~ **\$20** per sign, not to exceed ~~\$320~~ **\$140** per application.
- (3) Freestanding sign permit: \$55 per sign for first two signs plus \$15 for each additional sign, and no sign permit fee for any of the following temporary signs: coming soon sign, community banner sign, special event sign or device, or temporary banner sign. **If the building is 5,000 square feet or less then the sign permit is \$35.00 per sign for the first two signs plus \$10 for each additional sign.**
- (4) Nonfreestanding sign or changing the display area of an existing freestanding sign, \$40 per sign for first five signs plus \$10 for each additional sign, and no sign permit fee for any of the following temporary signs: coming soon sign, community banner sign, special event sign or device, or temporary banner sign. **If the building is 5,000 square feet or less then the sign permit is \$25.00 per sign for the first five signs plus \$5 for each additional sign.**

§ 420-29. Other fees. Other fees are established as follows:

- A. Home occupation: \$40 per application.
- B. Zoning information request: \$30 per parcel plus \$2 per page for information requested to be faxed; or \$55 per parcel for the information requested to be returned within 24 hours only if prior approval is granted by the Zoning Administrator plus \$2 per page for information requested to be faxed.
- C. Parcel information/review letter: \$155 per parcel.
- D. Release of waiver or other similar document: \$55 plus recording fees.
- E. Wetland staking fees:
 - (1) Application fee: ~~\$400~~ **\$550** per parcel **(includes the application fee for any necessary Comprehensive Plan Amendment and Zoning Map Amendment resulting from the wetland staking).**
 - (2) Cash deposit. The cash deposit specified below shall be paid at the time the wetland staking application is submitted. Such cash deposit shall be deposited in an interest-bearing account and returned to the property owner of record only after the requirements per § 420-128 of this chapter have been successfully completed and approved by the Village, with the exception of a six-percent administrative finance processing fee. The cash deposit shall be

\$500 per parcel, or the Village may accept a cash deposit based on a reasonable written estimate from the owner's/agent's Wisconsin registered land surveyor for the required survey field and mapping work.

- F. Stipulated conservancy permit: \$40 and renewal fee of \$25 only if the application or management plan has not changed for the original permit.
- G. Recording fees: actual cost to record a document at the Kenosha County Register of Deeds office plus an administrative processing fee of \$10.
- H. Special fees. The applicant/property owner shall pay to the Village Treasurer, upon presentment of an itemized statement, a fee equal to the actual cost incurred by the Village for all engineering, attorney and/or other special expert consultation or review conducted by or on behalf of the Village in connection with the review of an application or request for information; meeting with the applicant/property owner of a project or other engineering, attorney and/or special expert consultation or review services; or review, meeting, research of information for speculative development proposals incurred by the Community Development Department as the Village Zoning Administrator, Plan Commission and/or the Village Board may deem necessary to assure that the proposed application or existing plans or request is in compliance with the provisions of this chapter and the approved plans and specifications.
- I. Temporary use: \$150 per application.

Adopted this 19th day of December, 2011.

VILLAGE OF PLEASANT PRAIRIE

ATTEST:

John P. Steinbrink
Village President

Jane M. Romanowski
Village Clerk

Posted: _____

Effective on January 1, 2012.

ORD. NO. 11-35

**ORDINANCE TO SECTIONS 395-87 OF THE VILLAGE LAND DIVISION AND
DEVELOPMENT CONTROL ORDINANCE RELATED TO FEES
IN THE VILLAGE OF PLEASANT PRAIRIE,
KENOSHA COUNTY, WISCONSIN**

**THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF PLEASANT PRAIRIE,
KENOSHA COUNTY, WISCONSIN, DO ORDAIN THAT SECTION 395-87 OF THE
VILLAGE MUNICIPAL ORDINANCE BE AMENDED AS FOLLOWS:**

§ 395-87. Application and development review fees.

- A. An initial application fee of ~~\$800~~ **\$825** shall be paid when any of the following applications or requests are submitted to the Village. This initial application fee covers the costs of preapplication staff conferences with the applicant and his representatives, site visits if necessary, providing copies of applications and related ordinances, and telephone calls with the applicant related to the Village requirements for the proposed project prior to submitting the application or request. In addition, the fees contained in Subsection C below shall also be paid for the processing and reviewing of the application. See also Subsection E below for additional fees, as applicable, for the following applications:
- (1) Conceptual plan.
 - (2) Preliminary plat.
 - (3) Preliminary condominium plat.
 - (4) Final plat.
 - (5) Final condominium plat.
 - (6) Assessor's plat.
 - (7) Development agreements, memorandums or other agreements not associated with a plat or certified survey map.
 - (8) Amendment to an existing development agreement or other existing agreement.
 - (9) Assignment of development agreement.
- B. An initial application fee of ~~\$200~~ **\$225** shall be paid when any of the following applications or requests are submitted to the Village. This initial application fee covers the costs of preapplication staff conferences with the applicant and his representatives, site visits if necessary, providing copies of applications and related ordinances, and telephone calls with the applicant related to the Village requirements for the proposed project prior to submitting the application or request. In addition, the fees contained in Subsection C below shall also be paid for the processing and reviewing of the application. See also Subsection E below for additional fees, as applicable, for the following applications:
- (1) Comprehensive plan amendment.
 - (2) Neighborhood sketch plan or amendment thereto.
 - (3) Certified survey map, or affidavit of correction thereto.
 - (4) Lot line adjustment, or affidavit of correction thereto.

- (5) Variance.
- (6) Street, walkway or park vacation.
- (7) Vacation of a plat.
- (8) Affidavit to change a plat or CSM requirement.
- (9) Vacation of a Village easement.

(10) Deed Restrictions/Covenants/Assignments or other Development Documents to prepare or review.

C. In addition to the application fee as specified in Subsections A and B above, the divider/developer and the property owner shall be responsible for paying for the actual Village staff time and resources to complete the review and process an application or request specified in Subsections A and B above. As a condition of submitting the application or request, the divider/developer and the property owner(s) shall enter into a predevelopment agreement with the Village which specifies, at a minimum, the property owner's name, address, and telephone and facsimile numbers, the applicant's name, address, and telephone and facsimile numbers, the type of application, current billable rates to be used for review of the application, the address, legal description and tax parcel number of the property, and where and to whom invoices shall be sent.

- (1) The Village shall mail invoices on a monthly basis to the specified person. All invoices shall be paid within 30 days. There is a penalty of 1.5% per month on the unpaid invoice balance, and there is an additional penalty of 10% if the outstanding invoice, interest and penalty are placed on the tax roll (a lien against the property). The right of the Village to assess a lien against the property shall be one of the remedies available to the Village but shall not be the exclusive remedy. The Village may also sue for a money judgment for any invoices which are past due. Furthermore, if an invoice becomes past due for more than 30 days, the Village may elect to terminate all staff review and to terminate the Village approval process on the application until all delinquent invoices are fully paid.
- (2) The Village shall invoice for the planning and zoning staff time spent on reviewing plans and specifications, drawings and other documents submitted with respect to the proposed application and for preparing memorandums and letters to the divider/developer or property owner(s); preparing, mailing and faxing meeting notices and agendas, if required; preparing memorandums for the Village Plan Commission or the Village Board, if required; photocopying; meetings with the divider/developer or property owner(s) or an adjacent property owner or other interested party; telephone calls with the divider/developer or property owner(s) or an adjacent property owner or other interested parties; and any other planning and zoning staff task or time expended to review the specific plans, plats, maps or development plans.
- (3) The Village shall continue to invoice the divider/developer or property owner(s) until final consideration is made regarding said application and all zoning- and planning-related activities related to the application have been completed or said application is withdrawn in writing by the applicant/property owner. All invoices and all staff time and resources spent prior to the date of the written request to terminate the application shall be paid by the divider/developer or property owner.

- D. All complete applications on file with the Village as specified in Subsections A and B above that have been received and are currently being processed by the Village on or before January 31, 2004, will not be subject to the fees specified in Subsections A, B and C above. To further clarify, for developments that are in the Village's land division and development review process and require multiple applications for final approval, the next application submitted on or after February 1, 2004, will be subject to said fees.
- E. Special fees. The divider/developer and property owner shall pay to the Village Treasurer, upon presentment of an itemized statement, a fee equal to the actual cost incurred by the Village for all engineering, attorney and/or other special expert consultation or review conducted by or on behalf of the Village in connection with the review of an application or request for information; meeting with the owner/developer/applicant of a project or other engineering, attorney and/or special expert consultation or review services; or review, meeting, research of information for speculative development proposals incurred by the Community Development Department as the Village Zoning Administrator, Plan Commission and/or the Village Board may deem necessary to assure that the proposed application or existing plans or request are in compliance with the provisions of this chapter and the approved plans and specifications.
- F. Other fees.
- (1) An application fee of ~~\$200~~ **\$225** shall be paid when any of the following requests for a time extension to satisfy the requirements of approval is requested:
 - (a) Conceptual plan.
 - (b) Preliminary plat.
 - (c) Preliminary condominium plat.
 - (d) Final plat.
 - (e) Final condominium plat.
 - (f) Assessor's plat.
 - (2) An application fee of \$50 shall be paid when any of the following requests for a time extension to satisfy the requirements of approval is requested:
 - (a) Certified survey map.
 - (b) Lot line adjustment.
 - (3) An application fee of \$50 shall be paid when any of the following requests are made:
 - (a) Street light (installed or removed).
 - (b) Address correction or change pursuant to Chapter 305.

Adopted this 19th day of December, 2011.

VILLAGE OF PLEASANT PRAIRIE

ATTEST:

John P. Steinbrink
Village President

Jane M. Romanowski
Village Clerk

Posted: _____

Effective on January 1, 2012.

35-2012 Land Division Fees Amend.docx

Consider the request of Donald and Roberta Monson and David and Linda Monson for a **Lot Line Adjustment** between 9128 11th Avenue and the vacant property to the south.

Recommendation:

Plan Commission recommends that the Village Board approve the **Lot Line Adjustment** subject to the comments and conditions of the December 19, 2011 Village Staff Report.

VILLAGE STAFF REPORT OF DECEMBER 19, 2011

Consider the request of Donald and Roberta Monson and David and Linda Monson for a **Lot Line Adjustment** between 9128 11th Avenue and 9136 11th Avenue.

The petitioners are requesting to adjust the lot lines between 9128 11th Avenue (Tax Parcel Number 93-4-123-184-1301) owned by David and Linda Monson and 9136 11th Avenue (Tax Parcel Number 93-4-123-184-1310) owned by Donald and Roberta Monson. The proposed Lot Line Adjustment is to adjust the common lot line by adding 10 feet to the 9136 11th Avenue.

The properties are zoned R-6, Urban Single Family Residential District. The R-6 District requires lots to have a minimum frontage of 60 feet and a minimum lot area of 6,000 square feet. If the lot lines are adjusted these properties will continue to meet and greatly exceed these minimum requirements.

The Village staff recommends that the owners consider recording a cross access easement for the shared driveway.

The existing buildings on the properties will remain conforming with the proposed Lot Line Adjustment and comply with the requirements set forth in the Village Zoning Ordinance and Land Division and Development Control Ordinance.

The Plan Commission recommends approval of the Lot Line Adjustment subject to the petitioner recording the proper transfer documents with the Plat of Survey for the Lot Line Adjustment as an Exhibit with the Kenosha County Register of Deeds Office within 30 days of final Village approval.

November 29, 2011
9136 – 11th Avenue
Pleasant Prairie, WI 53158



Village of Pleasant Prairie
Community Development Department
Pleasant Prairie, WI 53158

Dear Sir/Madam:

We are requesting a Lot Line Adjustment between Premises Known as Tax Key Nos:
93-4-123-184-1301 & 1310
(Lots 4 thru 7 in Block 9 in Carol Beach Estates Unit No. 6)
In SE1/4 Section 18-1-23
Village of Pleasant Prairie, Kenosha County, WI

The predevelopment agreement, the Lot Adjustment Survey, and the required \$200 is attached.

Thank you for your help in this matter.

David M. Monson

Linda Monson

Donald L. Monson

Roberta L. Monson

dmonson1@wi.rr.com

262-697-9396

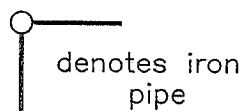
Don + Roberta

LEGAL DESCRIPTION OF PARCEL TO BE DETACHED FROM TAX KEY NO: 93-4-123-184-1301 AND ADD-ON PARCEL TO TAX KEY NO: 93-4-123-184-1310: Part of Lot 6 in Block 9 in Carol Beach Estates Unit No. 6, a plat on file and of record in the Kenosha County Land Registry; lying and being in part of the Northeast Quarter of Section 18, Town 1 North, Range 23 East of the Fourth Principal Meridian and lying and being in the Village of Pleasant Prairie, Kenosha County, Wisconsin and being more particularly described as: Commencing at the southeast corner of said Lot 6; thence N02°00'W along the east line of said lot 20.00 feet to the point of beginning of the parcel to be herein described; thence continue N02°00'W along said east line 10.00 feet; thence S88°00'W parallel to the south line of said lot 150.00 feet to the west line of said lot; thence S02°00'E along said west line 10.00 feet; thence N88°00'E parallel to the south line of said lot 150.00 feet to the east line thereof and the point of beginning; containing 1,500 square feet, more or less; subject to easements and restrictions of record.

Scale
1" = 40'

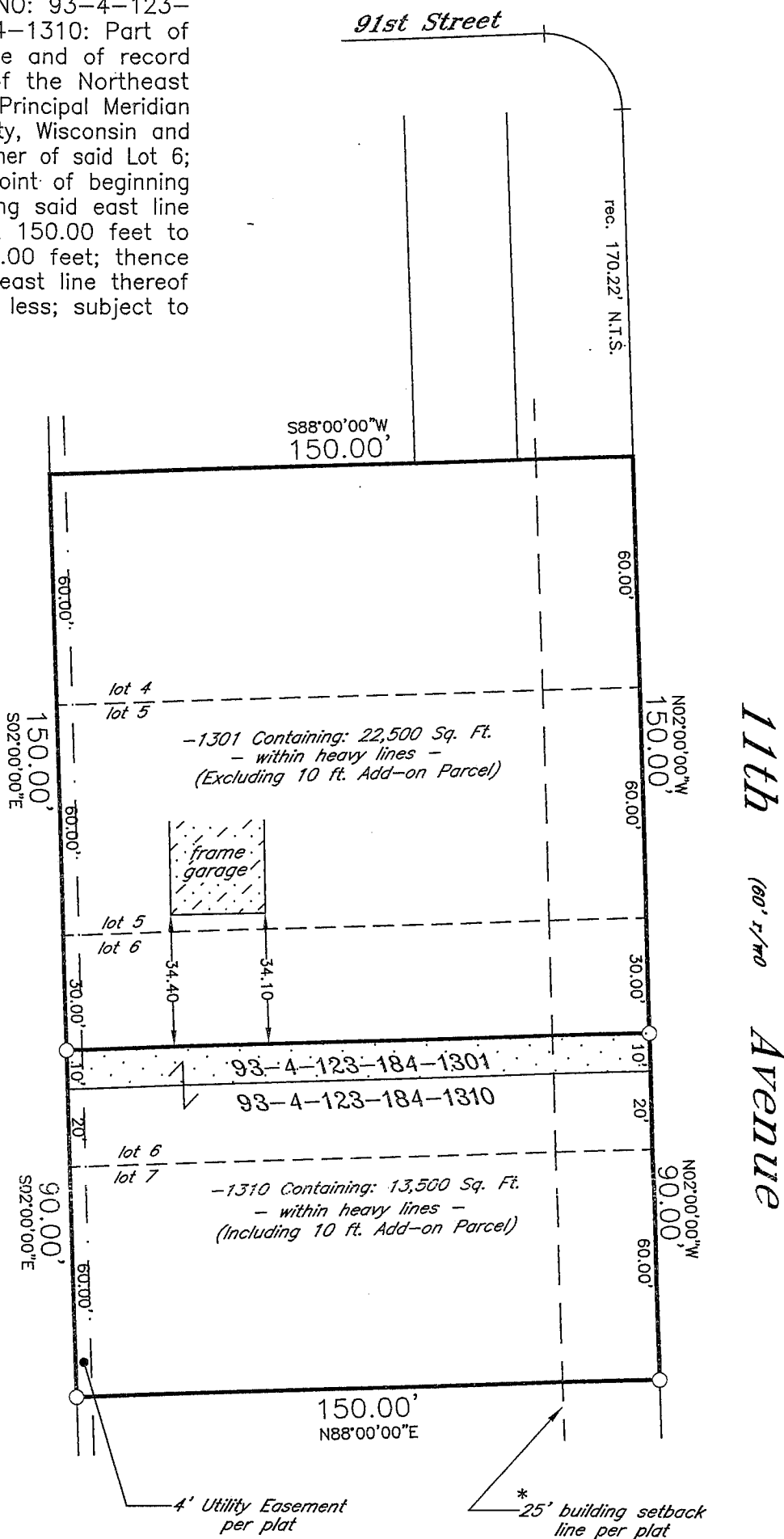


* May be superceded by local ordinance



This plat of survey for lot line adjustment is hereby submitted to and approved by the Village Board of the Village of Pleasant Prairie as being in compliance with the Village Land Division and Platting Ordinance on this.....day of, 20__.

PLAN COMMISSION CHAIRMAN..... THOMAS W. TERWALL
 VILLAGE PRESIDENT..... JOHN STEINBRINK
 VILLAGE CLERK..... JANE M. ROMANOWSKI



Refer to a current title report for easements or restrictions which may affect the use of these sites that are not shown on the recorded subdivision plat.

address: 9128 - 11th Avenue (-1301)
 address: 9136 - 11th Avenue (-1310)

Plat of Survey for Lot Line Adjustment

BETWEEN PREMISES KNOWN AS TAX KEY NOS:

93-4-123-184-1301 & -1310

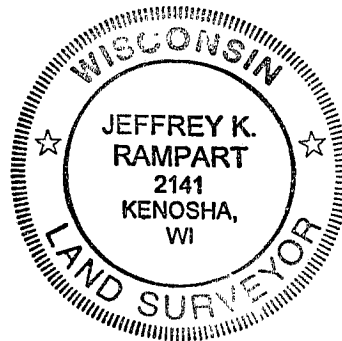
(LOTS 4 THRU 7 IN BLOCK 9 IN CAROL BEACH ESTATES UNIT NO. 6)

in SE1/4 Section 18-1-23

*VILLAGE OF PLEASANT PRAIRIE
 KENOSHA COUNTY, WIS.*

*-for-
 Don Monson*

J.K.R. SURVEYING, INC.
 8121 22ND AVENUE
 KENOSHA, WI 53143



I hereby certify that this property was surveyed under my direction and this plat is a true representation thereof.

Reg. Land Surveyor
 October 27, 2011

ELEVATIONS AS PER CONTRACTOR

Top foundation 619.82 619.62 Meas.

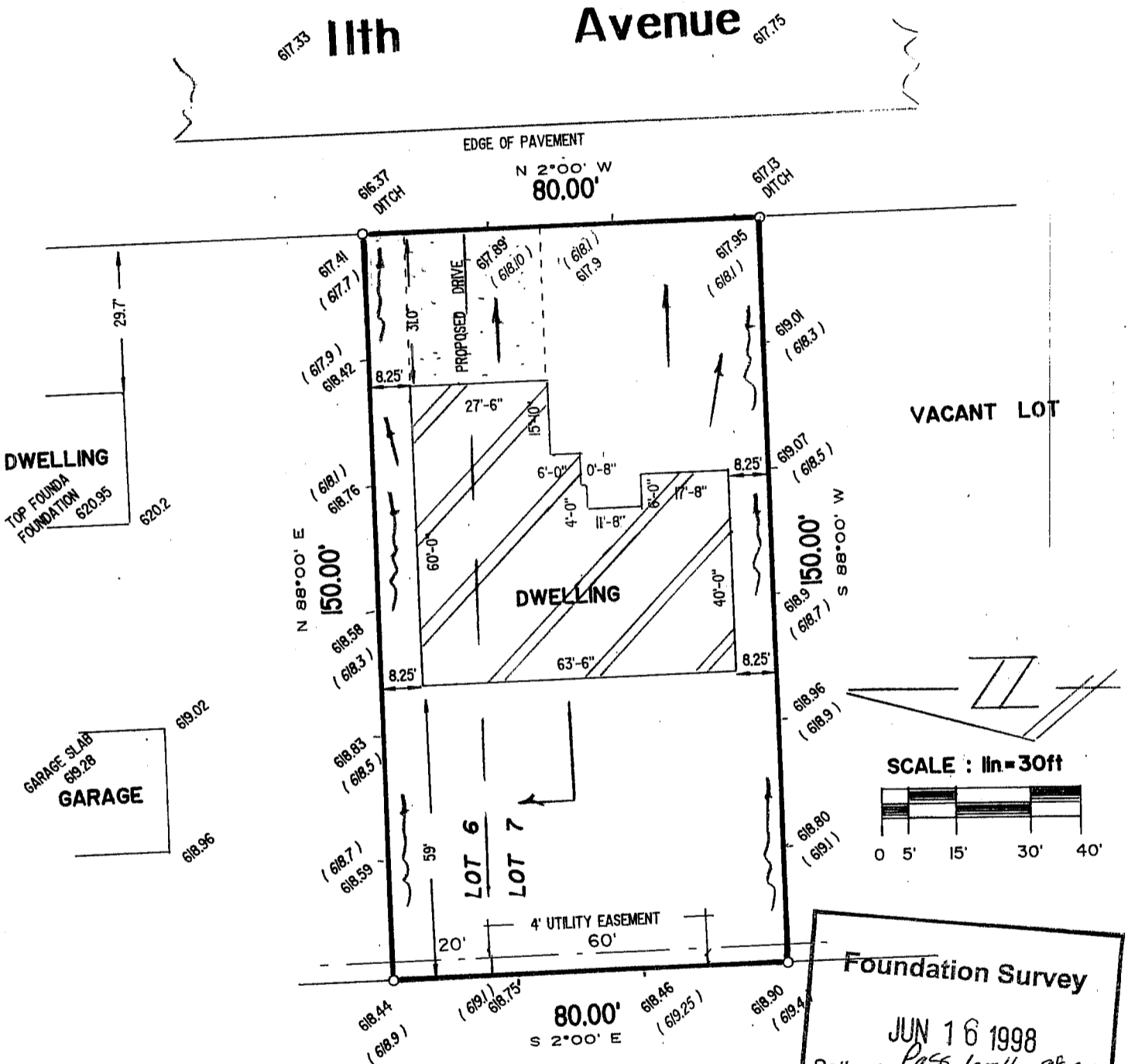
Yard grade 619.15

Denotes Existing Elevation

Denotes Proposed Elevation

Arrows indicate the direction of drainage swale construction during grading and said swales shall be maintained by the lot owner

Denotes Sheet Drainage



PLAT OF SURVEY OF

The South 20 feet Lot 6 and all of Lot 7 in Block 9 in CAROL BEACH ESTATES UNIT NO. 6, part of the northeast 1/4 of section 18, Town 1 North, Range 23 East of the Fourth Principal Meridian. said land lying and being in the Village of Pleasant Prairie, County of Kenosha and State of Wisconsin.

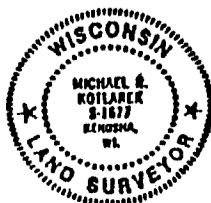
SURVEY FOR: Biltmore Homes

Foundation Survey
 JUN 16 1998
 Setbacks *Pass 6-16-98*
 Top of *Pass Rd.*
 Foundation *6-16-98*



BENCHMARK SURVEYING COMPANY
 Full Land Surveying Services

3719 - 52nd Street • Kenosha, Wisconsin 53144
 Kenosha 414-658-1688 • Milw. 414-545-1188 • Fax 414-658-8330



Michael S. Kotlapek
 Registered Land Surveyor

REV. JUNE 15, 1998
 April 7, 1998

Date

**VILLAGE OF PLEASANT PRAIRIE
VILLAGE BOARD TRUSTEES RESOLUTION #11-44**

**RESOLUTION AUTHORIZING THE
2012 SMALL BUILDING REDEVELOPMENT GRANT PROGRAM**

WHEREAS, in an effort to promote the redevelopment of vacant buildings 5,000 square feet or less, built prior to January 1, 1989 and located within the B-1, Neighborhood Business, B-2, Community Business and I-1, Institutional Districts the Village Board is authorizing the Community Development Director to approve a Small Building Redevelopment Grant; and

WHEREAS, this Grant program would provide an incentive for entrepreneurs to redevelop these small vacant buildings and it is the intent of the Village Board that this Grant would assist owners of these buildings to become productive businesses in the Village; and

WHEREAS, the Village would evaluate grant applications to ensure that they meet all of the following criteria:

- The building is located within the B-1, Neighborhood Business, B-2, Community Business or I-1, Institutional Districts;
- The building was constructed prior to January 1, 1989;
- The building is 5,000 square feet or less;
- The building has been vacant for more than 12 consecutive months or if vacant for less than 12 consecutive months it is vacant as a result of the business failing;
- The proposed new use is an allowed use within the underlying Zoning District;
- The proposed redevelopment of the site requires approval by the Plan Commission; and

WHEREAS, the Grant, if awarded, would be used to off-set up to \$2,500 in fees invoiced pursuant to the Pre-Development Agreement; and

NOW THEREFORE, BE IT RESOLVED, by the Village Board of Trustees, that

1. The Village Board authorizes the Community Development Director to accept applications and review and approve Grant applications for those applicants meeting the Grant requirements; and
2. The Grant shall be used to off-set up to \$2,500 in fees invoiced pursuant to the Pre-Development Agreement; and
3. If the amounts of Pre-Development Agreement fees invoiced do not exceed \$2,500 the unused grant money will not be reimbursed to the property owner or the grant applicant.
4. If the amount of the Pre-Development Agreement fees invoiced exceed \$2,500, the applicant/owner is responsible for the timely payment of said invoices; and
5. The Grant shall be not be used to pay the required application and permit fees; and
6. The Grant does not waive any other Village Ordinance requirements for the proposed redevelopment of the building and or site; and
7. The Village Board authorizes the Community Development Director to provide the three (3) businesses (Sheridan Auto Body, Ayra's Liquor and Cigar and Safeway Auto) that the Village has been working with in 2011 to also qualify for said Grant. These businesses would need to apply for the Grant by January 31, 2012 to be eligible to be reimbursed for Pre-Development Agreement fees invoiced in 2011 pursuant to the Grant requirements.

Adopted this 19th day of December, 2011.

VILLAGE OF PLEASANT PRAIRIE

John P. Steinbrink
Village President

ATTEST:

Jane M. Romanowski
Village Clerk

Posted: _____

44- Small Building Redevelopment Grant.doc



2012 SMALL BUILDING REDEVELOPMENT GRANT APPLICATION

The Village of Pleasant Prairie is providing a Small Building Redevelopment Grant up to \$2,500* for the redevelopment of existing small commercial buildings provided the following criteria are being met:

- ✓ The building is located within the B-1, Neighborhood Business, B-2, Community Business District and I-1, Institutional District.
- ✓ The building was constructed prior to January 1, 1989.
- ✓ The building is 5,000 square feet or less.
- ✓ The building has been vacant for more than 12 consecutive months or if vacant for less than 12 consecutive months it is vacant as a result of the business failing.
- ✓ The proposed new use is an allowed use within the underlying Zoning District.
- ✓ The proposed redevelopment of the site requires approval by the Plan Commission.

General Information

Property Location: _____

Tax Parcel Number: _____

Building Size: _____ sq. ft. **Year Built:** _____

Zoning of the property: _____

Building has been vacant since: _____

If building has not been vacant for more than 12 consecutive months, provide a letter from an authorized Bank representative confirming that a failed business was operating in the building.

Name of proposed business: _____

Explain in detail the proposed use: _____

Property Owner Information

Owners Name: _____

Corporate Name (if applicable) _____

Mailing Address: _____

Phone Number: _____ Fax Number: _____

Email Address: _____

Grant Applicant's Information

Name: _____

Mailing Address: _____

Phone Number: _____ Fax Number: _____

Email Address: _____

*This Grant shall be not be used to pay the required application and permit fees. This Grant shall be used to off-set up to \$2,500 in fees invoiced pursuant to the Pre-Development Agreement. If the amounts of Pre-Development Agreement invoiced fees do not exceed \$2,500 the unused fees will not reimbursed to the property owner or the Grant applicant. Furthermore, if the amount of the Pre-Development Agreement invoiced fees exceeds \$2,500 the owner/applicant is required to pay the amounts invoiced by the Village.

This Grant does not waive any other ordinance requirements for the proposed redevelopment of the building and or site.

For additional information contact Jean M. Werbie-Harris, Community Development Director,
9915 39th Avenue, Pleasant Prairie, WI 53158 262-925-6717.

REQUIRED SIGNATURES

Property Owner Signature: _____ Date: _____

Print Name: _____

Grant Applicant's Signature: _____ Date: _____

Print Name: _____

OFFICIAL USE ONLY

Grant Approved: _____ Date: _____

Pre-Development Application _____

**VILLAGE OF PLEASANT PRAIRIE
VILLAGE BOARD TRUSTEES RESOLUTION #11-45**

**RESOLUTION AUTHORIZING THE
VILLAGE'S SUPPORT FOR THE NATURE CONSERVANCY'S ACQUISITION OF LOTS
IN THE CHIWAUKEE PRAIRIE**

WHEREAS, the Village of Pleasant Prairie received four (4) letters dated December 6, 2011 from the Stewardship Non-Profit Grant Manager with the Wisconsin Department of Natural Resources (WI DNR) indicating that a grant has been tentatively awarded to The Nature Conservancy of Wisconsin to support the acquisition of four (4) lots in the Chiwaukee Prairie area south of 116th Street in the Village for permanent conservation and passive recreational purposes; and

WHEREAS, according to Map 33 in the Pleasant Prairie adopted Southeastern Wisconsin Regional Planning Commission Report No. 88 entitled, *The Land Use Management Plan for the Chiwaukee Prairie-Carol Beach Area of the Town of Pleasant Prairie* (n/k/a the Village of Pleasant Prairie) the lots are generally located within the established acquisition area, wherein lots are proposed to be acquired in the public's interest through a willing buyer and willing seller arrangement for conservation purposes (See **Exhibit 1**); and

WHEREAS, pursuant to Map 35 of *the Land Use Management Plan*, the lots are generally located within an "Open Space Preservation Area" in the *Land Use Management Plan* (See **Exhibit 2**);

WHEREAS, since the *Land Use Management Plan's* adoption in the late 1980's, a majority of the lots identified within the "Open Space Preservation Area" shown on Map 35 of the *Land Use Management Plan* have been purchased for conservation purposes by various public agencies and private non-profit groups; and

WHEREAS, the Village supports The Nature Conservancy's continued efforts in the acquisition, preservation and protection of the lots in Chiwaukee Prairie and the implementation of the *Land Use Management Plan*.

NOW THEREFORE, BE IT RESOLVED, by the Village Board of Trustees, that if the lots proposed to be acquired by The Nature Conservancy with the WI DNR grant are located within an area identified as an "Open Space Preservation Area" on Map 35 of the referenced *Land Use Management Plan* as shown on **Exhibit 2**, then the Village Board hereby supports the award of said grant.

Adopted this 19th day of December, 2011.

VILLAGE OF PLEASANT PRAIRIE

John P. Steinbrink
Village President

Jane M. Romanowski
Village Clerk

Posted: _____

EXHIBIT 1

Map 33

PROPOSED OWNERSHIP OF LAND WITHIN THE OPEN SPACE PRESERVATION AREA UNDER THE RECOMMENDED LAND USE MANAGEMENT PLAN

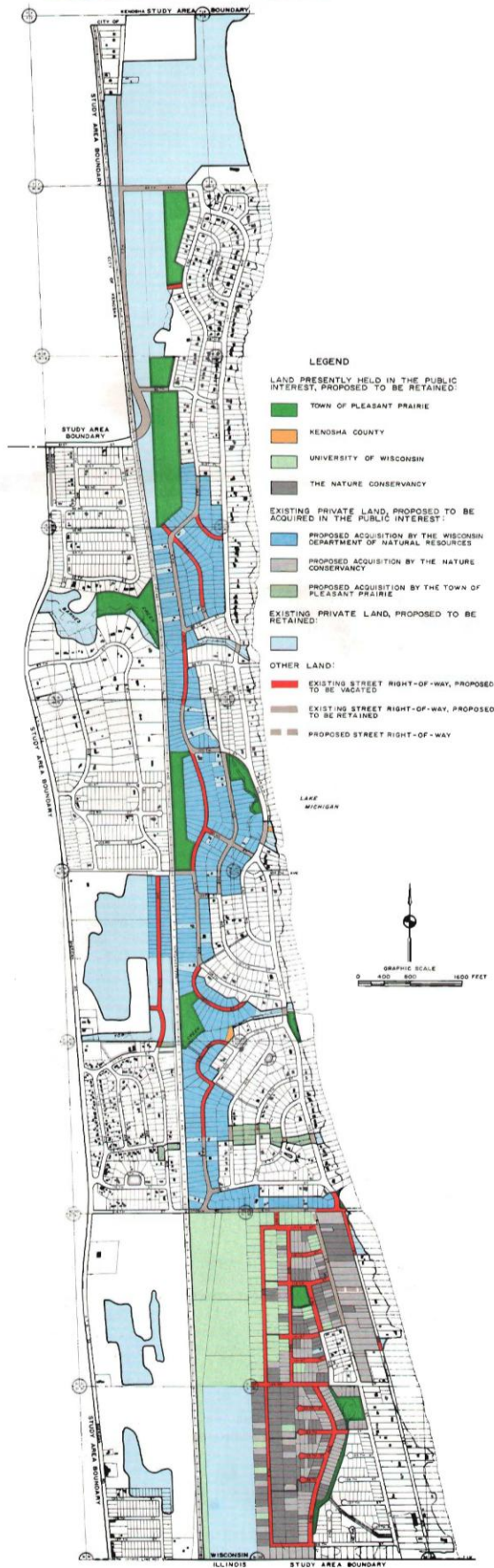


EXHIBIT 2

Map 35

POST-PUBLIC HEARING RECOMMENDED LAND USE MANAGEMENT PLAN



State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



December 6, 2011

RECEIVED

DEC 9 2011

PLEASANT PRAIRIE

John Steinbrink, Village President
Village of Pleasant Prairie
8640 - 88th Ave
Pleasant Prairie, WI 53158

Dear Chairperson:

The Department would like to inform you that a grant from the Knowles-Nelson Stewardship Program has been tentatively awarded to support the acquisition of **0.28** acres of land located in the Village of Pleasant Prairie by The Nature Conservancy for conservation and public recreational purposes.

The state biennial budget bill enacted in 2011 includes a provision requiring a Department notice to your Board stating that your Board may adopt a resolution that supports or opposes land acquisitions funded by the Stewardship Program. See s. 23.0917(5t) Wis. Stats. While the Board is not obligated to hold a meeting or adopt a resolution, if you decide to do so, the Department contact is:

Dan Kaemmerer – Customer Support Specialist
2300 N Dr Martin Luther King Jr Dr
Milwaukee, WI 53212
Telephone: 414-263-8704
Email - daniel.kaemmerer@wisconsin.gov

Although a resolution for or against this land acquisition will be nonbinding, the Department is required to consider the resolution if it is received within 30 days of your receipt of this letter.

If you would like more information, or have questions or concerns about the purchase, please contact me at the above address, by phone at 608-266-0868, or by email at Pamela.FosterFelt@Wisconsin.gov.

Thank you for this consideration.

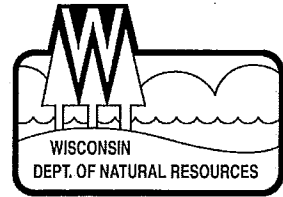
Sincerely,

Pamela Foster-Felt
Stewardship Non Profit Grant Manager

cc: Dan Kaemmerer - SER

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



December 6, 2011

RECEIVED

DEC 9 2011

PLEASANT PRAIRIE

John Steinbrink, Village President
Village of Pleasant Prairie
8640 - 88th Ave
Pleasant Prairie, WI 53158

Dear Chairperson:

The Department would like to inform you that a grant from the Knowles-Nelson Stewardship Program has been tentatively awarded to support the acquisition of **0.22** acres of land located in the Village of Pleasant Prairie by The Nature Conservancy for conservation and public recreational purposes.

The state biennial budget bill enacted in 2011 includes a provision requiring a Department notice to your Board stating that your Board may adopt a resolution that supports or opposes land acquisitions funded by the Stewardship Program. See s. 23.0917(5t) Wis. Stats. While the Board is not obligated to hold a meeting or adopt a resolution, if you decide to do so, the Department contact is:

Dan Kaemmerer – Customer Support Specialist
2300 N Dr Martin Luther King Jr Dr
Milwaukee, WI 53212
Telephone: 414-263-8704
Email - daniel.kaemmerer@wisconsin.gov

Although a resolution for or against this land acquisition will be nonbinding, the Department is required to consider the resolution if it is received within 30 days of your receipt of this letter.

If you would like more information, or have questions or concerns about the purchase, please contact me at the above address, by phone at 608-266-0868, or by email at Pamela.FosterFelt@Wisconsin.gov.

Thank you for this consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Pamela Felt'.

Pamela Foster-Felt
Stewardship Non Profit Grant Manager

cc: Dan Kaemmerer - SER

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



December 6, 2011

RECEIVED

DEC 9 2011

PLEASANT PRAIRIE

John Steinbrink, Village President
Village of Pleasant Prairie
8640 - 88th Ave
Pleasant Prairie, WI 53158

Dear Chairperson:

The Department would like to inform you that a grant from the Knowles-Nelson Stewardship Program has been tentatively awarded to support the acquisition of **0.21** acres of land located in the Village of Pleasant Prairie by The Nature Conservancy for conservation and public recreational purposes.

The state biennial budget bill enacted in 2011 includes a provision requiring a Department notice to your Board stating that your Board may adopt a resolution that supports or opposes land acquisitions funded by the Stewardship Program. See s. 23.0917(5t) Wis. Stats. While the Board is not obligated to hold a meeting or adopt a resolution, if you decide to do so, the Department contact is:

Dan Kaemmerer – Customer Support Specialist
2300 N Dr Martin Luther King Jr Dr
Milwaukee, WI 53212
Telephone: 414-263-8704
Email - daniel.kaemmerer@wisconsin.gov

Although a resolution for or against this land acquisition will be nonbinding, the Department is required to consider the resolution if it is received within 30 days of your receipt of this letter.

If you would like more information, or have questions or concerns about the purchase, please contact me at the above address, by phone at 608-266-0868, or by email at Pamela.FosterFelt@Wisconsin.gov.

Thank you for this consideration.

Sincerely,

Pamela Foster-Felt
Stewardship Non Profit Grant Manager

cc: Dan Kaemmerer - SER

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



December 6, 2011

RECEIVED

DEC 9 2011

PLEASANT PRAIRIE

John Steinbrink, Village President
Village of Pleasant Prairie
8640 - 88th Ave
Pleasant Prairie, WI 53158

Dear Chairperson:

The Department would like to inform you that a grant from the Knowles-Nelson Stewardship Program has been tentatively awarded to support the acquisition of **0.34** acres of land located in the Village of Pleasant Prairie by The Nature Conservancy for conservation and public recreational purposes.

The state biennial budget bill enacted in 2011 includes a provision requiring a Department notice to your Board stating that your Board may adopt a resolution that supports or opposes land acquisitions funded by the Stewardship Program. See s. 23.0917(5t) Wis. Stats. While the Board is not obligated to hold a meeting or adopt a resolution, if you decide to do so, the Department contact is:

Dan Kaemmerer – Customer Support Specialist
2300 N Dr Martin Luther King Jr Dr
Milwaukee, WI 53212
Telephone: 414-263-8704
Email - daniel.kaemmerer@wisconsin.gov

Although a resolution for or against this land acquisition will be nonbinding, the Department is required to consider the resolution if it is received within 30 days of your receipt of this letter.

If you would like more information, or have questions or concerns about the purchase, please contact me at the above address, by phone at 608-266-0868, or by email at Pamela.FosterFelt@Wisconsin.gov.

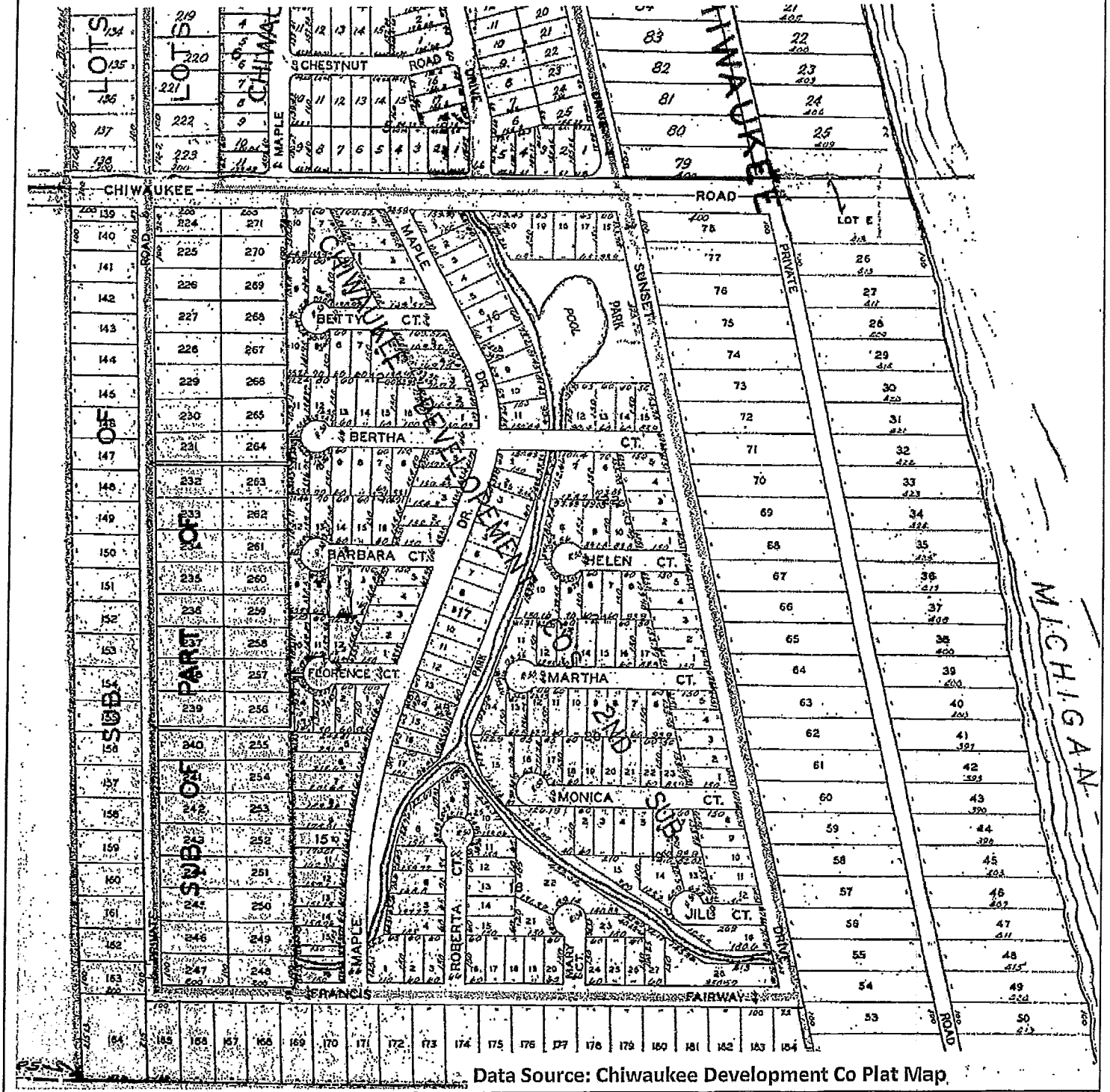
Thank you for this consideration.

Sincerely,

Pamela Foster-Felt
Stewardship Non Profit Grant Manager

cc: Dan Kaemmerer - SER

Chiwaukee Development Co. Subdivision:



**THIS DOCUMENT PREPARED BY
AND AFTER RECORDING
RETURN TO:**

LOCKE LORD LLP
Gina M. Gamal, Esq.
111 S. Wacker Drive
Chicago, Illinois 60606

Tax Parcel Numbers:
91-4-122-093-0102
91-4-122-093-0105
91-4-122-092-0300

STREET TREES EASEMENT AGREEMENT

THIS STREET TREES EASEMENT AGREEMENT (this "**Agreement**") is made and entered into as of December ____, 2011 by and between **RC WESTWOOD ESTATES LLC**, a Wisconsin limited liability company ("**Owner**") and the **VILLAGE OF PLEASANT PRAIRIE**, a Wisconsin municipal corporation ("**Village**").

RECITALS

WHEREAS, Owner is the owner of that certain parcel of land legally described on **Exhibit A** attached hereto and located in Kenosha County, Wisconsin (the "**Property**");

WHEREAS, Owner had a legal obligation to plant trees ("**Street Trees**") along the 80th Street and 85th Avenue right-of-way on the Property, as required under the ordinances of Village;

WHEREAS, it is Village's position that (a) Owner planted the Street Trees outside of the right-of-way of 80th Street and 85th Avenue, and (b) Village has the right to require that the Street Trees be moved into the right-of-way of 80th Street and 85th Avenue;

WHEREAS, Owner has requested that Village not require the Street Trees be moved, but rather allow the Street Trees to stay where currently located, and Village has agreed to allow the Street Trees to stay where currently located, subject to the terms of this Street Trees Easement Agreement; and

WHEREAS, subject to the terms and conditions of this Agreement, Owner desires to grant and convey to Village, and Village desires to obtain and receive from Owner, a non-exclusive easement for the maintenance of the trees located within the Easement Area (as defined below).

NOW, THEREFORE, Owner does hereby declare that the following easement rights and burdens shall and do exist in the manner and to the extent hereinafter set forth.

1. **Incorporation of Recitals.** The recitals set forth above are hereby incorporated herein as though fully set forth herein.

2. **Dedication of Street Trees.** Owner hereby dedicates the Street Trees to Village, and Village hereby accepts the dedication of the Street Trees so that from and after the date hereof, the Street Trees are owned by Village.

3. **Maintenance of Street Trees.** Notwithstanding anything to the contrary herein, Owner is primarily obligated to maintain the Street Trees in accordance with all ordinances of Village and any agreements between Owner and Village. If Owner fails to perform such obligation, Village has the right, but not the obligation, to maintain the Street Trees in accordance with the ordinances of Village and for the other Permitted Uses (as defined below). Nothing contained herein shall be deemed to reduce or eliminate the authority of Village to assess any amounts against the Property in accordance with the ordinances of Village and any agreements between the Owner and Village..

4. **Declaration of Easement.** Owner hereby declares, gives, conveys and grants to Village and its successors and assigns, a non-exclusive perpetual easement made up of a fifteen foot (15') wide portion of the Property that is depicted and legally described on **Exhibit B** attached hereto (the "**Easement Area**"), subject, however, to the terms and conditions set forth herein (the "**Easement**"). The Easement includes a right of ingress and egress. Village may only use the Easement Area to install, relocate, remove, replace, inspect, and maintain the Street Trees on, over and across the Easement Area (the "**Permitted Uses**").

5. **Reservation of Rights.** Owner reserves the following rights with respect to any and all of the Easement Area so long as there is no unreasonable interference with the Easement granted herein or damage or disturbance to the Street Trees or their root systems:

a. The right to install paving, curb and gutter, landscaping, fences and signs in the Easement Area;

b. The right to grant easements, licenses and permits to others subject to the rights granted in this Agreement; and

c. All other rights not inconsistent with the express terms of the Easement as granted herein and which won't cause damage or disturbance to the Street Trees or their root systems.

6. **Release and Indemnity.** Village shall indemnify and hold Owner (and Owner's successors and assigns, officers, directors, employees, partners, members, managers, tenants/residents and licensees) harmless from and against all common law or statutory liabilities, damages, obligations, losses, claims, civil actions, costs or expenses, including reasonable attorneys' fees, arising from any act, omission or negligence of Village or its contractors, licensees, agents, servants, employees, guests, invitees, or visitors in or about the Property, or arising from any injury or damage to any person or property occurring in or about the Property to the extent caused by any act, omission or negligence of Village, or its contractors, licensees, agents, servants, employees, guests, invitees or visitors, to the extent not limited by, and subject to, all applicable laws. Owner shall indemnify and hold Village (and Village's successors and assigns, officers, directors, employees, partners, members, managers and licensees) harmless from and against all common law or statutory liabilities, damages, obligations, losses, claims, civil actions, costs or expenses, including reasonable attorneys' fees, arising from any act, omission or negligence of Owner or its contractors, licensees, agents, servants, employees, guests, invitees, or visitors in or about the Property, or arising from any injury or damage to any person or property occurring in or about the Property; to the extent caused by any act, omission or negligence of Owner, or its contractors, licensees, agents, servants, employees, guests, invitees or visitors, to the extent not limited by, and subject to, all applicable laws.

7. **No Lien.** Neither Village nor any person acting for or through Village shall permit any lien to stand against the Easement Area, the Property or any improvements thereon for any labor or materials in connection with work of any character performed or claimed to have been performed on the Easement Area or the Property. In the event of any such lien attaching to the Easement Area, the Property or any improvements thereon, Village shall have such lien released within thirty (30) days following written notice to remove by Owner, and failure by Village to do shall constitute a breach of this Agreement. Nothing contained herein shall be deemed to reduce or eliminate the authority of Village to assess any amounts against the Property in accordance with Village ordinances and any agreements between the Owner and Village.

8. **Notices.** All notices, demands, consents, approvals and other communications which are required or desired to be given by either party to the other hereunder shall be in writing and shall be delivered by a nationally recognized courier or sent by United States registered or certified mail, postage prepaid, return receipt requested, addressed to the appropriate party at its address set forth below, or at such other address as such party shall have last designated by notice to the other. Notices, demands, consents, approvals, and other communications shall be deemed given when delivered or three days after mailing.

If to Owner:	RC Westwood Estates LLC 7801 88th Avenue Pleasant Prairie, Wisconsin 53158 Attention: Community Manager
With a copy to:	Helix Funds LLC Two North Riverside Plaza, Suite 1400 Chicago, Illinois 60606 Attention: Orrin Shifrin
If to Village:	Village of Pleasant Prairie 9915 39th Avenue Pleasant Prairie, Wisconsin 53158 Attention: Village Administrator
With a copy to:	Godin Geraghty Puntillo Camilli, SC 6301 Green Bay Road Kenosha, Wisconsin 53142 Attention: Timothy J. Geraghty

Addressees may be changed by the parties by notice given in accordance with the provisions hereof.

9. **Transfer By Owner.** Upon any transfer or conveyance of the Easement Area or the Property by Owner, the transferor shall be released from any liability under this Agreement relative to the real estate so transferred or conveyed, and the transferee shall be bound by and deemed to have assumed the obligations of Owner arising after the date of such transfer or conveyance.

10. **Attorneys' Fees.** In the event of any litigation regarding the rights and obligations under this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees and court costs.

11. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties with respect to the subject matter covered hereby, and cannot be changed or modified other than by a written agreement executed by both parties.

12. **Exhibits.** All exhibits referred to herein and attached hereto shall be deemed part of the Agreement.

13. **Severability.** If any term, provision or condition contained in this Agreement shall, to any extent, be invalid or unenforceable, the remainder of this Agreement (or the application of such term, provision or condition to persons or circumstances other than those in respect of which it is invalid or unenforceable) shall not be affected thereby, and each term, provision or condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

14. **Binding on Future Parties.** The perpetual easement and all covenants and easements contained herein shall run with the land and shall inure to the benefit of and be binding upon the parties and their respective successors and assigns.

15. **Counterparts.** This Agreement may be executed in several counterparts, each of which shall be deemed an original. The signature of the parties hereto on this Agreement may be executed and notarized on separate pages, and when attached to this Agreement shall constitute one complete document.

16. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the day and year first above written.

OWNER:

RC WESTWOOD ESTATES LLC, a Wisconsin limited liability company

By: _____

Name: _____

Title: _____

VILLAGE:

VILLAGE OF PLEASANT PRAIRIE, a Wisconsin municipal corporation

By: _____

Name: John P. Steinbrink, Sr.

Title: Village President

By: _____

Name: Jane M. Romanowski

Title: Village Clerk

EXHIBIT A

LEGAL DESCRIPTION OF PROPERTY

Parcel A: The South Half of the Northwest 1/4 Section 9, Township 1 North, Range 22 East of the 4th Principal Meridian lying West of the West line of the Chicago, Milwaukee, St. Paul & Pacific Railroad and East of the East line of County Trunk Highway "H" (88th Avenue) excepting therefrom the South 640 feet of the West 866.99 feet thereof, all lying and being in the Town (now Village) of Pleasant Prairie, Kenosha County, Wisconsin, and being more particularly described as; Commencing on the West line of said 1/4 Section N 2° 50' 02" W 640.00 feet from the Southwest corner thereof; thence N 88° 16' 36" E parallel to the South line of said 1/4 section 33.01 feet to the East line of County Trunk Highway "H" (88th Avenue) and the point of beginning of the property to be herein described; thence N 2° 50' 02" W parallel to the West line of said 1/4 section, and along the East line of said highway, 54.18 feet; thence Northeasterly 185.11 feet along the Easterly line of said highway, which is the arc of a circular curve concave to the northwest, said curve having a central angle of 10° 33' 14", a radius of 1,004.93 feet, and a chord which bears N 2° 26' 35" E 184.85 feet to a point of tangency; thence N 2° 50' 02" W parallel to and 50 feet Easterly from the West line of said 1/4 section, and along the East line of said highway, 448.54 feet and to the North line of the South half of said 1/4 section; thence N 88° 07' 39" E along said North line 2,366.45 feet and to the West right of way line of the Chicago, Milwaukee, St. Paul & Pacific Railroad; thence S 1' 39' 52" E along the West line of said railroad 1,333.02 feet and to the South line of said 1/4 section; thence S 88° 16' 36" W along said South line 1,491.36 feet and to a point that is 900.00 feet Easterly from the West line of said 1/4 section; thence N 2° 50' 02" W parallel to said west line 640.00 feet; thence S 88° 16' 36" W parallel to the South line of said 1/4 section 866.99 feet to the point of beginning;

Parcel B: Part of the Southwest 1/4 of Section 9, Township 1 North of Range 2 East of the Fourth Principal Meridian, more particularly described as: Commencing at the Northwest corner of said Southwest 1/4; thence South on the West line of said 1/4 section Forty-two (42) rods, Twelve and One-half (12 1/2) feet; thence East, parallel with the North line to the East line of the right-of-way of the Chicago, Milwaukee and St. Paul Railway; thence North on the East line of said right-of-way of said Railway Company to the North line of said 1/4 section; thence West on the North line of said 1/4 section, to the place of beginning; and lying and being in the Village of Pleasant Prairie, County of Kenosha and State of Wisconsin. Excepting therefrom the following described parcel of land: Commencing at a point 574 feet South of the Northwest corner of the Southwest 1/4 of said Section 9; thence South along the center of the highway and West line of said 1/4 section 142 feet; thence east 165 feet; thence North 142 feet; thence West 165 feet to the place of beginning; and also excepting therefrom the following described parcel of land: Commencing at a point 574 feet South and 165 feet East of the Northwest corner of said Southwest 1/4 of Section 9; thence South, parallel with the West line of said 1/4 section 142 feet; thence East 307 feet; thence North parallel with the West line of said 1/4 section 142 feet; thence West a distance of 307 feet to the place of beginning, and lying and being in the Village of Pleasant Prairie, County of Kenosha and State Wisconsin; Further excepting therefrom land conveyed in Warranty Deed from W. Craig Deaton, Richard J. Nachreiner and Einard Z. Prayer a/k/a Gene V. Frayer, partners to J.C. Smith and Linda K. Smith, his wife dated December 14, 1984 and recorded in the Kenosha County Register of Deeds Office on December 17, 1984 in Volume 1177 of Records, Page 765, as Document No. 729372.

Now known as Lots 1 and 2 in Certified Survey Map No. 2118, said CSM being recorded in the office of the Register of Deeds for Kenosha County, Wisconsin as Document No. 1145054; said premises being located in the Southwest 1/4 of Section 9, Town 1 North, Range 22 East, Village of Pleasant Prairie, Kenosha County, Wisconsin.

Tax Parcel Numbers:
91-4-122-093-0102
91-4-122-093-0105
91-4-122-092-0300

Common Address:
7801 88th Avenue
Pleasant Prairie, Wisconsin

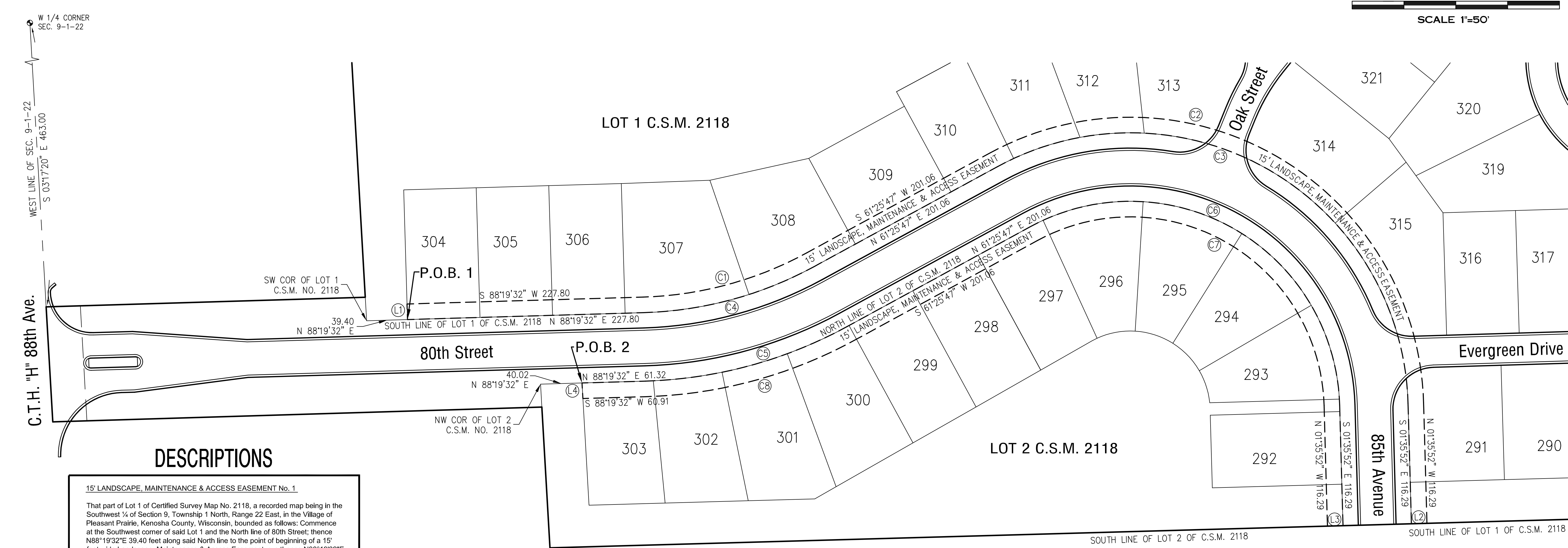
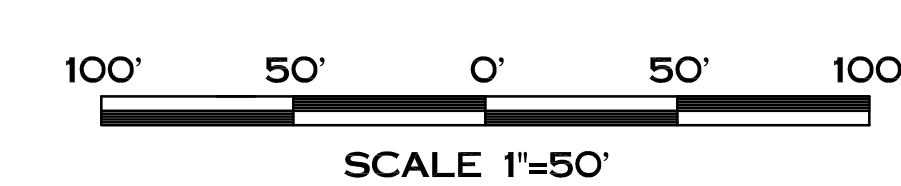
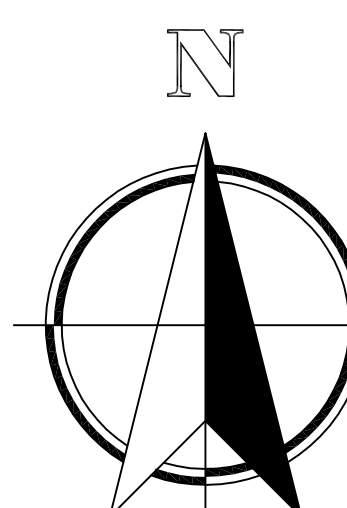
EXHIBIT B

DEPICTION AND LEGAL DESCRIPTION OF EASEMENT AREA

[SEE ATTACHED]



Nielsen Madsen & Barber S.C.
Civil Engineers and Land Surveyors
1339 Washington Ave. Racine, WI. 53403
Tele: (262)634-5588 Fax: (262)634-5024
Website www.nmbcsc.net



DESCRIPTIONS

15' LANDSCAPE, MAINTENANCE & ACCESS EASEMENT No. 1

That part of Lot 1 of Certified Survey Map No. 2118, a recorded map being in the Southwest 1/4 of Section 9, Township 1 North, Range 22 East, in the Village of Pleasant Prairie, Kenosha County, Wisconsin, bounded as follows: Commence at the Southwest corner of said Lot 1 and the North line of 80th Street; thence N88°19'32"E 39.40 feet along said North line to the point of beginning of a 15' foot wide Landscape, Maintenance & Access Easement; run thence N88°19'32"E 227.80 feet along said North line to the point of curvature of a curve of Southerly convexity whose radius is 367.00 feet and whose chord bears N74°52'40"E 170.70 feet; thence Northeasterly 172.78 feet along the arc of said curve and said North line; thence N61°25'47"E 201.06 feet along said North line to the point of curvature of a curve of Northerly convexity whose radius is 268.00 feet and whose chord bears S60°05'03"E 456.95 feet; thence Southeasterly 547.14 feet along the arc of said curve and said North line to the East line of 85th Avenue; thence S01°35'52"E 116.29 feet along said East line to the South line of Lot 1 of said C.S.M. 2118; thence N88°24'08"E 15.00 feet along said South line; thence N01°35'52"W 116.29 feet to the point of curvature of a curve of Northeasterly convexity whose radius is 283.00 feet and whose chord bears N60°05'03"W 482.52 feet; thence Northwesterly 577.76 feet along the arc of said curve; thence S61°25'47"W 201.06 feet to the point of curvature of a curve of Southerly convexity whose radius is 352.00 feet and whose chord bears S74°52'40"W 163.72 feet; thence Westerly 165.24 feet along the arc of said curve; thence S88°19'32"W 227.80 feet; thence S01°40'28"E 15.00 feet to the point of beginning.

15' LANDSCAPE, MAINTENANCE & ACCESS EASEMENT No. 2

That part of Lot 2 of Certified Survey Map No. 2118, a recorded map being in the Southwest 1/4 of Section 9, Township 1 North, Range 22 East, in the Village of Pleasant Prairie, Kenosha County, Wisconsin, bounded as follows: Commence at the Northwest corner of said Lot 2 and the South line of 80th Street; thence N88°19'32"E 40.02 feet along said South line to the point of beginning of a 15' foot wide Landscape, Maintenance & Access Easement; run thence N88°19'32"E 61.32 feet along said South line to the point of curvature of a curve of Southerly convexity whose radius is 433.00 feet and whose chord bears N74°52'40"E 201.40 feet; thence Northeasterly 203.26 feet along the arc of said curve and said South line; thence N61°25'47"E 201.06 feet along said South line to the point of curvature of a curve of Northerly convexity whose radius is 202.00 feet and whose chord bears S60°05'03"E 344.42 feet; thence Southeasterly 412.39 feet along the arc of said curve and said South line to the West line of 85th Avenue; thence S01°35'52"E 116.29 feet along said West line to the South line of Lot 2 of said C.S.M. 2118; thence S88°24'08"W 15.00 feet along said South line; thence N01°35'52"W 116.29 feet to the point of curvature of a curve of Northeasterly convexity whose radius is 187.00 feet and whose chord bears N60°05'03"W 318.84 feet; thence Northwesterly 381.76 feet along the arc of said curve; thence S61°25'47"W 201.06 feet to the point of curvature of a curve of Southerly convexity whose radius is 448.00 feet and whose chord bears S74°52'36"W 208.36 feet; thence Westerly 210.28 feet along the arc of said curve; thence S88°19'32"W 60.91 feet; thence N03°17'20"W 15.01 feet to the South line of 80th Street and the point of beginning.

LINE TABLE

NUMBER	DIRECTION	DISTANCE
L1	S 01°40'28" E	15.00
L2	N 88°24'08" E	15.00
L3	S 88°24'08" W	15.00
L4	N 03°17'20" W	15.01

CURVE TABLE

NUMBER	DELTA	RADIUS	ARC	TANGENT	CHORD BEARING	CHORD
C1	26°53'45"	352.00	165.24	84.17	S 74°52'40" W	163.72
C2	116°58'21"	283.00	577.76	461.57	N 60°05'03" W	482.52
C3	116°58'21"	268.00	547.14	437.10	S 60°05'03" E	456.95
C4	26°53'45"	367.00	172.28	87.76	N 74°52'40" E	170.70
C5	26°53'45"	433.00	203.26	103.54	N 74°52'40" E	201.40
C6	116°58'21"	202.00	412.39	329.46	S 60°05'03" E	344.42
C7	116°57'46"	187.00	381.76	304.95	N 60°05'03" W	318.84
C8	26°53'38"	448.00	210.28	107.12	S 74°52'36" W	208.36

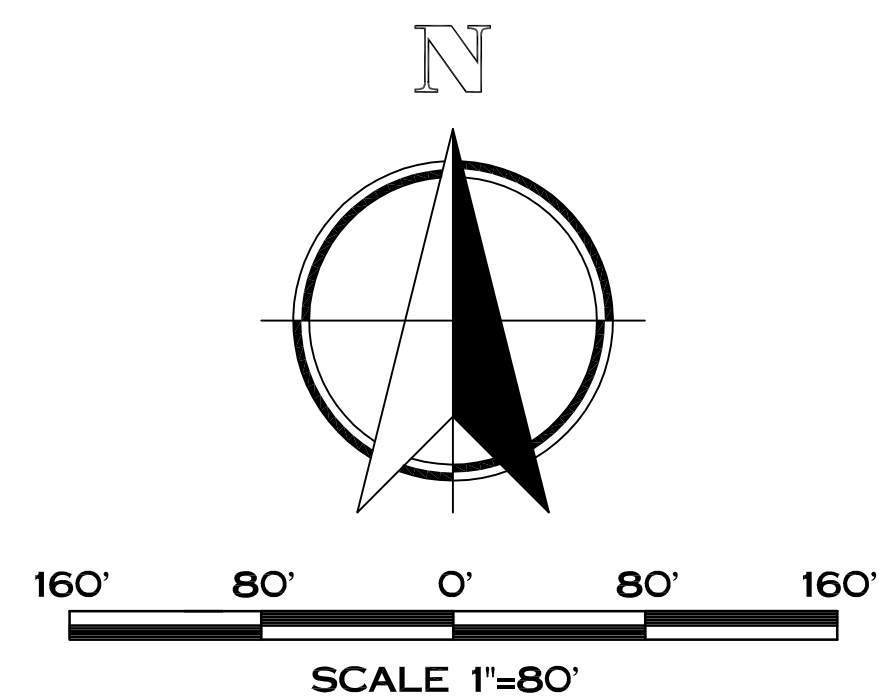
**WESTWOOD ESTATES ADDITION
15' LANDSCAPING,
MAINTENANCE & ACCESS
EASEMENTS**
VILLAGE OF PLEASANT PRAIRIE, KENOSHA CO., WISCONSIN

NO.	REVISION	BY	DATE

PROJ. MGR: _____
DRAFTED: _____
DATE: _____
CHECKED: _____
DATE: _____
2005.0348.01
SHEET
1 OF **1**

BEARING BASE: GRID NORTH, WISCONSIN COORDINATE SYSTEM, SOUTH ZONE.

**WESTWOOD ESTATES ADDITION
2011 STREET TREE
PLAN**
VILLAGE OF PLEASANT PRAIRIE, KENOSHA CO., WISCONSIN



STREET TREE LEGEND			
SYMBOL	SPECIES & SIZE	PUBLIC STREETS	PRIVATE STREETS
	HONEY LOCUST 2" CALIPER	4 EACH	13 EACH
	NORWAY MAPLE 2" CALIPER	4 EACH	12 EACH
	ORNAMENTAL PEAR 2" CALIPER	4 EACH	11 EACH
	RED MAPLE 2" CALIPER	3 EACH	11 EACH
	REDMOND LINDEN 2" CALIPER	3 EACH	11 EACH
	EXISTING CONIFEROUS TREE	N/A	N/A
	EXISTING DECIDUOUS TREE	N/A	N/A
TOTAL:		18	58

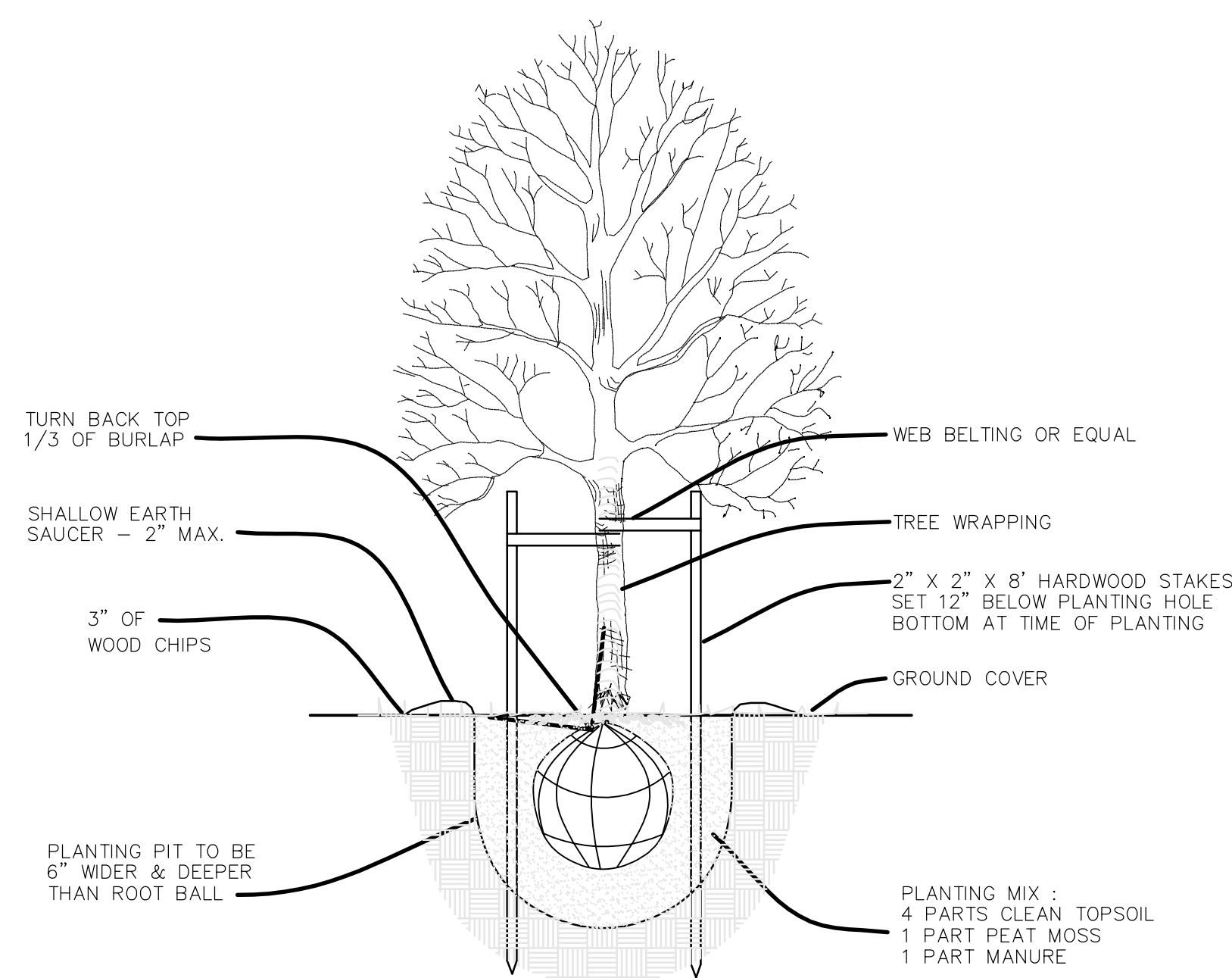
DIGGERS HOTLINE
Call 811 or (800) 242-8511
www.DiggersHotline.com

UTILITY NOTE

THE EXACT LOCATION OF UNDERGROUND STRUCTURES OR FACILITIES SHOWN ON THE PLANS ARE BASED ON AVAILABLE RECORDS AT THE TIME OF PREPARATION AND ARE NOT GUARANTEED TO BE COMPLETE OR CORRECT. THE CONTRACTOR IS RESPONSIBLE FOR CONTACTING ALL UTILITIES 72 HOURS PRIOR TO CONSTRUCTION TO DETERMINE THE EXACT LOCATION OF ALL FACILITIES AND TO PROVIDE ADEQUATE PROTECTION DURING THE COURSE OF THE WORK.

LANDSCAPE NOTES:

ALL STREET TREES TO BE INSTALLED IN ACCORDANCE WITH VILLAGE OF PLEASANT PRAIRIE SPECIFICATIONS.



1 TREE PLANTING DETAIL

NO.	REVISION	DATE	BY
1	ADD 5 ADDITIONAL TREES ON 80TH STREET	6-24-11	MDE
2	UPDATE TREE SPECIES	7-6-11	SCB

PROJ. MGR: MDE
DRAFTED: SCB
DATE: 3-24-11
CHECKED: MDE
DATE: 4-4-11

2005.0348.01

SHEET
1 OF 1

VILLAGE BOARD RESOLUTION #11-46

**ACCEPTANCE OF PUBLIC IMPROVEMENTS
IN RE: ROADWAY, SANITARY AND STORM SEWER, WATER MAIN AND STREET
TREES IMPROVEMENTS
FOR WESTWOOD ESTATES MOBILE HOME PARK, PLEASANT PRAIRIE,
WISCONSIN AS LEGALLY DESCRIBED BELOW**

Legal Descriptions:

Lots 1 and 2 of Certified Survey Map (CSM) 2118, located in a part of Section 9, Township 1 North, Range 22 East in Village of Pleasant Prairie, Kenosha County, Wisconsin;

WHEREAS, on May 18, 1999 a Memorandum of Development Agreement for Westwood Estates, Inc. was duly recorded on as Document No. 1145051 at the Kenosha County Register of Deeds Office.

WHEREAS, in Certified Survey Map (CSM) 2118 as referenced in the Agreement the Developer dedicated, given, granted and conveyed, to the Village, certain right-of-way affecting the Property and certain areas included in the Development for the public street and other public improvements, for public drainage ways and public drainage system improvements, sanitary sewers and water mains and for street signage, street lighting, public street trees, and maintenance purposes and access purposes for 85th Avenue and 80th Street. These dedications are shown and described on the approved Certified Survey Map (CSM) 2118 for the Development, which is a part of the Agreement.

WHEREAS, a Street Trees Easement agreement was made and entered into as of December 19, 2011 by RC WESTWOOD ESTATES LLC and the VILLAGE, and the Developer has installed and dedicated the street trees and access to the street trees to the Village in the aforementioned easement;

NOW THEREFORE, on 19th day of December, 2011 the Village of Pleasant Prairie Board of Trustees hereby accepts the public street and public infrastructure and public tree improvements for 80th Street and 85th Avenue within the Westwood Estates Mobile Home Park as specified in the above Agreement.

NOW THEREFORE, BE IT FURTHER RESOLVED, that the Village will retain a 10% street tree contingency until October 21, 2012 to address any issues with the street trees that are currently under a one year warranty.

Passed and adopted this 19th day of December, 2011.

ATTEST:

John P. Steinbrink
Village President

Jane M. Romanowski
Village Clerk

ORDINANCE #11-36

**ORDINANCE TO AMEND CHAPTER 370
THE MUNICIPAL CODE OF THE
VILLAGE OF PLESANT PRAIRIE,
KENOSHA COUNTY, WISCONSIN
RELATING TO BUILDING PERMIT FEES**

BE IT ORDAINED AND ESTABLISHED by the Village Board of Trustees of the Village of Pleasant Prairie, Kenosha County, Wisconsin, that Section 370-27 of the Municipal Code is amended as follows:

§ 370-27 Building permit fees.

B. Single-family residential permit fees.

Type	Fee
Fireplace	\$40 \$50 per fireplace

C. Two-family residential permit fees.

Type	Fee
Fireplace	\$40 \$50 per fireplace

D. Commercial permit fees, excluding multifamily.

(2) Other fees.

Type	Fee
Life safety inspection	\$150
Life safety inspection (Reinspection)	\$100
Low voltage sign permit	\$75

E. Multifamily permit fees (three or more units per structure).

(2) Other fees.

Type	Fee
Fireplace	\$40 \$50 per fireplace

Passed and adopted this 19th day of December, 2011.

VILLAGE OF PLEASANT PRAIRIE

John P. Steinbrink, Village President

Attest:

Jane M. Romanowski

Posted:

Effective Date: January 1, 2012

RESOLUTION #11-50

**APPROVE COMMITMENT AND
ASSIGNMENT OF FUND BALANCES**

WHEREAS, the Governmental Accounting Standards Board (GASB) has issued Statement No. 54 – *Fund Balance Reporting and Governmental Fund Type Definitions*, which changes the terminology used for fund balance reporting on the balance sheets of Governmental Funds, and;

WHEREAS, the Finance Director has reviewed the new terminology, and have discussed with our financial auditors, Baker Tilly, and;

WHEREAS, the Finance Director recommends that the donations, fundraising activity, and other resources of the Pleasant Prairie Fire & Rescue Special Revenue Fund be committed for equipment, supplies, and expenses for the Pleasant Prairie Fire & Rescue department, and;

WHEREAS, the Finance Director recommends that the donations, grants, and other resources of the Police Special Revenue Fund be committed for professional services, equipment and supplies for the Pleasant Prairie Police K9 program, or other Pleasant Prairie police general purpose services, supplies and equipment, and;

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Pleasant Prairie does hereby approve the above recommendations of the Finance Director.

Passed and adopted this 19th day of December, 2011.

John P. Steinbrink, President

Attest:

Jane M. Romanowski, Clerk

Posted: _____

RESOLUTION #11-51

**TO CLOSE THE VETERANS MEMORIAL
SPECIAL REVENUE FUND**

WHEREAS, the Governmental Accounting Standards Board (GASB) has issued Statement No. 54 – *Fund Balance Reporting and Governmental Fund Type Definitions*, which changes the terminology used for fund balance reporting on the balance sheets of Governmental Funds, and;

WHEREAS, the Veterans Memorial Special Revenue Fund was used to collect donations to build the Veterans Memorial inside Prairie Springs Park, and;

WHEREAS, the Veterans Memorial was built in 2007, leaving a negative fund balance in the Veterans Memorial Special Revenue Fund, and;

WHEREAS, the Finance Director recommends closing the Veterans Memorial Special Revenue Fund, and collapsing the fund into the General Government Operating Fund, and,

WHEREAS, future donations, and expenses associated with the Veterans Memorial be account for through the parks department in the General Government Operating Fund, and;

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Pleasant Prairie does hereby approve the above recommendations of the Finance Director.

Passed and adopted this 19th day of December, 2011.

John P. Steinbrink, President

Attest:

Jane M. Romanowski, Clerk

Posted: _____

Office of Village Clerk

MEMORANDUM

TO: Village Board Trustees

FROM: Jane M. Romanowski
Village Clerk

DATE: December 14, 2011

RE: 2012 Mobile Home Park License for Scotty's

The license renewal application for Scotty's Mobile Home Park, 5310 75th Street, was received on December 9th.

Attached are reports from the Community Development and Building Inspection Departments with respect to a summary of existing zoning and building code violations. In addition, I have attached recent correspondence to Mr. Ruffolo regarding violations on this property.

There are no outstanding real estate or personal property taxes on this parcel. It is my recommendation the Village Board not renew this license for an entire year but for a time specific with the condition that **all** violations must be corrected and the park to be in total compliance with all state and local regulations before the license expires. For reference, I have also attached Chapter 221 of the Municipal Code and Section 66.0435 of the Wisconsin State Statutes.

* * * * *

Attachments

COMMUNITY DEVELOPMENT DEPT.

<u>PROPERTY</u>	<u>ADDRESS</u>	<u>ZONING</u>
Scotty's Mobile Home Park	5310 75 th Street	R-12

G. John Ruffolo
1750 22nd Avenue
Kenosha, WI 53140

Outstanding violations to be corrected:

1. Submit proper Building/zoning applications for permits for renovation work being completed on any new mobile home/manufactured housing units or unit additions to the Park. There were broken windows, boarded up windows, missing stairways, and building inspection orders on several units.
2. Verify that all mobile home units/manufactured housing units are properly numbered for emergency services identification. Numbers could not be located for many units.
3. Repair severely damaged private roadway – replace the asphalt or fill the potholes and resurface.
4. Pick up garbage and litter around units, dumpster and in private driveways.
5. Vehicles being worked on block access to units in northeast corner of Park.

** The Zoning inspection does not verify whether new housing units/additions are in compliance with setbacks-permits are required for any work.

BUILDING INSPECTION DEPT.

Pleasant Prairie, WI 53158
Outstanding violations to be corrected:

NONE.

** The Building inspection Department did not visually verify, nor knows of any outstanding violations open for Timber Ridge Manufactured Home Park.

<u>PROPERTY</u>	<u>ADDRESS</u>	<u>ZONING</u>
Scotty's Manufactured Home Park	5310 75 th Street	R-12

G. John Ruffolo
1750 22nd Avenue
Kenosha, WI 53140

Outstanding violations to be corrected:

1. Work being done without permits. Proper Building/Zoning applications for permits need to be submitted for renovation work being completed on any manufactured housing units or unit additions to the Park.
2. Removal of uninhabitable manufactured homes.
3. Secure unoccupied manufactured homes where accessibility exists.
4. Bring into compliance manufactured homes that are missing decks for egress purposes. Safety must be maintained.

** The Building inspection Department did visually verify and knows of outstanding violations open for Scotty's Manufactured Home Park.

<u>PROPERTY</u>	<u>ADDRESS</u>	<u>ZONING</u>
Westwood Manufactured Home Park	7801 88 th Avenue	R-12

RC Westwood Estates LLC
Attn.: Debbie Kelly &
Riverside management LLC
2 N. Riverside Plaza
Chicago, IL 60606

Jane Romanowski

From: Jean Werbie-Harris
Sent: Friday, October 21, 2011 11:28 AM
To: 'gjohnruffolo@gmail.com'
Cc: Mike Spence; Ralph Nichols; Jane Romanowski
Subject: Manufactured Home Compliance for Community Management
Attachments: Manufactured & Mobile Homes Ordinance CH. 221.pdf

G. John – Attached is a copy of the Village's Manufactured/Mobile Homes Ordinance of the Village (Chapter 221).

Please contact the Village Clerk, Jane Romanowski, to provide written information to her as to how the Scotty's Mobile Home Park is complying with the Community Management provisions set forth in Municipal Code Section 221-5 B. (1) and (2).

Thanks,
Jean

Jean M. Werbie-Harris
Community Development Director
Village of Pleasant Prairie
9915 39th Avenue
Pleasant Prairie, WI 53158

Work Telephone: 262-925-6717
Fax: 262-925-6787
Email: jwerbie-harris@plprairiewi.com
www.pleasantprairieonline.com



October 12, 2011

G. John Ruffolo
1750 22nd Avenue
Kenosha, WI 53140

RE: Code violations (#221-5),(#370-19(M)), at 5310 75th Street, Tax Parcel Number 91-4-122-023-0526

Mr. G. John Ruffolo:

According to the Village of Pleasant Prairie records, you are the owner of the property located at 5310 75th Street, which is further identified as Tax Parcel Number 94-4-122-023-0526 and also known as Scotty's Mobile Home Park in the Village of Pleasant Prairie. The purpose of this letter is to inform you that the Building Inspection Department has received complaints about the condition of the studio apartment Unit 2 of the 3-unit building in the Park.

On September 21, 2011, I conducted an inspection of studio apartment Unit 2 and I verified that the complaint was indeed valid. The following safety issues such as the porch roof rotting, bathroom sink falling off the wall and the toilet that is inoperable need to be addressed immediately. As the owner of this property, you are responsible for the maintenance of the 3-unit building and management of Scotty's Mobile Home Park as per Village Ordinance sections **370-19(M)** and **221-5 B**.

I also discovered construction /remodeling work being done without permits on two Manufactured Homes, on Lot 1 and Lot 10 in the Park.

ORD. 370-19:M. Property maintenance, unsafe buildings and razing of buildings.

(1) The inspector is designated to carry out the provisions of § 66.0413, Wis. Stats.

(2) If the inspector finds that any building, structure, or part thereof is dangerous to life, health or adjoining property by reason of bad condition, defective construction, overloaded floors, decay, lack of guards against fire, general dilapidation, lack of routine maintenance or other cause, he shall notify the owner thereof to cause the same to be made safe or to be removed, as in the judgment of the inspector may be necessary; and he shall affix a notice of such order in a conspicuous place on the outside wall of the building. No person shall remove or deface such notice.

(3) The owner of such building or structure shall thereupon immediately cause the same to be made safe or to be removed, as ordered, and if any such building is used for any purposes requiring a license, the inspector may revoke such license until the building is made safe or removed to the satisfaction of the inspector.

(4) Where public safety requires immediate action, the inspector shall enter upon the premises, with such assistance as may be necessary from the Village Fire & Rescue Department and the Police Department, and cause the building or structure to be made safe or to be removed. The expense of such work may be recovered by the Village in an action against the owner.

221-5 B. Community management.

(1) In every manufactured/mobile home community there shall be located in the office of the attendant or person in charge of such community, a copy of the community license and of this chapter which shall be posted therein, and the park register shall at all times be kept in such office.

(2)(c) It is hereby made the duty of the attendant or person in charge, together with the licensee, to insure that the provisions of this chapter are complied with and enforced. The manager shall promptly report any violations to the proper authorities.

Upon receipt of this letter and no later than October 19, 2011, please contact me directly with your plans to remedy these situations. I can be reached at the Village Hall at (262) 694-9304 between the hours of 8 a.m. and 12 Noon. Your cooperation is anticipated and will keep this matter from escalating in the form of municipal citations.

Sincerely,

Ralph Nichols
Senior Building Inspector / Deputy Zoning Administrator

cc: Mike Spence, P.E., Village Engineer
Jean Werbie-Harris, Community Development Director
Jane Romanowski, Village Clerk
Property File

Chapter 221

MANUFACTURED/MOBILE HOMES

- | | |
|--|---|
| § 221-1. Adoption of standards by reference. | § 221-8. Manufactured/mobile home stands. |
| § 221-2. Definitions. | § 221-9. Commercial and manufacturing uses prohibited. |
| § 221-3. Fire extinguishers required. | § 221-10. Applicability of other construction and zoning regulations. |
| § 221-4. Parking of home; use as living quarters; electrical connections; waste. | § 221-11. License required; manufactured/mobile community approval. |
| § 221-5. Regulations for manufactured/mobile home communities. | § 221-12. Monthly municipal permit fee. |
| § 221-6. Existing communities. | § 221-13. Revocation and suspension. |
| § 221-7. Inspection and enforcement. | § 221-14. Violations and penalties. |

[HISTORY: Adopted by the Village Board of the Village of Pleasant Prairie 5-7-2007 by Ord. No. 07-22.¹ Amendments noted where applicable.]

GENERAL REFERENCES

Licenses and permits — See Ch. 221.

Zoning Ordinance — See Ch. 420.

§ 221-1. Adoption of standards by reference.

Section 101.935, Wis. Stats., relating to manufactured/mobile home communities, and § 710.15, Wis. Stats., Mobile home park regulations, are adopted by reference as if fully set forth herein. In case of conflict between this chapter and § Comm 2.33, Fees,² Wis. Admin. Code; Ch. Comm 26, Manufactured Home Communities, Wis. Admin. Code; Ch. ATCP 125, Mobile Home Parks, Wis. Admin. Code, the more stringent provisions shall apply. This chapter is in addition to and does not supplant § 420-117 of the Village Zoning Ordinance. In the event of a conflict between this chapter and § 420-117 of the Village Zoning Ordinance, the more stringent provisions shall apply. A copy of the applicable statutes and Wisconsin Administrative Code sections shall be kept on file in the office of the Village Clerk.

§ 221-2. Definitions.

Whenever used in this chapter, unless a different meaning appears from the context, the following terms shall have the meanings indicated.

1. Editor's Note: This ordinance also repealed former Ch. 221, Manufactured/Mobile Homes, adopted 9-28-1998 (Ch. 16 of the 1988 Code), as amended.
2. Editor's Note: See Ch. Comm 2, Fee Schedule, § Comm 2.33, Manufactured homes.

MANUFACTURED HOME — A mobile home, or a structure that is designed to be used as a dwelling with or without a permanent foundation and that is certified by the federal Department of Housing and Urban Development as complying with the standards established under 42 U.S.C. §§ 5401 to 5425.

MANUFACTURED/MOBILE HOME COMMUNITY — Any park, court, site, lot, parcel, or tract of land designed, maintained, intended or used for the purpose of supplying a location or accommodations for three or more mobile or manufactured/mobile homes and shall include all buildings used or intended for use as a part of the equipment thereof, whether or not a charge is made for the use of the mobile home park and its facilities. "Manufactured/mobile home community" shall not include automobile or mobile home sales lots on which unoccupied mobile homes are parked for the purposes of inspection and sale.

MOBILE HOME — Any vehicle or structure intended for or capable of human habitation, or designed primarily for sleeping purposes, mounted on wheels or jacks and/or capable of being moved from place to place, either by its own power or by power supplied by some vehicle used or to be used, excepting a device used exclusively upon stationary rails or tracks and excluding recreational vehicles as defined in Chapter 420 of this Code. This definition shall be construed in a manner consistent with the definition of "mobile home" in § 101.91(10), Wis. Stats.

OPERATOR — Any person engaged in the business of renting sites in a manufactured/mobile home community to tenants. "Operator" includes officers, representatives, agents and employees.

PERSON — Shall be construed to include an individual, partnership, firm, company or corporation, whether tenant, owner, lessee, licensee, or their agent, heir or assigns.

RENTAL AGREEMENT — An agreement between an operator and a tenant for the rental of a site.

SCREENING — The procedure used by an operator to determine that a prospective tenant meets the operator's minimum financial standards and other reasonable requirements established by the operator.

SECURITY DEPOSIT — The total of all payments and deposits given by a tenant to the operator as security for the performance of the tenant's obligations and includes all rent payments in excess of one month's prepaid rent.

SITE — Any plot of land which is rented or offered for rental for the accommodation of a manufactured/mobile home used for residential purposes. It does not include a plot of land rented for the accommodation of a manufactured/mobile home which is:

- A. Occupied on a strictly seasonal basis; or
- B. Owned by the operator and occupied by the operator herself or himself as a residence.

TENANT — Any person renting a site from an operator.

UNIT — A section of ground in a manufactured/mobile home community of not less than 600 square feet of unoccupied space designated as the location for only one automobile and/or one manufactured or mobile home.

UTILITY SERVICE —

- A. Electricity, water, sewer, telephone, and natural gas.
- B. Liquefied petroleum gas other than liquefied petroleum gas in portable containers.
- C. Fuel oil supplied through a permanent central system in the manufactured/mobile home community.

VILLAGE — The Village of Pleasant Prairie, Kenosha County, Wisconsin.

§ 221-3. Fire extinguishers required.

- A. Each manufactured/mobile home occupied as a place of human habitation under any of the provisions of this chapter shall be equipped with a fire extinguisher, conveniently attached thereto; such extinguisher to be of one unit of fire protection capacity and of a type suitable for extinguishing Class A or Class B fires, approved by the Pleasant Prairie Fire & Rescue Department.
- B. The use of liquid petroleum gas in occupied manufactured/mobile homes shall conform in every particular to the laws, rules and regulations of the State of Wisconsin governing such use.

§ 221-4. Parking of home; use as living quarters; electrical connections; waste.

- A. The parking of any occupied manufactured/mobile home outside an approved manufactured/mobile home community as previously defined is hereby prohibited.
- B. No manufactured/mobile home shall be used for living quarters upon any street, alley, or public way in the Village of Pleasant Prairie.
- C. No person, firm, or corporation shall make any electrical connection for any mobile home to any building or other source of electricity without permit and approval of the Electrical Inspector.
- D. No person, firm, or corporation shall deposit garbage, waste, water, rubbish or other waste combustible materials on the premises where an occupied mobile home is parked or on adjoining premises. Garbage and rubbish and other waste combustible materials and recycling materials shall be placed in suitable containers for collection by the Village pursuant to § 292-6 of the Village Code.³

§ 221-5. Regulations for manufactured/mobile home communities.

- A. Site and operational plan.

3. Editor's Note: See Ch. 292, Solid Waste and Recycling, § 292-6, Collection of solid waste.

- (1) Every manufactured/mobile home or manufactured/mobile home community shall submit and be in compliance with a site and operational plan zoning requirements set forth in the Village Code. The community shall be located on a well-drained area, and the premises shall be properly graded so as to prevent the accumulation of storm- or other water. No manufactured/mobile home or manufactured/mobile home community shall be located in any area that is situated so that drainage or other sources of filth can be deposited in its location.
- (2) Manufactured/mobile home units shall be clearly defined, and the community shall be so arranged that all units shall abut on a public or private street for a distance of at least 16 feet. Such street shall be paved, snowplowed and maintained in good condition, having natural drainage, be well lighted at night and shall not be obstructed at any time.
- (3) All private and/or public streets shall be paved and well lighted at night.
- (4) New occupied manufactured/mobile homes in a manufactured/mobile home community shall be located within the community in accordance with the R-12 Zoning District requirements as specified in § 420-117 of this Code.

B. Community management.

- (1) In every manufactured/mobile home community there shall be located the office of the attendant or person in charge of such community. A copy of the community license and of this chapter shall be posted therein, and the park register shall at all times be kept in such office.
- (2) It is hereby made the duty of the attendant or person in charge, together with the licensee, to:
 - (a) Keep a register of all occupants, to be open at all times to inspection by state and federal officers and by the Village Board, which shall show for all occupants:
 - [1] Names and addresses.
 - [2] Number of children of school age.
 - [3] State of legal residence.
 - [4] Dates of entrance and departure.
 - [5] License number of all manufactured/mobile homes; make, model, and year; and towing or other vehicles.
 - [6] States issuing such licensing.
 - [7] Place of last location and length of stay.
 - [8] Place of employment of each occupant.
 - (b) Maintain the community in a clean, orderly and sanitary condition at all times.

- (c) Insure that the provisions of this chapter are complied with and enforced. The manager shall promptly report any violations to the proper authorities.
- (d) Report to the Kenosha County Health Department all cases of persons or animals infected or suspected of being infected with any communicable disease.
- (e) Collect the monthly municipal permit fee as provided in § 221-12 of this chapter. A book shall be kept current showing the names of the persons paying service charges and the amount paid, which monies are the property of the Village.
- (f) Prohibit the lighting of open fires on the premises. Every manufactured/mobile home community shall be equipped at all times with fire-extinguishing equipment in good working order, of such type, size and number and so located within the park as to satisfy applicable reasonable regulations of the Pleasant Prairie Fire & Rescue Department.
- (g) The community manager is required to comply with the Village garbage and recycling collection requirements per Chapter 292, Solid Waste and Recycling, of the Village Code of Ordinances.

C. Rental agreement; requirements.

- (1) Every rental agreement shall be in writing. A copy of the rental agreement shall be furnished to the tenant at the time the rental agreement is executed. If a manufactured/mobile home is purchased from or through the operator, a copy of the rental agreement shall be furnished to the tenant before the tenant signs the manufactured/mobile home purchase contract. The rental agreement shall conspicuously set forth all terms and conditions affecting the rental of the site and shall include:
 - (a) The amount of rent for each rent paying period and all property, service and facilities provided by the operator and included in the rent.
 - (b) The amount of any security deposit, installation charge, or other charge payable by the tenant under the rental agreement but not included in the rent, including but not limited to charges for utility services provided through the operator's facilities. If utility service charges are based on the amount of utility service used, the rental agreement shall set forth either the specific rate or the method by which the charges are to be computed.
 - (c) Rules and regulations which shall be included in or attached to the main body of the rental agreement.
 - (d) The approximate size of the site and its location in the community.
 - (e) The amount of the municipal permit fee assessed by the Village and payable by the tenant. If the monthly fee is not known, an approximation shall be given.

- (f) A notice that the operator reserves the right to screen the purchaser of a tenant's manufactured/mobile home before renting a manufactured/mobile home site to the purchaser, subject to § 710.15, Wis. Stats.
 - (g) A disclosure as to whether the manufactured/mobile home community contains an emergency shelter and, if the park has an emergency shelter, the location of the emergency shelter and procedures for its use.
- (2) The initial, and each succeeding rental agreement, shall be for a term of no less than one year, unless a shorter term is requested in writing by the tenant and agreed to by the operator. Under any agreement for a rental term of two months or more, rental payments shall, at the option of the tenant, be payable in equal monthly installments.
 - (3) The operator shall, at the time the rental agreement is entered into, and throughout the term of the rental agreement, make available to the tenant the name, address, and telephone number of a person who may be contacted concerning the maintenance of facilities and services provided by the operator. Such information shall be included in the tenant's copy of the rental agreement or in a separate written notice furnished to the tenant.
 - (4) Rent and other charges under the rental agreement may not be increased during the term of the rental agreement. This section does not apply to:
 - (a) Municipal parking and building/zoning or other permit fees charged by the Village.
 - (b) Charges for utility services delivered and billed directly to the tenant by a public utility or other outside source.
 - (c) Charges for utility services purchased by the operator and delivered and billed to the tenant by the operator but not included in the rent, if the increase is solely to cover an increase in charges to the operator by the supplier of the utility service.

D. Rental agreement limitations.

- (1) No community operator may restrict the type of material used for manufactured/mobile home steps or the type of air-conditioning equipment serving manufactured/mobile homes in a manufactured/mobile home community, unless such restrictions are required by law or are uniformly applied manufactured/mobile home community requirements made a condition of the tenant's original rental agreement. Any such restrictions, however, may not be instituted during the occupancy of an original tenant under the same, an amended, a renewed or a new rental agreement. Notwithstanding the foregoing, if a tenant's manufactured/mobile home steps are required by law to be replaced, the community operator may require that they be made to comply with current community standards.

- (2) No community operator may require the removal of a permanently attached manufactured/mobile home towing tongue as a condition of renting a site for the accommodation of a manufactured/mobile home.
 - (3) It shall be unlawful to make, as a condition of a new or renewed rental agreement, the removal of any vehicles, permitted under a previous rental agreement with the same tenant, unless sufficient other parking space is provided to the tenant at no charge.
- E. Tie-in sales; separate or discriminatory charges. No operator shall:
- (1) Require, as a condition to the rental of any site, the purchase of a manufactured/mobile home from the operator or any dealer, manufacturer, or agent named by the operator.
 - (2) Represent to any person that the purchase of a manufactured/mobile home from the operator or any dealer, manufacturer, or agent named by the operator will give the purchaser an advantage over others in the rental or continued occupancy of a site.
 - (3) Discriminate or threaten to discriminate in rental charges or in any other respect against a tenant for failure of the tenant to purchase a manufactured/mobile home from the operator or any dealer, manufacturer, or agent named by the operator.
 - (4) Discriminate in rental charges by granting a discount in rental charges or in any other charges to a tenant who purchase a manufactured/mobile home from the operator or any, dealer, manufacturer, or agent named by the operator.
 - (5) Solicit or receive any payment or other thing of value from any seller of a manufactured/mobile home for agreeing to rent a site to the purchaser of such manufactured/mobile home.
 - (6) Solicit or receive any payment or other thing of value from any person upon the representation or understanding that such consideration will give that person an advantage over others in the rental or continued occupancy of a site.
 - (7) Use a manufactured/mobile home site to display a manufactured/mobile home offered for sale, or rent a site to a manufactured/mobile home dealer for purposes other than accommodation of a manufactured/mobile home occupied as a residence, if the use or rental of the site results in there being no site in the manufactured/mobile home community available to a prospective tenant who does not purchase a manufactured/mobile home from the operator or renting dealer.
- F. Manufactured/mobile home relocation.
- (1) No tenant shall be required to relocate a manufactured/mobile home within a community during the term of the rental agreement, or to assume the cost of any required relocation under a new or renewal rental agreement, except in an emergency or where the tenant has violated the terms and conditions of the rental agreement. This does not apply to a manufactured/mobile home which has been vacated by the tenant.

- (2) Any required relocation shall, except in an emergency, be preceded by written notice setting forth the reason for such relocation. Notice shall be given within the time period required under Ch. 704, Wis. Stats., for termination of tenancies.

G. Prohibited consideration of age of manufactured/mobile home.

- (1) An operator may not deny a resident the opportunity to enter into or renew, and may not include, exclude or alter any terms of, a lease to continue to locate a manufactured/mobile home in the community solely or in any part on the basis of the age of the manufactured/mobile home.
- (2) An operator may not require the removal of a manufactured/mobile home from a community solely or in any part on the basis of the age of the manufactured/mobile home, regardless of whether the ownership or occupancy of the manufactured/mobile home has changed or will change.
- (3) It shall be considered a prohibited consideration of the age of a manufactured/mobile home to require a tenant to make alterations, modifications or improvements to a manufactured/mobile home as a condition of renewal of a lease or a change in the ownership or occupancy of a manufactured/mobile home, when the manufactured/mobile home is otherwise in good repair and it is in conformance with applicable governmental regulations.
- (4) It shall be considered a prohibited consideration of the age of a manufactured/mobile home to require a tenant to make alterations, modifications or improvements to a manufactured/mobile home that is older than five years, when the mobile home is otherwise in good repair and in conformance with applicable governmental regulations, and the manufactured/mobile home is in compliance with community rules and regulations in effect at the time the manufactured/mobile home originally entered the community.

H. Prohibited consideration of change in ownership or occupancy of manufactured/mobile home.

- (1) An operator may not require the removal of a manufactured/mobile home from a community solely or in any part because the ownership or occupancy of the manufactured/mobile home has changed or will change. An operator may refuse to enter into an initial lease with a prospective resident or manufactured/mobile home occupant for any other lawful reason.
- (2) It shall be considered a prohibited consideration of a change in ownership or occupancy of a manufactured/mobile home to require a tenant to make alterations, modifications or improvements to a manufactured/mobile home as a condition of permitting a manufactured/mobile home to remain in a community at the time of a change in ownership or occupancy, when the manufactured/mobile home is otherwise in good repair and it is in conformance with governmental regulations.

I. No interest in real estate; screening permitted. Neither § 710.15(3)(b) nor § 710-15(4), Wis. Stats., creates or extends any interest in real estate or prohibits the lawful screening of prospective residents and manufactured/mobile home occupants by an operator.

J. Changes in rental terms or community rules.

- (1) If any change or increase in rent or fees, or any other substantial change in the terms or conditions of tenancy, is to be made in connection with the renewal of any rental agreement, a copy of the proposed new agreement, or amendments to the existing agreement, shall be furnished to the tenant, in writing, at least 28 days prior to the date on which the proposed new agreement is to take effect. All changes shall be specifically brought to the tenant's attention by a separate statement on the proposed rental agreement or in a separate written document attached to the rental agreement. The operator or a representative of the operator shall meet with tenants, or any group of tenants, on the proposed changes, at their request. Nothing in this section shall be construed as interfering with the operator's right to terminate any tenancy in accordance with § 710.15 and Ch. 704, Wis. Stats., and § ATCP 125.00 of the Wisconsin Administrative Code, if the tenant declines to accept the proposed new agreement. This section does not apply to any changes in Village ordinances that may affect the community rules.
- (2) Rules and regulations which substantially affect the rights or duties of tenants or the operator under § 710.15, Wis. Stats., or this chapter may not be created or changed during the term of the rental agreement. This includes but is not limited to:
 - (a) Rules setting standards and requirements for skirting, weatherproofing or frostproofing and auxiliary buildings or sheds.
 - (b) Rules limiting the occupancy of manufactured/mobile homes with respect to the number or age of occupants.
 - (c) Vehicle parking rules imposed by the park operator.
 - (d) Rules restricting or regulating overnight guests.
 - (e) Rules restricting or regulating pets.
 - (f) Rules requiring tenants to repair or maintain their manufactured/mobile homes.
 - (g) Rules defining the tenant's and operator's rights and responsibilities with regard to maintenance of the site.
 - (h) Rules restricting or regulating tenants' outdoor antennas or satellite dishes.
- (3) Except as otherwise provided in this section, a community operator may change or create general community rules and regulations during the term of any rental agreement or tenancy, provided all tenants are given at least 28 days' prior written notice of any proposed change and an opportunity to meet with the operator or a representative of the operator on the proposed change before it takes effect.
- (4) Notice of proposed changes in rental terms and conditions or community rules and regulations under this section may be furnished to the tenant in person or by mail. Notice by mail shall be considered actual notice.

K. Charges for utility services.

- (1) Charges for a utility service provided through the operator's facilities, if not included in the rent, shall be based on the amount of the utility service used by tenants. Charges for television service provided through the operator's facilities may be assessed in the form of a uniform charge to subscribing tenants, subject to Paragraph (b). Charges, or the method of computing charges for utility services provided through the operator's facilities shall be set forth in the rental agreement under § ATCP 125.03(1)(b).
- (2) If CATV or broadband service is provided by the operator but not included in the rent, the operator may not limit a tenant's access to CATV or broadband service provided by an outside source. This subsection is not intended to deny to an operator any right which the operator may have to compensation from a cable television company for easements or other use of the operator's property.
- (3) Charges for utility services provided through the operator's facilities, if based on amounts used, shall be periodically invoiced in writing to tenants. Invoices shall specify both the charge and the amount of the utility service used.
- (4) Charges for utility services provided through the operator's facilities, if not included in the rent, shall be competitive with retail prices charged for the same or equivalent services by public utilities or other local sources. If a utility service is provided directly to tenants by a public utility or other outside source, no additional charge may be assessed for the service by the operator.
- (5) If a manufactured/mobile home community operator purchases water and sewer service and resells the service to the occupants of the manufactured/mobile home community, the maximum allowable water and sewer bill to the average user within the manufactured/mobile home community may not exceed the lesser of the manufactured/mobile home community's water and sewer bill, plus 30%, divided by the number of occupied lots within the community, or the retail rates of the local municipality's water and sewer operation applied to the average user.
- (6) A manufactured/mobile home community operator may establish water and sewer rates in excess of those set forth in Subsection K(5), if the operator has been granted permission by the Public Service Commission pursuant to PSC 186.31, or has been granted permission by any other state agency that regulates such water and sewer rates, as successor agency to the Public Service Commission.

L. Restrictions on choice of vendors. No operator may restrict the choice of vendors from whom a tenant may purchase goods or services. This section does not apply to:

- (1) Utility services.
- (2) Services provided by the operator in the installation of a manufactured/mobile home on a site or in the removal of a manufactured/mobile home from a site.
- (3) Snow removal, lawn care, or similar site maintenance services performed by the operator upon the failure of a tenant to fulfill the tenant's site maintenance obligations under the rental agreement. No charges may be imposed for site

maintenance services performed by the operator under this subsection unless the tenant, if available, is given prior notice and a reasonable opportunity to perform the tenant's obligations under the rental agreement. Charges for site maintenance services shall be set forth in the rental agreement.

- (4) Services involving the transportation of a manufactured/mobile home to or from a site within the manufactured/mobile home community, if the operator can show that the person providing the service has damaged the park during a previous move and failed to compensate the operator for the damages.
 - (5) A nondiscriminatory prohibition against sales solicitations within the manufactured/mobile home community.
- M. Entrance and exit fees. No operator may charge an entrance fee or exit fee in return for allowing the movement of a manufactured/mobile home into or out of a manufactured/mobile home community. This section does not apply to:
- (1) Periodic payments for the rental of a site, pursuant to the rental agreement.
 - (2) A security deposit not exceeding the amount of three months' rent or \$350, whichever is less.
 - (3) Material and labor costs incurred by the operator to move a tenant's manufactured/mobile home into or out of the manufactured/mobile home community, to install the manufactured/mobile home on a site or remove it from a site, or to connect or disconnect utility services. The amount of any charges, or the basis upon which charges are to be calculated, shall be clearly set forth in the rental agreement.
- N. Sale of manufactured/mobile home; transfer of tenancy. No operator may:
- (1) Require any tenant to designate the operator, or any person named by the operator, as agent for the sale of a tenant's manufactured/mobile home or unreasonably restrict the sale of a tenant's manufactured/mobile home by the tenant or an agent of the tenant's own choosing.
 - (2) Solicit or receive any payment or other thing of value as a condition to the assignment or sublease of a rental agreement by a tenant or as a condition to the transfer of tenancy to a buyer of the tenant's manufactured/mobile home.
 - (3) Sell, for placement in a manufactured/mobile home community owned or operated by the operator, any manufactured/mobile home purchased from a tenant who was prohibited from selling the home directly for placement in the manufactured/mobile home community.
 - (4) Refuse to rent a manufactured/mobile home site to the purchaser of a tenant's manufactured/mobile home except for a reason specified under § 710.15(5m), Wis. Stats. This section does not prohibit the screening of prospective tenants by an operator.

- (5) Limit a tenant's ability to post, on the tenant's manufactured/mobile home or on the site on which the manufactured/mobile home is located, a "for sale" sign or other advertisement announcing the tenant's offer to sell the tenant's manufactured/mobile home if the limitation is not applied uniformly to every person, including the operator and any manufactured/mobile home dealer, who sells or offers to sell a manufactured/mobile home on site in the manufactured/mobile home community.
- (6) This section does not create or extend any interest in real estate or prohibit the lawful screening of new tenants by the operator.

O. Termination of tenancy.

- (1) Whenever an operator terminates any rental agreement or refuses, upon the expiration of a lease, to renew the lease or to enter into a new rental agreement, the operator shall provide the tenant with written notice setting forth the reason for such termination or refusal. Notices of termination shall comply with the requirements of § 710.15 and Ch. 704, Wis. Stats., as applicable. If the rental agreement does not comply with the requirements of § ATCP 125.03(1) (introduction) and (2), the operator shall comply with the notice requirements of § 704.17(2), Wis. Stats., when terminating a tenancy, unless the community operator or tenant proves that other notice requirements under § 704.17(1) or (3), Wis. Stats., are applicable.
- (2) No operator shall terminate a rental agreement or refuse, upon expiration of a lease, to renew the lease or to enter into a new rental agreement for the reason that:
 - (a) The tenant has reported a violation, by the operator, of this chapter or any other law to any governmental authority or filed suit alleging such violation. Any termination, refusal to renew a lease, or refusal to enter into a new lease shall be presumed to be retaliatory if committed within six months after the tenant has reported a violation by the operator of this chapter or any other law, to any governmental authority or within six months after the tenant has filed suit alleging such violation. In order to overcome this presumption that such termination or refusal is retaliatory, the operator must show by a preponderance of evidence that such termination was based on good cause.
 - (b) The tenant is a member of a tenants' union or association.
 - (c) The operator wishes to make a site available to a person purchasing a manufactured/mobile home from the operator or an agent of the operator.
- (3) No operator may solicit or receive any payment or other thing of value, except for normal rental payments, in return for permitting a tenant to leave the tenant's manufactured/mobile home in the community upon termination of tenancy.

P. Prohibited practices. No operator shall:

- (1) Make any false, deceptive, or misleading representation to induce a manufactured/mobile home sale or site rental or make any representation inconsistent with or contrary to the written rental agreement.

- (2) Impose any term or condition, any rule or regulation which the operator knows or reasonably ought to know is in conflict with this chapter or applicable law.
- (3) Require any tenant to make permanent improvements to the manufactured/mobile home community or any of its facilities or assess any separate charge therefor.
- (4) Enter a tenant's manufactured/mobile home without the tenant's permission and reasonable notice to the tenant. This does not prohibit the operator from entering a tenant's manufactured/mobile home if the tenant cannot be contacted and the operator reasonably believes that entry is necessary because of emergency or to preserve and protect the manufactured/mobile home or community.
- (5) Unreasonably limit a tenant's ability to post, on the tenant's manufactured/mobile home or on the site on which the manufactured/mobile home is located, any sign complying with Village ordinances and which supports any candidate or political position.

§ 221-6. Existing communities.

Nothing herein contained shall be construed to prohibit or prevent the licensing of any manufactured/mobile home community existing on September 28, 1998. Should any of these existing manufactured/mobile home communities wish to expand, they shall then be compelled to bring their additional community area into compliance with the provisions of the Village's ordinances.

§ 221-7. Inspection and enforcement.

No manufactured/mobile home community license shall be issued until the Village Clerk has notified the Village Board and the Village Board shall have inspected each application and the premises on which manufactured/mobile homes will be located to insure compliance with the regulations, ordinances and laws applicable thereto. No license will be renewed without a reinspection of the premises. For the purposes of making inspections and securing enforcement, such officials or their authorized agents shall have the right and are hereby empowered to enter on any premises on which a manufactured/mobile home is located, or about to be located, and to inspect the same and all accommodations connected therewith at any reasonable time. Each premises on which a licensed manufactured/mobile home is located shall have at least one sanitary inspection per year.

§ 221-8. Manufactured/mobile home stands.

The area of the manufactured/mobile home shall be improved to provide adequate support for the placement and tie-down of the manufactured/mobile home, thereby securing the superstructure against uplift, sliding, rotation and overturning.

- A. The manufactured/mobile home stand shall not shift or settle unevenly under the weight of the manufactured/mobile home due to inadequate drainage, vibration or other forces acting on the structure.

- B. The manufactured/mobile home stand shall be provided with anchors and tie-downs such as cast-in-place concrete "dead men," eyelets imbedded in concrete foundations or runways, screw augers, arrowhead anchors, or other devices securing the stability of the manufactured/mobile home.
- C. Anchors and tie-downs shall be placed at least at each corner of the manufactured/mobile home stand, and each shall be able to sustain a minimum tensile strength of 2,800 pounds.
- D. The manufactured/mobile home stand shall provide a skirt enclosure from stand to bottom of manufactured/mobile home that will be harmonious to the unit and well maintained.

§ 221-9. Commercial and manufacturing uses prohibited.

No person shall at any time use a manufactured/mobile home for the purpose of advertising or conducting a commercial or manufacturing business of any kind except a home occupation pursuant to Article VII of Chapter 420 of this Code.

§ 221-10. Applicability of other construction and zoning regulations.

All plumbing, electrical, building and other work done on or at any community licensed under this chapter shall be in accordance with the ordinances of the Village and the requirements of the state Plumbing, Electrical and Building Codes⁴ and the regulations of the state Department of Health and Family Services. In addition, all work shall be consistent with applicable Village Zoning Codes. Licenses and permits granted under this chapter grant no right to erect or repair any structure, to do any plumbing work, any HVAC work or any electrical work.

§ 221-11. License required; manufactured/mobile community approval.

- A. License required. No person shall establish, operate or maintain or permit to be established, operated, or maintained upon any property owned, leased or controlled by him a manufactured/mobile home community, as defined in § 66.0435 of the Wisconsin Statutes, within the Village without having first obtained a license for said community from the Village Board pursuant to this chapter.
- B. Application. The application for such license, or the renewal thereof, shall be filed with the Village Clerk and shall include the name and address of the owner in fee of the tract (if the fee is vested in some person other than the applicant, a statement that the applicant is authorized by him to construct or maintain the manufactured/mobile home community and to apply for the license) and such a legal description of the premises upon which the manufactured/mobile home community is to be or is located as will readily identify and definitely locate the premises. A new, addition, or remodel application shall be accompanied by two copies of the Village-approved site and operational plan per Chapter 420 of the Village Code.

4. Editor's Note: See Part III, Land Use Legislation, of this Code.

- C. License fee. The application for such license, or the renewal thereof, shall be filed with the Village Clerk with the annual license fee of \$100 for each 50 spaces within a minimum of 50 spaces per community, or fraction thereof, within the existing or proposed community, and a surety bond in the sum of \$5,000. This bond shall guarantee the collection by the licensee of the monthly parking permit fee provided for in § 221-12 and the payment of such fee to the Village Treasurer, the payment by the licensee of any forfeiture, including legal costs, imposed upon or levied against such licensee for a violation of the ordinances of the Village pursuant to which such license is granted, and shall also be for the use and benefit, and may be prosecuted and recovery had thereon, by any person who may be injured or damaged by reason of the licensee violating the provisions of this chapter.
- D. Term of license. The term of the license shall be for the calendar year and shall expire on the 31st day of December of each year and may be renewed annually thereafter by any licensee and after approval of the Village Board of the Village of Pleasant Prairie and upon payment of the annual license fee. Upon such renewal, the Village Clerk shall issue a certificate renewing the license for another year unless sooner revoked. The application for renewal shall be in writing signed by the applicant on forms furnished by the Village Clerk, and submitted with a current list of park tenants. **[Amended 11-16-2009 by Ord. No. 09-58]**
- E. Transfer of license. Upon application for a transfer of license, the Village Clerk, after approval of the application by the Village Board, shall issue a transfer upon the payment of a fee of \$10.

§ 221-12. Monthly municipal permit fee.

- A. Pursuant to § 66.0435(3), Wis. Stats., there is imposed a monthly municipal permit fee on each occupied nonexempt manufactured/mobile home which shall have parked in such community at any time during the month. Such fee shall be as prescribed by § 66.0435(3)(c), Wis. Stats. It is required that the licensee of a manufactured/mobile home community collect the proper amount from each manufactured/mobile community and pay to the Village Treasurer such monthly municipal permit fees on or before the 10th of the month following the month for which such fees are due in accordance with the terms of this chapter.
- B. A licensee may request permission from the Village Administrator to have the occupants of the manufactured/mobile home community pay their monthly municipal fee directly to the Village Treasurer on or before the 10th day of each month.
- (1) The Village Administrator may permit the licensee to direct the tenants of the manufactured/mobile home community to make direct payments to the Village Treasurer if the following conditions are met:
- (a) No more than 5% of the manufactured/mobile homes in the licensee's community are delinquent in the payment of their municipal permit fees.
- (b) The licensee is in complete compliance with all other requirements of the ordinances of the Village.

- (2) It shall remain the responsibility of the licensee to assure that all monthly municipal permit fees are paid to the Village, and it shall be the responsibility of the licensee to review the payment records to determine what payments have not been made.
- C. If the Village determines that the licensee, having selected not to collect the monthly municipal permit fee, has not assured that the accounts in his respective community are current, the Village Administrator shall provide the licensee with notice that within the next 30 days the licensee shall be responsible for the collection of the proper amount from each manufactured/mobile home and shall also be responsible for the direct payment to the Village Treasurer of such monthly municipal permit fees on or before the 10th day of each month following the month for which such fees are due and that the Village will no longer collect the individual municipal permit fees.

§ 221-13. Revocation and suspension.

The Village Board is hereby authorized to revoke any license or permit issued pursuant to the terms of this chapter in accordance with § 66.0435, Wis. Stats.

§ 221-14. Violations and penalties.

Except as otherwise provided herein, any person found to be in violation of any of the provisions of this chapter, or any rule, order or regulations made hereunder, shall, upon conviction thereof, be subject to a penalty as prescribed by Chapter 1, § 1-4, of the Village Code.

trunk highway system for the safety of children in coasting or other play activities, and may obstruct or barricade the streets or roads to safeguard the children from accidents. The governing body of the city, village or town may erect and maintain on the streets or roads barriers or barricades, lights, or warning signs and is not liable for any damage caused by the erection or maintenance.

(2) A city or village which has a neighborhood watch program authorized by the law enforcement agency of the city or village and in which the residents of the city or village participate may, in a manner approved by the city council or village board, place within the right-of-way of a street or highway within its limits a neighborhood watch sign of a uniform design approved by the department of transportation. No sign under this subsection may be placed within the right-of-way of a highway designated as part of the national system of interstate and defense highways.

(3) (a) The governing body of a city may monitor or limit access to streets that are not part of any federal, state or county trunk highway system or connecting highway, as described in s. 84.02 (11), for the purposes of security or public safety. The governing body of a city may authorize gates or security stations, or both, to be erected and maintained to monitor traffic or limit access on these streets. The restriction of access to streets that is authorized under this subsection does not affect a city's eligibility for state transportation aids.

(b) This subsection applies only to the city of Arcadia.

History: 1985 a. 194; 1987 a. 205; 1993 a. 113, 246; 1999 a. 150 s. 115; Stats. 1999 s. 66.0429.

66.0431 Prohibiting operators from leaving keys in parked motor vehicles. The governing body of a city, village or town may by ordinance require every passenger motor vehicle to be equipped with a lock suitable to lock either the starting lever, throttle, steering apparatus, gear shift lever or ignition system; prohibit any person from permitting a motor vehicle in the person's custody from standing or remaining unattended on any street, road, or alley or in any other public place, except an attended parking area, unless either the starting lever, throttle, steering apparatus, gear shift or ignition of the vehicle is locked and the key for that lock is removed from the vehicle; and provide forfeitures for violations of the ordinance. This section does not apply to motor vehicles operated by common carriers of passengers under ch. 194.

History: 1991 a. 316; 1993 a. 246; 1999 a. 150 s. 615; Stats. 1999 s. 66.0431.

66.0433 Licenses for nonintoxicating and soda water beverages. (1) **NONINTOXICATING BEVERAGES.** (a) A town board, village board or common council may grant licenses to persons it considers proper for the sale of beverages containing less than 0.5% of alcohol by volume to be consumed on the premises where sold and to manufacturers, wholesalers, retailers and distributors of these beverages. The fee for a license shall be not less than \$5 nor more than \$50, to be fixed by the board or council, except that where these beverages are sold for consumption off the premises the license fee shall be \$5. The license shall be issued by the town, village or city clerk, shall designate the specific premises for which granted and shall expire the next June 30 after issuance. The full license fee shall be charged for the whole or a fraction of the year. No beverages described in this paragraph may be manufactured, sold at wholesale or retail or sold for consumption on the premises, or kept for sale at wholesale or retail or for consumption on the premises where sold, without a license issued under this paragraph.

(am) If a place of business moves from the premises designated in the license to another location in the town, village or city within the license period, the licensee shall give notice of the change of location, and the license shall be amended accordingly without payment of an additional fee. A license is not transferable from one person to another.

(b) No license or permit may be granted to any person, unless to a domestic corporation or domestic limited liability company, not a resident of this state and of the town, village or city in which the license is applied for, nor, subject to ss. 111.321, 111.322 and 111.335, to any person who has been convicted of a felony, unless the person has been restored to civil rights.

(c) A town board, village board or common council may by resolution or ordinance adopt reasonable and necessary regulations regarding the location of licensed premises, the conduct of the licensed premises, the sale of beverages containing less than 0.5% of alcohol by volume and the revocation of any license.

(2) **SODA WATER BEVERAGES.** A town board, village board or common council of any city may grant licenses to persons it considers proper for the sale of soda water beverages, as defined in s. 97.34, to be consumed on or off the premises where sold. A license fee shall be fixed by the governing body of the city, village or town but shall not exceed \$5. The license shall be issued by the town, city or village clerk, shall designate the specific premises for which granted and shall expire on the next June 30 after issuance. The governing body may by resolution or ordinance adopt reasonable and necessary regulations regarding the location of licensed premises, the conduct of the licensed premises and the revocation of any license.

History: 1977 c. 125; 1981 c. 334 s. 25 (1); 1981 c. 380, 391; 1993 a. 112; 1999 a. 150 s. 156; Stats. 1999 s. 66.0433.

66.0435 Manufactured and mobile home communities. (1) **DEFINITIONS.** In this section:

(am) "Community" means a manufactured and mobile home community.

(b) "Licensee" means any person licensed to operate and maintain a manufactured and mobile home community under this section.

(c) "Licensing authority" means the city, town or village wherein a manufactured and mobile home community is located.

(cg) "Manufactured and mobile home community" means any plot or plots of ground upon which 3 or more manufactured homes or mobile homes, occupied for dwelling or sleeping purposes, are located, regardless of whether a charge is made for the accommodation.

(cm) "Manufactured home" has the meaning given in s. 101.91 (2) and includes any additions, attachments, annexes, foundations, and appurtenances.

(d) "Mobile home" has the meaning given in s. 101.91 (10) and includes any additions, attachments, annexes, foundations and appurtenances.

(h) "Person" means any natural individual, firm, trust, partnership, association, corporation or limited liability company.

(hm) "Recreational mobile home" means a prefabricated structure that is no larger than 400 square feet, or that is certified by the manufacturer as complying with the code promulgated by the American National Standards Institute as ANSI A119.5, and that is designed to be towed and used primarily as temporary living quarters for recreational, camping, travel, or seasonal purposes.

(i) "Space" means a plot of ground within a manufactured and mobile home community, designed for the accommodation of one manufactured or mobile home.

(j) "Unit" means a single manufactured or mobile home.

(2) **GRANTING, REVOKING OR SUSPENDING LICENSE.** (a) It is unlawful for any person to maintain or operate a community within the limits of a city, town or village, unless the person has received a license from the city, town or village.

(b) In order to protect and promote the public health, morals and welfare and to equitably defray the cost of municipal and educational services required by persons and families using communities for living, dwelling or sleeping purposes, a city council, village board and town board may do any of the following:

1. Establish and enforce by ordinance reasonable standards and regulations for every community.

2. Require an annual license fee to operate a community and levy and collect special assessments to defray the cost of municipal and educational services furnished to a community.

3. Limit the number of units that may be located in any one community.

4. Limit the number of licenses for communities in any common school district, if the development of a community would cause the school costs to increase above the state average or if an exceedingly difficult or impossible situation exists with regard to providing adequate and proper sewage disposal in the particular area.

(c) In a town in which the town board enacts an ordinance regulating manufactured and mobile homes under this section and has also enacted and approved a county zoning ordinance under the provisions of s. 59.69, the provisions of the ordinance which is most restrictive apply with respect to the establishment and operation of a community in the town.

(d) A license granted under this section is subject to revocation or suspension for cause by the licensing authority that issued the license upon complaint filed with the clerk of the licensing authority, if the complaint is signed by a law enforcement officer, local health officer, as defined in s. 250.01 (5), or building inspector, after a public hearing upon the complaint. The holder of the license shall be given 10 days' written notice of the hearing, and is entitled to appear and be heard as to why the license should not be revoked. A holder of a license that is revoked or suspended by the licensing authority may within 20 days of the date of the revocation or suspension appeal the decision to the circuit court of the county in which the community is located by filing a written notice of appeal with the clerk of the licensing authority, together with a bond executed to the licensing authority, in the sum of \$500 with 2 sureties or a bonding company approved by the clerk, conditioned for the faithful prosecution of the appeal and the payment of costs adjudged against the license holder.

(3) LICENSE AND MONTHLY MUNICIPAL PERMIT FEE. (a) The licensing authority shall collect from the licensee an annual license fee of not less than \$25 nor more than \$100 for each 50 spaces or fraction of 50 spaces within each community within its limits. If the community lies in more than one municipality the amount of the license fee shall be determined by multiplying the gross fee by a fraction the numerator of which is the number of spaces in the community in a municipality and the denominator of which is the entire number of spaces in the community.

(b) The licensing authority may collect a fee of \$10 for each transfer of a license.

(c) 1. In addition to the license fee provided in pars. (a) and (b), each licensing authority shall collect from each unit occupying space or lots in a community in the licensing authority, except from recreational mobile homes as provided under par. (cm), from manufactured and mobile homes that constitute improvements to real property under s. 70.043 (1), from recreational vehicles as defined in s. 340.01 (48r), and from camping trailers as defined in s. 340.01 (6m), a monthly municipal permit fee computed as follows:

a. On January 1, the assessor shall determine the total fair market value of each unit in the taxation district subject to the monthly municipal permit fee.

b. The fair market value, determined under subd. 1. a., minus the tax-exempt household furnishings thus established, shall be equated to the general level of assessment for the prior year on other real and personal property in the district.

c. The value of each unit, determined under subd. 1. b., shall be multiplied by the general property gross tax rate, less any credit rate for the property tax relief credit, established on the preceding year's assessment of general property.

d. The total annual permit fee, computed under subd. 1. c., shall be divided by 12 and shall represent the monthly municipal permit fee.

2. The monthly municipal permit fee is applicable to units moving into the tax district any time during the year. The community operator shall furnish information to the tax district clerk and the assessor on units added to the community within 5 days after their arrival, on forms prescribed by the department of revenue. As soon as the assessor receives the notice of an addition of a unit to a community, the assessor shall determine its fair market value and notify the clerk of that determination. The clerk shall equate the fair market value established by the assessor and shall apply the appropriate tax rate, divide the annual permit fee thus determined by 12 and notify the unit owner of the monthly fee to be collected from the unit owner. Liability for payment of the fee begins on the first day of the next succeeding month and continues for the months in which the unit remains in the tax district.

3. A new monthly municipal permit fee and a new valuation shall be established each January and shall continue for that calendar year.

4. The valuation established is subject to review as are other values established under ch. 70. If the board of review reduces a valuation on which previous monthly payments have been made the tax district shall refund past excess fee payments.

5. The monthly municipal permit fee shall be paid by the unit owner to the local taxing authority on or before the 10th of the month following the month for which the monthly municipal permit fee is due.

6. The licensee of a community is liable for the monthly municipal permit fee for any unit occupying space in the community as well as the owner and occupant of each such unit, except that the licensee is not liable until the licensing authority has failed, in an action under ch. 799, to collect the fee from the owner and occupant of the unit. A municipality, by ordinance, may require the community operator to collect the monthly municipal permit fee from the unit owner.

8. The credit under s. 79.10 (9) (bm), as it applies to the principal dwelling on a parcel of taxable property, applies to the estimated fair market value of a unit that is the principal dwelling of the owner. The owner of the unit shall file a claim for the credit with the treasurer of the municipality in which the property is located. To obtain the credit under s. 79.10 (9) (bm), the owner shall attest on the claim that the unit is the owner's principal dwelling. The treasurer shall reduce the owner's monthly municipal permit fee by the amount of any allowable credit. The treasurer shall furnish notice of all claims for credits filed under this subdivision to the department of revenue as provided under s. 79.10 (1m).

9. No monthly municipal permit fee may be imposed on a financial institution, as defined in s. 69.30 (1) (b), that relates to a vacant unit that has been repossessed by the financial institution.

(cm) Recreational mobile homes and recreational vehicles, as defined in s. 340.01 (48r), are exempt from the monthly municipal permit fee under par. (c). The exemption under this paragraph also applies to steps and a platform, not exceeding 50 square feet, that lead to a recreational mobile home or recreational vehicle, but does not apply to any other addition, attachment, patio, or deck.

(d) This section does not apply to a community that is owned and operated by any county under the provisions of s. 59.52 (16) (b).

(e) If a unit is permitted by local ordinance to be located outside of a licensed community, the monthly municipal permit fee shall be paid by the owner of the land on which it stands, and the owner of the land shall comply with the reporting requirements of par. (c). The owner of the land may collect the fee from the owner of the unit and, on or before January 10 and on or before July 10, shall transmit to the taxation district all fees owed for the 6 months

ending on the last day of the month preceding the month when the transmission is required.

(f) Nothing in this subsection prohibits the regulation by local ordinance of a community.

(g) Failure to timely pay the tax prescribed in this subsection shall be treated as a default in payment of personal property tax and is subject to all procedures and penalties applicable under chs. 70 and 74.

(h) Each local governing body may enact an ordinance providing a forfeiture of up to \$25 for failure to comply with the reporting requirements of par. (c) or (e). Each failure to report is a separate offense.

(3m) COMMUNITY OPERATOR REIMBURSEMENT. A community operator who collects a monthly municipal permit fee from a unit owner may deduct, for administrative expenses, 2 percent of the monthly fees collected.

(4) APPLICATION FOR LICENSE. Original application for a community license shall be filed with the clerk of the licensing authority. Applications shall be in writing, signed by the applicant and shall contain the following:

- (a) The name and address of the applicant.
- (b) The location and legal description of the community.
- (c) The complete plan of the community.

(6) RENEWAL OF LICENSE. Upon application by any licensee, after approval by the licensing authority and upon payment of the annual license fee, the clerk of the licensing authority shall issue a certificate renewing the license for another year, unless sooner revoked. The application for renewal shall be in writing, signed by the applicant on forms furnished by the licensing authority.

(7) TRANSFER OF LICENSE; FEE. Upon application for a transfer of license the clerk of the licensing authority, after approval of the application by the licensing authority, shall issue a transfer upon payment of the required \$10 fee.

(8) DISTRIBUTION OF FEES. The licensing authority may retain 10 percent of the monthly municipal permit fees collected in each month, without reduction for any amounts deducted under sub. (3m), to cover the cost of administration. The licensing authority shall pay to the school district in which the community is located, within 20 days after the end of each month, such proportion of the remainder of the fees collected in the preceding month as the ratio of the most recent property tax levy for school purposes bears to the total tax levy for all purposes in the licensing authority. If the community is located in more than one school district, each district shall receive a share in the proportion that its property tax levy for school purposes bears to the total school tax levy.

(9) MUNICIPALITIES; MONTHLY MUNICIPAL PERMIT FEES ON RECREATIONAL MOBILE HOMES AND RECREATIONAL VEHICLES. A licensing authority may assess monthly municipal permit fees at the rates under this section on recreational mobile homes and recreational vehicles, as defined in s. 340.01 (48r), except recreational mobile homes and recreational vehicles that are located in campgrounds licensed under s. 254.47, recreational mobile homes that constitute improvements to real property under s. 70.043 (1), and recreational mobile homes or recreational vehicles that are located on land where the principal residence of the owner of the recreational mobile home or recreational vehicle is located, regardless of whether the recreational mobile home or recreational vehicle is occupied during all or part of any calendar year.

(10) The powers conferred on licensing authorities by this section are in addition to all other grants of authority and are limited only by the express language of this section.

History: 1999 a. 5; 1999 a. 150 ss. 112, 158 to 161; Stats. 1999 s. 66.0435; 2005 a. 298; 2007 a. 11.

Cross-reference: See also ch. ATCP 125, Wis. adm. code.

A license issued without prior approval of park plans is void and the owner cannot complain if it is revoked. A mobile home park zoning ordinance adopted without compliance with the notice of hearing requirements of s. 60.74 (2) [now 60.61 (4)] is void. *Edelbeck v. Town of Theresa*, 57 Wis. 2d 172, 203 N.W.2d 694 (1973).

The time for appeal under sub. (2) (d) begins on the date of the action revoking the license, not on the effective date of the revocation. *Reusch v. City of Baraboo*, 85 Wis. 2d 294, 270 N.W.2d 229 (1978).

A town had authority outside this section to require a building permit for a mobile home located outside a mobile home park and that the mobile home be connected to a well and septic system. *Town of Clearfield v. Cushman*, 150 Wis. 2d 10, 440 N.W.2d 777 (1989).

A state university is not subject to local licensing in the operation of a university mobile home park. 60 Atty. Gen. 7.

A town cannot have a more restrictive ordinance regulating use and location of mobile homes outside of mobile home parks than the county. 60 Atty. Gen. 131.

A town board that has given conditional approval to plans for a mobile home park has power to alter conditions as long as it acts reasonably. *Molgaard v. Town of Caldonia*, 527 F. Supp. 1073 (1981).

SUBCHAPTER V

OFFICERS AND EMPLOYEES

66.0501 Eligibility for office. (1) DEPUTY SHERIFFS AND MUNICIPAL POLICE. No person may be appointed deputy sheriff of any county or police officer for any city, village or town unless that person is a citizen of the United States. This section does not apply to common carriers or to a deputy sheriff not required to take an oath of office.

(2) ELIGIBILITY OF OTHER OFFICERS. Except as expressly authorized by statute, no member of a town, village or county board, or city council, during the term for which the member is elected, is eligible for any office or position which during that term has been created by, or the selection to which is vested in, the board or council, but the member is eligible for any elective office. The governing body may be represented on city, village or town boards and commissions where no additional compensation, except a per diem, is paid to the representatives of the governing body and may fix the tenure of these representatives notwithstanding any other statutory provision. A representative of a governing body who is a member of a city, village or town board or commission may receive a per diem only if the remaining members of the board or commission may receive a per diem. This subsection does not apply to a member of any board or council described in this subsection who resigns from the board or council before being appointed to an office or position which was not created during the member's term in office.

(3) APPOINTMENTS ON CONSOLIDATION OF OFFICES. Whenever offices are consolidated, the occupants of which are members of the same statutory committee or board and which are serving in that office because of holding another office or position, the common council or village board may designate another officer or officers or make any additional appointments as may be necessary to procure the number of committee or board members provided for by statute.

(4) COMPATIBLE OFFICES AND POSITIONS. A volunteer fire fighter, emergency medical technician, or first responder in a city, village, or town whose annual compensation from one or more of those positions, including fringe benefits, does not exceed the amount specified in s. 946.13 (2) (a) may also hold an elective office in that city, village, or town. It is compatible with his or her office for an elected town officer to receive wages under s. 60.37 (4) for work that he or she performs for the town.

(5) EMPLOYEES MAY BE CANDIDATES. (a) In this subsection:

1. "Political subdivision" means a city, village, town, or county.

2. "Public employee" means any individual employed by a political subdivision, other than an individual to whom s. 164.06 applies and other than an individual to whom 5 USC 1502 (a) (3) applies.

(b) No political subdivision may prohibit a public employee from being a candidate for any elective public office, if that individual is otherwise qualified to be a candidate. No public employee may be required, as a condition of being a candidate for any elective public office, to take a leave of absence during his or her candidacy. This subsection does not affect the authority of a

ORDINANCE NO. 11-37

**ORDINANCE TO AMEND CHAPTER 98 OF THE MUNICIPAL CODE
OF THE VILLAGE OF PLEASANT PRAIRIE,
KENOSHA COUNTY, WISCONSIN RELATING TO POLLING PLACES**

BE IT ORDAIN AND ESTABLISHED by the Village Board of Trustees of the Village of Pleasant Prairie, Kenosha County, Wisconsin, that Section 98-16 of the Municipal Code is hereby amended as follows:

98-16 POLLING PLACES: The polling places for the wards shall be at the following locations:

<u>Wards</u>	<u>Polling Places</u>	<u>Addresses</u>
1, 2, & 3	Village Hall	9915 – 39 th Avenue
4 & 5	Good Shepherd Lutheran Church	4311 – 104 th Street
6, & 7	Roger Prange Municipal Center Lamb of God Lutheran Church	8600 Green Bay Road 8411 Old Green Bay Road
8, 9, 10 & 11	RecPlex	9900 Terwall Terrace
12, 13 & 14	St. Anne Catholic Church	9091 Prairie Ridge Blvd.

This ordinance shall be in force and effect January 1, 2012.

Adopted this 19th day of December, 2011.

VILLAGE OF PLEASANT PRAIRIE

John P. Steinbrink

Attest:

Jane M. Romanowski, Clerk

Posted:_____

Memo

To: John P. Steinbrink, Village President
Village Board of Trustees

From: Jane M. Romanowski, Village Clerk

Date: December 15, 2011

Re: Appointment of Election Officials

In accordance with Wisconsin Statute Section 7.30(4)(a), election inspectors are to be appointed to two-year terms in December of odd-numbered years. The following is a list of my recommendations and the nominees received by the Republican Party of Kenosha County for two-year appointments of election officials effective January 1, 2012 – December 31, 2013.

* * * * *

Attachment

VILLAGE OF PLEASANT PRAIRIE
 Election Inspector Appointments
 January 1, 2-12 through December 31, 2013

LAST NAME	FIRST NAME	ADDRESS	CITY, STATE, ZIP
Burlingham	Ann	9262 64th Court, Unit 153	Pleasant Prairie, WI 53158
Paul	Betty	3661 109th Street	Pleasant Prairie, WI 53158
Pacetti	Marion	9039 Lakeshore Drive	Pleasant Prairie, WI 53158
Sauer	Judy	4303 75th Street #11	Kenosha, WI 53142
Cenni	Ida	9252 11th Avenue	Pleasant Prairie, WI 53158
Hermann	Charles	10115 32nd Avenue	Pleasant Prairie, WI 53158
Hermann	Margaret	10115 32nd Avenue	Pleasant Prairie, WI 53158
Ruhle	Jennie	5717 Springbrook Road	Pleasant Prairie, WI 53158
Gerdes	Pat	5602 116th Street	Pleasant Prairie, WI 53158
Arentz	Mary	10310 64th Avenue	Pleasant Prairie, WI 53158
Miller	Dorothy	4007 104th Street	Pleasant Prairie, WI 53158
Kortright	Lynnann	7801 46th Avenue	Kenosha, WI 53142
Peachey	Charlene	4100 86th Place	Kenosha, WI 53142
Cygan	Judy	5422 84th Street	Kenosha, WI 53142
Fredrickson	Dorothy	5325 73rd Street	Kenosha, WI 53142
Knutter	Norma	4310 93rd Street	Pleasant Prairie, WI 53158
Hubbard	Marlene	4830 93rd Street	Pleasant Prairie, WI 53158
Nelson	June	9136 42nd Court	Kenosha, WI 53142
Andersen	Roberta	7703 Springbrook Road	Pleasant Prairie, WI 53158
Zuzinec	Patricia	7821 113th Avenue	Pleasant Prairie, WI 53158
Voigt	Dan	12207 87th Avenue	Pleasant Prairie, WI 53158
Kevek	Joann	9100 88th Avenue	Pleasant Prairie, WI 53158
Resch	Ray	4303 75th Street #6	Kenosha, WI 53142
Dreger	Viola	8706 88th Avenue	Pleasant Prairie, WI 53158
Stewart	Crystal	7703 Springbrook Road	Pleasant Prairie, WI 53158
Esposito	Linda	10224 32nd Avenue	Pleasant Prairie, WI 53158
Meyers	Judy	7210 89th Avenue	Kenosha, WI 53142
Peterson	Julie	8429 110th Avenue	Pleasant Prairie, WI 53158
Pillizzi	Christine	8539 110th Avenue	Pleasant Prairie, WI 53158
Terwall	Marilee	9146 Prairie Village Dr.	Kenosha, WI 53142
Cisler	Sandy	8538 110th Avenue	Pleasant Prairie, WI 53158
Holman	Jennie	5618 116th Street	Pleasant Prairie, WI 53158
Paul	James	3661 109th Street	Pleasant Prairie, WI 53158
Garnett-Hayes	Mary	7124 88th Avenue	Pleasant Prairie, WI 53158
Lay	Maureen	11475 8th Avenue	Pleasant Prairie, WI 53158
REPULBICAN NOMINEES - List received November 29, 2011			
Baile	Karen	707 102nd Street	Pleasant Prairie, WI 53158
Buss	Nicky	9015 Cooper Road	Pleasant Prairie, WI 53158
Daniel	Mary	12309 85th Avenue	Pleasant Prairie, WI 53158
Faulkner	Grace	11417 28th Avenue	Pleasant Prairie, WI 53158
Hoffmann	Jean	3330 108th Place	Pleasant Prairie, WI 53158
Johnson	Barbara	3700 108th Street	Pleasant Prairie, WI 53158
Kavalauskas	Laura	8206 66th Avenue	Pleasant Prairie, WI 53158
Kollman	Joan	2700 116th Street	Pleasant Prairie, WI 53158
Kollman	William	2700 116th Street	Pleasant Prairie, WI 53158

VILLAGE OF PLEASANT PRAIRIE
Election Inspector Appointments
January 1, 2-12 through December 31, 2013

LAST NAME	FIRST NAME	ADDRESS	CITY, STATE, ZIP
Kollman	Cindi	2708 116th Street	Pleasant Prairie, WI 53158
Kollman	Joseph	2708 116th Street	Pleasant Prairie, WI 53158
Petrusky	Robert	11217 84th Street	Pleasant Prairie, WI 53158
Petrusky	Georgene	11217 84th Street	Pleasant Prairie, WI 53158
Schani	Janet	8487 65th Avenue	Pleasant Prairie, WI 53158
Schani	David	8487 65th Avenue	Pleasant Prairie, WI 53158
Stanich	Joan	9110 Prairie Village Drive	Kenosha, WI 53142
Stanich	Doug	9110 Prairie Village Drive	Kenosha, WI 53142
Schmidt	John	8073 East Ridge Drive	Pleasant Prairie, WI 53158
Tisdale	Jacqueline	7801 88th Avenue Lot 229	Pleasant Prairie, WI 53158
Vite	Brenda	8721 2nd Avenue	Pleasant Prairie, WI 53158